



Board of Directors Meeting Minutes August 16, 2022

Preparing to Do Our Work

The Board meeting was opened at 6:05pm by Becky McDonough. All Board members checked in and shared an inspiration. Each Board Member read one or two of our updated Agreements. Barb led us in a prayer of reflection and generosity.

Becky McDonough established a Quorum: 8/8 members present were: Alberti, Rev. Brock, Clayton, Daniels, Frye, Kane, LaChapelle, McDonough. Guests: Leticia Williams, Barb Crabtree

Our Role as a Working Board

Received and Approved Minutes for July 19, 2022 Board Meeting; Financial Report for July, 2022; the Pastor's Report for July, 2022; Building & Grounds Report for July, 2022. Motion by LaChapelle, second by Alberti, and approved unanimously.

Treasurer's Report: Jesse Clayton reviewed the Treasurer's Report and notes prepared by Barb. Plate was under this month with 5 Sundays. Overall, we are down \$18,000. Expenses contributing to this include start-up of Music Director's salary, summer tent rental, five (5) week month.

The Budget Committee (Doug, Ambor, Barb, and Jesse) have begun meeting. They complimented staff on the good preparation.

Revision of the Funding Policy and Procedure is in progress: 30 to 50% done.

Fundraising: Jim LaChapelle reported that all aspects of this major fundraiser for Trinity were moving ahead as planned. Planning the physical arrangements is in gear.

The preparations for the Marsha Stevens Pineo Concert to benefit the Transgender Memorial Garden are on time. Payment method for Jim to use was worked out. They are seeking sponsors from the Community using Becky's contacts. Concert scheduled for November.

Purging the Membership List: This was completed and Jesse closed out the process.

Rev. Lillie's Evaluation: Board Members were asked to complete their evaluation and get it to Becky by Sep. 6th.

Our Role as a Strategic Board

Tent Rental: Rev. Lillie reviewed the use of the tent this summer for social contacts after the service. This would cost \$1,000.00 for the month and charged to Kam's money. Jesse Clayton made a motion to extend rental for one month through September. Second by Jim LaChapelle. Passed unanimously.

Moving Media Booth: Jesse met and interviewed 3 vendors for re-locating the Media Booth. Vendor One estimated physical move of booth at \$4500 and additional \$1500 for only bid to do the electrical work including camera and mics. Jesse met with Fire Marshall and he stated that no permit would be required but it would be inspected. There appear to be no concerns moving forward and the cost is estimated at less than the \$20,000 approved by the Board.

Tent Purchase: The Social Justice Team would like to purchase a tent. We do have a small 10' by 10' white tent. This size works for individual consultations etc but not for community events to have written materials and more personal contacts – to say nothing of sunshine and rain relief. The Board requested research to clarify how many events and useful activities to justify it. Cost information would be helpful.

Our Role as a Governance Body

Safe Sanctuary Policy C-301: The Board reviewed and revised the document as we have vulnerable adults as well as children and youth.

- Policy section: add children, youth, and adults as well as those who work with all individuals who seek be a part of our community
- Under background checks: add youth
- Unsupervised children: add: not leaving child/youth in room by self
- Training: add youth
- Policy Publication: change to post on the website and copies available in the Office

Becky McDonough made a motion to accept the changes recommended for C-301. Dave Daniels seconded the motion and it passed unanimously.

Board Nominating Committee: The members are Laticia Williams (Chair), Susan Gray, and Al Heinemann. The timelines are below:

- Announce Committee: August 21
- Applications Due to Committee: October 02
- BNC Proposed Slate to Board: October 18
- Board Review: October 18
- Members Vote on Slate:

General Church Campus Safety: Extended Safety Procedures

- The Administrator is the contact person 24/7
- Onsite services have a designated contact person, especially Sunday
- Have an active shooter training (set for Wed. 08.24) conducted by an Officer from Manatee Sheriffs Dept.
- Identify medical personnel in the Church members / team?
- Print a formalized set of Safety Protocols
- CPR and FA training for identified Members (Dave Daniels will set up)

Learning to Serve

- Outstanding Items:

○

- Review Action Items
 - Accepted and approved Reports
 - Extended Courtyard tent rental for one month (Sep)
 - Revised Safe Sanctuary PolicybC-301

Prayer: Rev. Lillie offered the closing prayer.

Adjourn: Motion to adjourn by Clayton, second by McDonough, and unanimously approved at 7:35 pm.

Respectfully Submitted: Marilyn A. Kane, Clerk

Building and Grounds Report- August 2022

1. AC in office with ceiling repair around vents completed.
2. Met with FPL to evaluate need for more insulation in office after AC work completed. Their assistance program covers only residential. He recommended that we compare usage from our bills and then get an estimate from an insulation company for blown in insulation to see if it would be worth the investment.
3. Keeping moss/sticks picked up on campus.
4. Painted 6 doors for worship. Stands made for doors (Jesse & myself).
5. Made box to hold memorial stones for transgender garden.
6. Painted 2 stools in sanctuary.
7. Yard waste in fire pit burned.
8. Painted the old altar blue to be used as hospitality table.
9. Put white board up on wall in chapel to be used for meetings (Jesse & myself).
10. Replaced Lillie's blind on her back door in office.
11. Blow off courtyard every Sunday before church.
12. Working on transgender garden with Jim and Mary.
13. Took in recyclables.
14. Working on design with TentCraft for worship service flag out front which will include service time.
15. Working with TentCraft on pop up tent and two free standing flags for use at events.
16. Doggie waste stations taken care of.
17. Drains along side of driveway cleaned out.