



CHURCH OF THE TRINITY

METROPOLITAN COMMUNITY CHURCH

NO MATTER WHAT...LOVE WINS AND EVERYONE BELONGS

Application For Board of Directors

Application Deadline: Sunday, October 2, 2022



What is the Board of Directors?

The Board of Directors functions under provisions outlined in Church of the Trinity, MCC By-laws. Currently there are seven (7) positions on the Board in addition to the Senior Pastor. Members are elected for two-year terms. Members may serve for two consecutive terms and may run for an additional term after a one-year absence. The By-laws include a provision for the filling of interim vacancies by a majority vote of the Board.

No more than one person from a household, family or committed relationship may serve on the Board at any time. Church employees whose duties involve administrative activities are not eligible for election, nor are clergy candidates.

The Board of Directors is the policy-making authority for the church and is responsible for the fiscal, physical and strategic matters of the church. Responsibility for the day-to-day operation of the church and its ministries rests with the Senior Pastor and staff.

Who can be a member of the Board?

A candidate for the Board of Directors must have been a member of Church of the Trinity MCC in good standing for at least one (1) year. The candidate should understand and support the church's mission and purpose. The By-laws also suggest that candidates should have experience in the areas of financial planning, administration, and policy development.

Ideally, the Board of Directors should be comprised of members with proven experience/skill in several areas: financial strategic thinking, real estate, public relations, social media, donor development, project management, technology, and teamwork. Members of the Board should be detail oriented and trustworthy, demonstrate emotional intelligence, have good relationships with congregants, and be faithful attenders and givers.

The Board of Directors is a specific ministry. Not everyone is called to this ministry or has time to serve in this capacity. Service on the Board of Directors requires a significant commitment of time.

What are my responsibilities as a Board member?

Members of the Board of Directors are expected to act in the well-being of the church and in the best interest of all church congregants. Members should demonstrate faith, leadership, the ability to work toward consensus, confidentiality, fair and respectful treatment of others, support of the Senior Pastor and staff, dependability, vision, personal spiritual growth and common sense.

Three Board members are selected from among the Board membership as officers with specific duties: Vice-Moderator (Board management; director nomination, election and orientation; By-law changes; and policies and procedures), Clerk (maintenance of minutes and records, communications), and Treasurer (budget, audit, coordination with the Finance Team). Additionally, three Board members have specific responsibility for fund-raising, stewardship and legacy giving, and buildings and grounds. Board members without specific assignments are expected to assist with projects on an as-needed basis.

All Board members also have some very specific responsibilities which they are expected to carry out with diligence:

- Attend monthly Board meetings and any additional scheduled workshops or retreats.
- Regularly attend Sunday worship services.
- Make and fulfill an identified financial pledge to the church.
- Exhibit Christian leadership within the church and serve as a proud representative of the church to the greater community.
- Participate in church functions (social events, funerals, educational programs, fund-raisers, etc.).
- Serve as Board Member of the Day on Sundays on a rotating basis. This includes arriving early to meet with the worship team, assuring congregant safety and comfort,

completing risk management reports when incidents occur, counting and depositing plate collections in concert with another Board member or authorized counter, and securing all buildings and setting alarms.

- Participate in worship services as requested by the Senior Pastor. This includes on occasion talking about and asking for financial gifts to the church.
- Be an authorized signer of checks, which require two signatures.
- Be on-call to respond if fire or burglar alarms are triggered when no-one is supposed to be on campus.

How does one get elected to the Board?

A nominating committee made up of church leaders will recommend a list of qualified candidates and encourage that they run for election.

The steps to becoming a candidate for the Board of Directors are:

- Read and agree with the current MCC Statement of Faith
- Prayerfully discern your qualifications and ability to carry out responsibilities as outlined above.
- Attend the Board Information Session on **TBD**
- Complete and sign the attached application, answering each question as fully as possible.
- Complete and sign the attached "Consent to Perform Criminal History Background Check and Credit Report in Compliance with the FCRA". Please note that information obtained will be confidential and available **ONLY** to the Director of Administration, Ambor Severson.
- Prepare a brief bio and picture of self for posting on the Trinity website.
- Submit the application, Pledge of Confidentiality, consent form, bio and picture to Ambor Severson, Director of Administration by **October 2, 2022**.
- Participate in a candidates' forum on **October 23, 2022** after the worship service. This forum will be open to all congregants and will be conducted in an informal question-answer format.
- You may also be asked to introduce yourself briefly at a Sunday worship service.



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Application – Board of Directors

1. Why do you wish to serve on the Board of Directors?
2. Which of the following skills/experience will you bring to your service on the board? (check all that apply)

<input type="checkbox"/> Administrative	<input type="checkbox"/> Public relations
<input type="checkbox"/> Detail oriented	<input type="checkbox"/> Public speaking
<input type="checkbox"/> Donor development	<input type="checkbox"/> Real estate
<input type="checkbox"/> Emotional Intelligence	<input type="checkbox"/> Strategic thinking
<input type="checkbox"/> Faithful attender/giver	<input type="checkbox"/> Team work
<input type="checkbox"/> Financial management	<input type="checkbox"/> Technology
<input type="checkbox"/> Good relationships with congregants	<input type="checkbox"/> Time management
<input type="checkbox"/> Previous board experience	<input type="checkbox"/> Trustworthy
<input type="checkbox"/> Project management	<input type="checkbox"/> Other: _____
3. Which of the following spiritual gifts will you bring to your service on the board? (check all that apply)

<input type="checkbox"/> Dependability	<input type="checkbox"/> Patience
<input type="checkbox"/> Discernment	<input type="checkbox"/> Responsibility
<input type="checkbox"/> Faith	<input type="checkbox"/> Self control
<input type="checkbox"/> Faithfulness	<input type="checkbox"/> Vision
<input type="checkbox"/> Focus	
4. Have you ever been a Board member of this or another church or non-profit organization? If yes, what were your duties and responsibilities?

5. Briefly describe how you will balance your time and dedication to this ministry with your spiritual, personal and professional responsibilities. Will you be able to commit the time necessary to attend Board meetings, special events, fund-raising activities, congregational forums and meetings?

6. Describe your identifiable contributions to Church of the Trinity (volunteer service, giving, presence).

7. Have you participated in personal or spiritual growth programs through Church of the Trinity or MCC such as CLM, LEAD, Network meetings, Lenten groups, Board Forums, and Annual Meetings, etc.?

8. Briefly describe your understanding of a culture of love, appreciation, trust and shared responsibility as it applies to Church of the Trinity.

9. What do you see as the function of the Board of Directors of Church of the Trinity?

10. Please give a brief statement of your Christian faith.

11. What did/do you do professionally and how will these skills help you as a board member?
Please share any additional information that would help us get to know you better.

Signing below confirms that you have read and agree with the MCC Statement of Faith and have signed the Pledge of Confidentiality.

Printed Name _____

Signature _____ Date _____