



CHURCH OF THE TRINITY

METROPOLITAN COMMUNITY CHURCH

Board of Directors

Agenda

April 21, 2020

Preparing to Do Our Work

- Inspiration and Check In
- Reading of Agreements
- Prayer
- Establish a Quorum

Our Role as a Working Board

- Receive and Approve Reports: Minutes of Mar. 17, 2020 Board Meeting, Financial, Pastor's Report, Building & Grounds, Fundraising.
- Pierce Hall Repair - Jesse
- Lighting Project - Jesse
- Bequest Money Update - David
- PPP Grant F/U - David
- FELT Donation – Rev. Lillie
- Project Pride – Rev. Lillie
- Monetary & Facility Requests Committee – Rev. Lillie

Our Role as a Strategic Body

- Update on Endowment/Investment Options - David
- Strategic Priorities for 2020 – Rev. Lillie

Our Role as a Governance Body

- Contingency Plan Review
 1. Suspension of Services and Activities
 2. Easter Service in our Future
 3. Financial Plan
 4. Community Group Utilization
 5. Routine Checks of Facility Property
 6. Routine Check of Sunday Morning

Leaving to Serve

- Any outstanding items
 1. Clerk's Hot Topics-Parking Lot - Marilyn
- Review action items
- Prayer
- Adjourn



CHURCH OF THE TRINITY
METROPOLITAN COMMUNITY CHURCH

Board of Directors

Minutes

March 17, 2020

Preparing to Do Our Work

The meeting was opened with a welcome to members and guests. Vice-Moderator Becky McDonough opened with a prayer.

Established a Quorum: 6/8 members present were Brock, Daniels, Kane, King, McDonough, F Mintz. Absent: Botelho, Clayton Guests: None

Our Role as a Working Board

The following reports (see attached) were submitted for approval: Minutes of the February 2020 Board meeting; Pastor's Report, Financials, Building and Grounds, and Treasurer's Reports. David Daniels made a motion to accept reports, seconded by Kathy King, and approved unanimously.

The Board received a request from Jack Botelho for a leave of absence from now til the end of June for medical reasons. Coverage for B&G will be picked up by Jesse Clayton with assistance from Bonnie Alberti. Approved unanimously.

David Daniels stated he contacted Perry Howell, former Auditor. He has agreed to do the audits from 2018 and 2019 for \$500.00 each year. The audits will begin in May, 2020 and are expected to be completed by the end of May.

The topic of potential plan for selling Memorial Niches was tabled until Jack returns. It does have a line item in the Budget.

The Bequest donation for FELT was tabled by consensus until next meeting.

Project Pride was tabled by consensus until next meeting.

We discussed a plan for the possibility that Giving will be reduced d/t effects of COVID-19. It is expected that expenses may be reduced such as electric bill. Ambor is reviewing other potential reductions in grounds, etc. For income, we currently have a surplus due to Jan. and Feb. plate as well as a generous gift from Chip Gaylor who did a recent Elder Planning seminar for us. In addition, we have 3 CDs coming due in April, May, and June. The following timetable was established: cash in CD #7021 on April 15th for \$25,000 and place the funds in an MMA; roll over CD #8997 for \$10,000 on May 14th; and hold on a decision for the Jun 23rd CD for \$25,000 until we evaluate our financial status at that time. Input from the Congregation will also be requested. A motion to approve the timetable was made by Rev. Lillie, seconded by Becky, and approved unanimously.

A request to clear the choir area of excess chairs etc was approved by consensus as the air conditioner was approved last year for \$300.00 and is available.

Our Role as a Strategic Body

David Daniels, Jesse Clayton, and Jack Botelho met the Royal Bank of Canada (Kurt Escheu) and NY Life (Sarah Lodge) as potential investment organizations. The group will be meeting with Wells Fargo during this next month.

Rev Lillie met with Doug Whitney, Architect, regarding Office Extension. He will draw up some plans, but the cost may be up to \$80K based on the size, need to fix slab, etc. This will be tabled during this period.

The work on the bridge to the Labyrinth and grounds is proceeding. The costs for the labyrinth itself will be tabled during this period.

Board members who have not seen the pergola/arbor at 1st Presbyterian were reminded to do so. Doug brought some materials for Board to examine.

Our Role as a Governance Body

The Board discussed a Contingency Plan starting with services and activities. We are currently in an announced 2-week suspension and planned to announce another 2 week extension which would end around 4/11 as schools are finished for the year. As this nears, we have the option to announce a 30-day suspension based on the progression of the COVID-19 progression and governmental responses.

The Contingency Plan is to celebrate Easter whenever the restrictions about congregating are lifted and we are back in our worship space with our Congregation.

The Contingency Plan for finances was outlined under the Working Board section.

The Contingency Plan for the shutting down use of the Facilities by outside groups noted there are 4 HOA meetings, several AA groups, 1 ESL, and 1 Balance Class occurring routinely. Based on the prohibition of gatherings 10 or larger, it was decided we would have to suspend this utilization.

Since the Facility would not be used especially in the evening, the Board members will be scheduled to check out the Facility in the evening. This is especially useful when no one uses the Facilities during the day as well. Becky will set up the schedule.

Leaving to Serve

Outstanding Items: None

Closing Prayer: Rev. Lillie

Adjournment: Motion to adjourn by David, second by Becky, and unanimously approved.

Respectfully Submitted: Marilyn Kane, Clerk

Building and Grounds Report- April 2020

- panic bars in the sanctuary- completed
- irrigation around columbarium – completed
- bridge replaced going to land – completed
- adopt a highway – completed
- 2 trees taken down on north side of driveway in preparation for future lighting - completed
- grounds around church buildings raked – completed
- gutters cleaned out – completed
- no trespassing signs put up – completed
- large limb that was dead was removed from tree in the corner by Clare's gate- completed
- stand made for Emma Booker banner- completed
- ongoing trimming around grounds
- ongoing trimming of limbs from trees on north side of driveway for future lighting
- continued watering of flower beds
- flooring in chapel and Pierce hall in progress

Projects That Need To Be Done

- air conditioner in food pantry shed
- pressure wash all buildings
- seal all shed roofs
- complete recommended lighting project on campus
- schedule clean up day
 - clean all fans
 - wash windows in all buildings
 - clean out drains on north side of driveway
 - clean HVAC filters and registers
 - bleach all folding tables and picnic tables
 - remove wax from chairs
 - clean up designated areas

Submitted by Bonnie Alberti and Jesse Clayton

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CHURCH OF THE TRINITY - MCC

CASH POSITION SCHEDULE

as of March 31, 2020

	01/01/2020	03/31/2020
Contingency Fund	\$ 400,620.13	\$ 376,602.13
Benevolence Fund	509.56	634.58
Love Offering Fund <i>(detail below)</i>	5,660.36	4,639.20
Capital Fund-Building	4,666.31	4,672.13
Fund Balance Total	\$ 411,656.36	\$ 386,548.02
CASH BALANCE DETAIL:		
CKG #9901	\$ 10,441.57	\$ 13,194.35
MMA #9903: Love Offering Reserve	5,660.36	4,619.20
MMA #9903: Insurance Reserve	5,201.70	8,321.70
*MMA #9903: Contingency Reserve	318,177.63	305,959.63
MMA #9903: Perpetual Care Reserve <i>(for future garden care)</i>	4,787.95	3,381.01
MMA #9903: Benevolence Reserve	509.56	634.56
MMA #9903: Tithes 2020 Deferred Reserve	11,300.00	-
MMA #9903 Seed Planters Reserve	32,870.00	31,035.39
*Bank of the Ozarks: Certificates of Deposit	61,617.37	61,617.37
Petty Cash - Wednesday Dinner	50.00	50.00
PEX Holding Account	109.48	223.30
*Ameriprise	8,025.13	8,025.13
MMA #0272: Building Fund Reserves	\$ 458,810.75	\$ 438,061.73
Operating + Capital Cash Total	\$ 463,477.06	\$ 442,733.86
Cash Surplus or (Deficit)	\$ 51,820.70	\$ 56,185.84
For Seed Planters only	(32,870.00)	(31,035.39)
Deferred 2020 Tithes	(11,300.00)	-
Cash Advance - Contingency 02/21/17	(3,600.00)	-
Cash Advance - Contingency 06/30/17	(2,500.00)	-
Cash Advance - Contingency 08/30/17	(5,000.00)	-
Cash Advance - Contingency 06/30/19	(2,500.00)	-
Cash Advance - Contingency 09/30/19	(3,858.22)	(3,613.82)
Unpaid Expenses	\$ (9,207.82)	\$ 21,536.63
Cash less Unpaid Expenses	\$ 100.00	\$ 100.00
LOVE OFFERING SCHEDULE		
Description	Amount	Amount
Adopt a Family	\$ 100.00	\$ 100.00
AIDS Day	207.00	-
Booker	-	270.00
Conference-Women's	3,440.87	3,440.87
Creche	90.81	90.81
Fall Festival	40.00	-
Family Distress	350.00	350.00
F.I.L.T.	-	200.00
First Bank Card (Disks)	(124.29)	(582.50)
Great American Financial (Property Tax)	310.00	-
Kampala - Emerging Church	320.00	200.00
Oct 5K	-	-
Pancake Breakfast	137.50	20.00
Pet Fair	88.25	-
Recycling-Lay Delegates	34.00	114.80
Social Justice thru MCC?	-	34.00
Soup for Bad Girls	-	40.00
St. Barbara	300.00	-
Travel Mom	25.00	-
SBA Taxes reimb	341.22	341.22
Total	\$ 5,660.36	\$ 4,639.20

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ENCUMBERED CONTINGENCY FUND ACTIVITY - March 31, 2020

Date	Description	Certificates of Deposit	Kitchen appliances	Air Conditioning, Doors, Roof	Flooring	Tech-nology Media	Memorial Garden, Columbarium	Mortgage Principal	Tithes on Tower Rent	Loan to Operations	Pastor Search \$ 2,000 Moving \$10,000	Outdoor Impr Land Explore Kitchen Security	Totals
Thru 12/31/2018	Per Board minutes	100,000.00	4,276.12	23,112.99	22,137.74	18,189.52	65,116.30	100,000.00	3,000.00	11,500.00	2,000.00	4,095.79	353,428.46
01/31/19	Per Board minutes	100,000.00	4,276.12	23,112.99	22,137.74	18,189.52	65,116.30	100,000.00	3,000.00	11,500.00	10,000.00	4,095.79	10,000.00
TOTAL FUNDS ENCUMBERED													363,428.46
Thru 12/31/2018	Per Board minutes	(100,000.00)	(4,276.12)	(23,112.99)	(22,137.74)	(18,189.52)	(65,361.30)	(100,000.00)	(3,000.00)	(11,500.00)	(1,598.54)	(4,095.79)	(353,272.00)
02/28/19	Moving Expenses										(4,592.76)		(4,592.76)
02/28/19	Moving Expenses										(5,032.54)		(5,032.54)
TOTAL FUNDS DISBURSED													(5,032.54)
EOM ENCUMBERED AVAILABLE													(362,897.30)

Contingency Cash Flow		Amount
Funds Received:		
Thru 12/31/18	Please refer to prior reports	\$ 824,432.08
01/31/2019	Loan installment from Operations	6,000.00
05/31/2019	Interest on CD#8997	550.73
05/31/2019	Request J. Hansen	356,432.41
	Total received	\$ 1,187,415.22
Funds Disbursed:		
12/31/2012	Roof repair	(850.00)
01/31/2017	Permanent transfer to operations	(8,244.00)
07/31/2017	Permanent transfer to operations	(25,000.00)
Thru 06/30/19	Detail above	(362,897.30)
01/31/2018	Mortgage Principal Paid	(362,517.25)
01/31/2018	Per BOD 01/16/18 xfr to Bligg Fund	(36,732.75)
05/31/2019	Purchased CD#8997, due 05/14/20	(10,000.00)
06/30/2019	Loan to Operations-Forgiven 01/21/20	(5,000.00)
08/31/2019	CCB software	(2,298.00)
09/30/2019	Loan to Operations-Forgiven 01/21/20	(2,500.00)
10/31/2019	Clergy Recognition	(5,000.00)
11/30/2019	Tithes-Kampala, MHM, ALSO Youth Paving	(17,500.00)
11/30/2019	Software CCB	(23,700.00)
12/31/2019	Accrued PTO paid out + taxes	(318.60)
12/31/2019	Media	(5,602.69)
12/31/2019	Aplos Software	(1,077.00)
01/31/2020	Manatee Pride \$6,000; SJM \$150	(800.00)
02/29/2020	Media \$199; Paving \$3,119; SJM \$50	(6,150.00)
03/31/2020	Irrigation Line	(3,368.00)
	Total disbursed	(900.00)
Funds Available	Contingency funds available	\$ (880,455.59)
		\$ 306,959.63

Church of the Trinity MCC - Sarasota FL
Balance Sheet as of March 31, 2020

Friday, April 3, 2020

Account # Account Name Beginning Balance YTD Balance

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1.12000	Checking #9901	10,441.57	13,194.35
1.12001	MMA #9903: Love Offering Reserve	5,660.36	4,619.20
1.12002	MMA #9903: Insurance Reserve	5,201.70	8,321.70
1.12003	*MMA #9903: Contingency Reserve	318,177.63	306,959.63
1.12004	MMA #9903: Perpetual Care Reserve	4,787.95	3,381.01
1.12005	MMA #9903: Benevolence Reserve	509.56	634.56
1.12006	MMA #9903: Tithes 2020 Deferred Reserve	11,300.00	0.00
1.12007	MMA #9903: Seed Planters Reserve	32,870.00	31,035.39
1.12010	MMA #0272: Capital Fund Building Program	4,666.31	4,672.13
1.12103	*CD #3103, 2.5%, due 06/23/20	25,710.17	25,710.17
1.12105	*CD #8997, 2.5%, due 05/14/20	10,000.00	10,000.00
1.12107	*CD #7021, 2.5%, due 04/15/20	25,907.20	25,907.20
1.13100	PEX Holding Account	169.48	223.39
1.13101	*Ameriprise (Hines Global REIT)	8,025.13	8,025.13
1.13301	Petty Cash-Wed Dinner Box	50.00	50.00
	Bank Accounts & Petty Cash	\$463,477.06	\$442,733.86
1.21000	Buildings At Cost	228,000.00	228,000.00
1.22000	Computer Equipment	18,480.43	18,480.43
1.23000	Furniture & Fixtures	81,232.58	81,232.58
1.24000	Land Main Campus	115,000.00	115,000.00
1.24001	Land Annex	750,000.00	750,000.00
1.25000	Site Improvements	98,000.00	98,000.00
	Fixed Assets	\$1,290,713.01	\$1,290,713.01
1.37000	Security Deposit-FPL	250.00	250.00
1.37100	*A/R: Due from Operating Funds	13,000.00	0.00
	Other Assets	\$13,250.00	\$250.00
	TOTAL ASSETS	\$1,767,440.07	\$1,733,696.87
	LIABILITIES		
2.12000	Payroll Taxes Payable	3,858.22	2,766.68
2.12100	Deferral: 403b Liability	0.00	847.14
2.12200	A/P: Due Contingency/MMA	13,000.00	0.00
2.15001	Deferred 2020 Plate Collections	11,300.00	0.00
2.15002	Deferred 2020 Seed Planters	32,870.00	0.00
	TOTAL LIABILITIES	\$61,028.22	\$3,613.82

FUND BALANCES

3.10000	Operating Fund	484,229.07	488,973.22
3.10001	Oper Fund Transfers	810,526.42	823,526.42
3.10002	*Contingency Fund	400,820.13	376,602.13
3.30000	Benevolence Fund	509.56	634.56

Church of the Trinity MCC - Sarasota FL
 Balance Sheet as of March 31, 2020

Thursday, April 2, 2020

Account # Account Name

Beginning
Balance

Page 2 of 2
YTD Balance

3.50000	Love Offering Fund	5,660.36	4,639.20
3.60000	Capital Fund-Building Program	4,666.31	4,672.13
3.80000	Seed Planters Fund	0.00	31,035.39
	TOTAL FUND BALANCES	\$1,706,411.85	\$1,730,083.05
	Total LIABILITIES and FUND BALANCES	<u>\$1,767,440.07</u>	<u>\$1,733,696.87</u>

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Church of the Trinity MCC - Sarasota FL
Treasurer's Report as of March 2020

Thursday, April 2, 2020

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD(+/-)
INCOME						
4.10100	Plate Collections	17,765.35	20,000.00	70,470.85	52,000.00	18,470.85
4.10110	Seed Planters Received	750.00	2,500.00	36,420.00	7,500.00	28,920.00
	Service Income	\$18,515.35	\$22,500.00	\$106,890.85	\$59,500.00	\$47,390.85
4.20100	Benevolence Inc.	0.00	83.00	125.00	249.00	(124.00)
4.20105	Flower Donations-Altar	30.00	100.00	30.00	300.00	(270.00)
4.20109	In Honor/In Memory Gifts	50.00	417.00	250.00	1,251.00	(1,001.00)
4.20119	Program Income	436.00	750.00	1,376.00	2,250.00	(874.00)
	Ministries, Programs & Events	\$516.00	\$1,350.00	\$1,781.00	\$4,050.00	(\$2,269.00)
4.20117	Columbarium: Niche Income-NET	0.00	750.00	0.00	2,250.00	(2,250.00)
4.30100	Fund Raising Income-NET	0.00	2,054.00	1,775.00	6,162.00	(4,387.00)
4.40102	Facilities Donations Received	790.00	300.00	1,650.00	900.00	750.00
4.40103	Interest Income-Chkg & MMA	417.68	600.00	1,382.74	1,800.00	(417.26)
	Other	\$1,207.68	\$3,704.00	\$4,807.74	\$11,112.00	(\$6,304.26)
4.50104	Love Offering-Non IRS	20.00	0.00	20.00	0.00	20.00
4.50105	Love Offering-IRS	414.30	0.00	1,598.84	0.00	1,598.84
4.50106	Interest Income - Building Fund Reserve	1.79	0.00	5.82	0.00	5.82
	Designated and/or Restricted	\$436.09	\$0.00	\$1,624.66	\$0.00	\$1,624.66
	TOTAL INCOME	\$20,675.12	\$27,554.00	\$115,104.25	\$74,662.00	\$40,442.25
EXPENSE						
5.10100	Flowers - Altar	0.00	42.00	0.00	126.00	(126.00)
5.10101	Guest Musicians	200.00	0.00	200.00	0.00	200.00
5.10102	Guest Preachers	0.00	42.00	150.00	126.00	24.00
5.10103	Music Copyright License	0.00	0.00	0.00	0.00	0.00
5.10104	Music Department Salaries	2,343.96	2,344.00	5,469.24	5,468.00	1.24
5.10105	Pastor Compensation: Worship	794.43	794.00	1,853.67	1,854.00	(0.33)
5.10106	Pastor Housing Allowance: Worship	3,324.81	3,325.00	7,757.89	7,759.00	(1.11)
5.10107	Worship Supplies	288.41	125.00	632.45	375.00	257.45
5.15100	Associate Pastor-Seed Plant Funded	2,307.69	2,308.00	5,384.61	5,384.00	0.61
	Preparing for & Conducting Worship	\$9,259.30	\$8,980.00	\$21,447.86	\$21,092.00	\$355.86
5.20102	Kitchen Supplies	85.88	21.00	204.60	63.00	141.60
5.20103	Pridefest	0.00	0.00	104.94	0.00	104.94
5.20104	Special Events - Fellowship	0.00	17.00	0.00	51.00	(51.00)
5.20105	Sunday Hospitality	18.98	0.00	73.18	0.00	73.18
	Reaching Out to Serve Our Community	\$104.86	\$38.00	\$382.72	\$114.00	\$268.72

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Church of the Trinity MCC - Sarasota FL
Treasurer's Report as of March 2020

Thursday, April 2, 2020	Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)
	5.30100	Administrative Expense-Other	44.95	42.00	129.65	126.00	3.65
	5.30101	Administrative Salaries	5,137.74	5,138.00	11,988.06	11,988.00	0.06
	5.30102	Advertising & Marketing	10.99	100.00	527.89	300.00	227.89
	5.30103	Awards & Acknowledgement	0.00	13.00	25.50	39.00	(13.50)
	5.30104	Credit Card & Easy Tithe Fees	317.24	333.00	1,100.92	999.00	101.92
	5.30106	Clergy Licensing	0.00	0.00	0.00	0.00	0.00
	5.30108	Computer Software	68.00	208.00	475.63	624.00	(148.37)
	5.30109	Continuing Education	0.00	17.00	0.00	51.00	(51.00)
	5.30111	Equipment Lease	479.98	500.00	2,595.37	1,500.00	1,095.37
	5.30114	Flowers - Memorial	99.22	0.00	99.22	0.00	99.22
	5.30115	Fund Raising Expense	0.00	0.00	0.00	0.00	0.00
	5.30117	Health Insurance	1,250.00	1,250.00	3,750.00	3,750.00	0.00
	5.30119	Licenses & Fees	0.00	6.00	61.25	18.00	43.25
	5.30120	Love Offerings Paid	750.00	0.00	2,640.00	0.00	2,640.00
	5.30124	Office Supplies	516.34	167.00	1,037.34	501.00	536.34
	5.30126	Pastor's Compensation: Our Church Family	794.43	794.00	1,853.67	1,854.00	(0.33)
	5.30127	Pastor's Housing: Our Church Family	3,324.81	3,325.00	7,757.89	7,759.00	(1.11)
	5.30129	Payroll Taxes	572.34	1,203.00	1,335.46	2,807.00	(1,471.54)
	5.30130	Pension UFMCC	0.00	0.00	622.50	750.00	(127.50)
	5.30131	Postage Expense	59.50	42.00	15.70	126.00	(110.30)
	5.30132	Professional & Legal Fees	0.00	42.00	0.00	126.00	(126.00)
	5.30135	Senior Pastor: 403b	164.76	175.00	329.52	525.00	(195.48)
	5.30138	Telephone & Internet	297.99	350.00	899.62	1,050.00	(150.38)
	5.30139	Web Site	0.00	42.00	0.00	126.00	(126.00)
	5.30140	Workers' Comp Insurance	0.00	0.00	0.00	0.00	0.00
	5.30144	Program Expense	534.05	42.00	1,006.65	126.00	880.65
		Staying Connected & Caring for Our Church Family	\$14,422.34	\$13,789.00	\$38,251.84	\$35,145.00	\$3,106.84
	5.40102	Education, Worship Study Books	0.00	0.00	119.20	0.00	119.20
		Spiritual Education & Growth	\$0.00	\$0.00	\$119.20	\$0.00	\$119.20
	5.50100	Repairs-Building & Property	649.80	167.00	1,099.78	501.00	598.78
	5.50102	Electricity	299.78	458.00	969.56	1,374.00	(404.44)
	5.50103	Grounds Expense	0.00	167.00	0.00	501.00	(501.00)
	5.50104	Insurance - Property, Liability, & D&O	0.00	0.00	0.00	0.00	0.00
	5.50105	Janitorial Service	374.00	375.00	1,122.00	1,125.00	(3.00)
	5.50106	Lawn Maintenance	450.00	500.00	1,350.00	1,500.00	(150.00)
	5.50107	Lift Station	0.00	300.00	0.00	300.00	(300.00)
	5.50109	Minor Maint. & Supplies	456.56	100.00	805.46	300.00	505.46

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Church of the Trinity MCC - Sarasota FL
Treasurer's Report as of March 2020

Thursday, April 2, 2020

Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD	Over/Under YTD+(-)
5.50113	Pest Control	0.00	63.00	0.00	189.00	(189.00)
5.50114	Security	16.00	188.00	785.64	564.00	221.64
5.50115	Taxes, Tangible for Copier	0.00	0.00	124.29	0.00	124.29
5.50116	Water, Sewer, Trash	625.83	625.00	1,877.49	1,875.00	2.49
5.50118	Perpetual Care-Memorial Garden	466.90	208.00	1,406.94	624.00	782.94
	Equipping & Maintaining Our Buildings & Grounds	\$3,338.87	\$3,151.00	\$9,541.16	\$8,853.00	\$688.16
5.65100	Tithes-UFMCC	2,313.85	2,308.00	9,106.32	6,000.00	3,106.32
5.65105	Tithes-KAMPALA	347.08	300.00	1,365.95	900.00	465.95
	Supporting the Wider Mission (UFMCC)	\$2,660.93	\$2,608.00	\$10,472.27	\$6,900.00	\$3,572.27
5.40103	CF-Social Justice Ministry	0.00	0.00	200.00	0.00	200.00
5.80102	CF-Pump/Well Installation	900.00	0.00	900.00	0.00	900.00
5.80109	CF-Software: CCB, Aplos	0.00	0.00	800.00	0.00	800.00
5.80112	CF-Tithes - MHM, ALSO, TLAYF, Manatee Pride	0.00	0.00	6,000.00	0.00	6,000.00
5.80113	CF-Paving	0.00	0.00	3,119.00	0.00	3,119.00
5.80114	CF-Media	0.00	0.00	199.00	0.00	199.00
5.80115	CF-Loan of 05/30/17 forgiven	0.00	0.00	3,000.00	0.00	3,000.00
5.80116	CF-Loan of 06/30/17 forgiven	0.00	0.00	2,500.00	0.00	2,500.00
5.80117	CF-Loan of 06/30/19 forgiven	0.00	0.00	5,000.00	0.00	5,000.00
5.80118	CF-Loan of 09/30/19 forgiven	0.00	0.00	2,500.00	0.00	2,500.00
	Contingency	\$900.00	\$0.00	\$24,218.00	\$0.00	\$24,218.00
5.90101	Contingency to Operation Funds Transfer	0.00	0.00	(13,000.00)	0.00	(13,000.00)
	Transfers	\$0.00	\$0.00	(\$13,000.00)	\$0.00	(\$13,000.00)
	TOTAL EXPENSE	\$30,686.30	\$28,566.00	\$91,433.05	\$72,104.00	\$19,329.05
	Difference	(\$10,011.18)	(\$1,012.00)	\$23,671.20	\$2,558.00	

**CHURCH OF THE TRINITY - MCC
CASH POSITION SCHEDULE - WEEKLY**

<u>FUND BALANCE DETAIL:</u>	01/01/20	03/30/20
*Contingency Fund	400,820.13	376,602.13
Benevolence Fund	509.56	634.56
Love Offering Fund	5,660.36	4,619.20
Capital Fund-Building	4,666.31	4,670.34
Seed Planters Fund	-	30,935.39
Fund Balance Total	411,656.36	417,461.62
<u>CASH BALANCE DETAIL:</u>		
Checking #9901	10,441.57	6,819.81
MMA #9903: Love Offering Reserve	5,660.36	4,954.90
MMA #9903: Insurance Reserve	5,201.70	8,321.70
*MMA #9903: Contingency Reserve	318,177.63	306,959.63
MMA #9903: Garden Perpetual Care Reserve	4,787.95	3,381.01
MMA #9903: Benevolence Reserve	509.56	634.56
MMA #9903: Tithes 2020 Deferred Reserve	11,300.00	-
MMA #9903: Seed Planters 2020 Reserve	32,870.00	30,935.39
MMA #0272: Building Fund Reserve	4,666.31	4,670.34
*Bank OZK - CDs	61,617.37	61,617.37
PEX Holding Account	169.48	530.17
*Ameriprise	8,025.13	8,025.13
Petty Cash - Wednesday Dinner	50.00	50.00
Operating + Capital Cash	463,477.06	436,900.01
Cash Surplus or (Deficit)	51,820.70	19,438.39
Unpaid Expenses: Payroll Taxes	(3,858.22)	(2,766.68)
Deferral: 403b Liability	-	(682.38)
*Cash Advances from contingency 02/21/17 thru 09/16/19	(13,000.00)	-
Plate Collections 2020 Deferred	(11,300.00)	-
For Seed Planters only	(32,870.00)	(30,935.69)
Cash Surplus or (Deficit)	(9,207.52)	(14,946.36)

Contingency Activity this week:

Opening Balance		\$ 307,859.63
Income received this week		-
Paid out this week	Tropical Outdoor: Garden irrigation hookup	(900.00)
Closing Balance		<u>\$ 306,959.63</u>

Perpetual Care Activity this week:

Opening Balance		\$ 3,847.91
Income received this week		-
Expenses paid this week	MCUD: Irrigation used	(466.90)
Closing Balance		<u>\$ 3,381.01</u>

Seed Planters Activity this week:

Opening Balance		\$ 33,243.08
Income received this week		-
Paid out this week	Associate Pastor	(2,307.69)
Closing Balance		<u>\$ 30,935.39</u>

Fundraising Report

April, 2020

For this month's meeting, will go ahead and cancel Brad for May 1st. Discussed new dates.

I am putting the golf tournament on the back burner: maybe do it in October or maybe not at all this year.

Thank you,
Kathy King

Pastor's Report

April 2020

Item	Comments	Next Steps	Action Items
Congregational Meetings/Pastor Chats	N/A		
Pledge Campaign/Generosity	It seems that even in the middle of a pandemic, our folks have been faithful and consistent, even if they've had to give a little less. Although I would imagine our offerings will be down in April, I'm very happy that we ended up in a good place at the end of March	If it seems necessary, I will do an ask to some folks who can probably give a little extra to catch us up. Assuming we will receive the PPP loan/grant, that should help us quite a lot since payroll is our biggest expense.	We will get quarterly statements out in the next couple of weeks.
Pastoral Care	I have been taking at least 2 people per day from the members and friends list and reaching out to them to touch base. In a month's time, that has come to about 20 people.	Will continue Coffee with the Vicar as this has been a great opportunity for Tony and me to be with and pray with folks.	Rev. Donna and the deacons have been doing connection calls twice per week as well as checking in on the most isolated folks in the congregation.
Planning for 2020/Working the Plan	This has been sidelined to some degree but ministry continues and we will pick it back up when we can.	In the meantime, building the infrastructure for a virtual church has been my goal.	Assuming that the end of April may not end the Stay At Home orders, I am working with Tony on some intentional online MUG Groups.
Staff	All the staff have been working very hard to assist and support me in building a virtual church.	I want to find more things for the music folks to help us with. I believe they are willing.	At the very least, I want Joffrey to lead a Choir Mug Group.
Programming	The Programming Team continues to do their planning.	Music Heals All starts this week.	We will work on starting online MUG Groups soon.

	We are offering 4-5 online programming opportunities and I intend to add to that as we go along.		
Worship	Despite all our technical glitches, our attendance and views for worship has been awesome! I think the tech issues have all been resolved and that we will be able to settle in to a routine.	Now that the live worship is sorted out, I will be able to add some treats with the technology we now have!	
Special Assignments	I have appointed a team of people to make decisions about all the monetary and facility requests we are likely to get over the next few months. This will help us to make good and intentional decisions.	I will announce the appointments soon.	The group will meet via Zoom to firm up their charter and then be prepared to work as needed.

**CHURCH OF THE TRINITY MCC
REQUESTS/SUGGESTIONS FOR SPECIAL GIVING
TEMPORARY TEAM FOR ASSESSMENT/EVALUATION**

Given the impact that the COVID-19 virus has had on our health care, social, religious, and financial systems, we anticipate that our community will continue to experience all types of needs in the upcoming months. The demand will be huge. We will likely be asked to contribute individually and collectively as a congregation to support many worthy causes.

To that end, we are recommending putting a team in place on a temporary basis (3-6 months) that will respond to these requests in a compassionate and caring way.

The team will consist of five to six members who will be hand-selected by the Senior Pastor. The team representatives will include:

- The Senior Pastor, who represents the Ministry Team
- A member of the Social Justice Team – Janalee Heinneman
- A member of the Community Outreach Team – Laticia Williams
- A member of the Care Team – Dar Purrugannan
- A member of the Board – David Daniels
- A member of the Finance Team – Doug Berger

In assessing and evaluating these requests and suggestions from members and friends of the congregation, the following template of questions (and others developed by the team) may be used in the decision process:

1. Is this a cause/organization we want to support?
2. Is Trinity's vision, mission, and values in line with this cause/organization?
3. Have we given to this or similar causes/organizations in the past? If so, when and how much?
4. Do we know if other people/organizations are likely to support this cause/organization?
5. Does this organization have major benefactors to help support them?

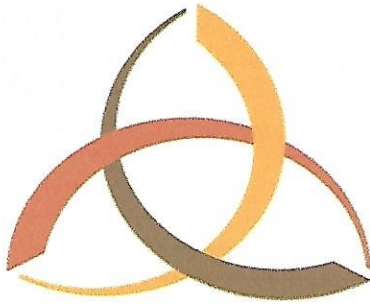
The responsibility of the team is to:

1. Determine the amount to be given.
2. Determine how the "ask" is made.
3. Recommend a method of communication and collection of funds (Facebook, Trinity website, checks)
4. How is the team's decision communicated to the person/organization who asked for or suggested this donation?

This process may be reevaluated at any time during the 3-6-month period it remains in effect.

CHURCH OF THE TRINITY
PLATE ANALYSIS MARCH/APRIL 2020

MARCH	PLATE	CREDIT CARD	FACILITIES	LOVE OFFERING	OTHER	SEED PLANTERS	PROGRAMS	TOTAL	ATTENDANCE
1-Mar	\$ 2,511.00		\$ 80.00			\$ 550.00		\$ 3,141.00	124
8-Mar	\$ 1,922.35		\$ 60.00	\$ 14.30			\$ 40.00	\$ 2,036.65	111
15-Mar	\$ 1,630.00		\$ 350.00			\$ 100.00		\$ 2,080.00	93
22-Mar	\$ 2,950.00			\$ 400.00	\$ 50.00			\$ 3,400.00	110
29-Mar	\$ 3,335.00		\$ 300.00					\$ 3,635.00	106
	\$12,348.35	\$ 5,688.00	\$ 790.00	\$ 414.30	\$ 50.00	\$ 650.00	\$ 40.00	\$ 14,292.65	544
TOTAL PLATE		\$ 18,036.35							
BUDGET		\$ 20,000.00							
VARIANCE		\$ (1,963.65)							
APRIL	PLATE	CREDIT CARD	FACILITIES	LOVE OFFERING	OTHER	SEED PLANTERS	PROGRAMS	TOTAL	ATTENDANCE
5-Apr	\$ 1,088.00	\$ 1,190.00						\$ 2,278.00	139
12-Apr	\$ 2,522.00	\$ 1,350.00		\$ 200.00				\$ 4,072.00	159
GOOD FRIDAY									62
19-Apr	\$ 1,796.00	\$ 330.00			\$ 50.00			\$ 2,176.00	105
	\$ 5,406.00	\$ 2,870.00	\$ -	\$ 200.00	\$ 50.00	\$ -	\$ -	\$ 8,526.00	
TOTAL PLATE		\$ 8,276.00							465
BUDGET		\$ 12,000.00							
VARIANCE		\$ (3,724.00)							
MARCH/APRIL		\$ 26,312.35							
BUDGET		\$ 32,000.00							
VARIANCE		\$ (5,687.65)							



CHURCH OF THE TRINITY
METROPOLITAN COMMUNITY CHURCH

Board of Directors
21-Apr-20

<u>Hot Topics</u>			<u>Parking Lot</u>	
FELT Donation	April		Sales Plan for Memorial Niches	JB
Project Pride	April		Gathering Places	
Contingency Plan Review	April		Office Extension	LB
			Labyrinth	JB/JC
			Audit Report	DD
			Courtyard Protective Cover	LB
			Options for Board Elections	LB
			Permanent Signage	JB