

CHURCH OF THE TRINITY
METROPOLITAN COMMUNITY CHURCH

Board of Directors

Agenda

September 15, 2020

Preparing to Do Our Work

- Inspiration and Check In
- Reading of Agreements
- Prayer
- Establish a Quorum

Our Role as a Working Board

Receive and Approve Reports: Minutes of August 18, 2020 Special Board Meeting, Minutes of August 18, 2020 Board Meeting, Financials, Plate Analysis and Attendance, Pastor's Report, Treasurer's Report.

- Treasurer's Report
- 2021 Budget

Our Role as a Strategic Board

- The Hansen Bequest Investment
- Verizon Cell Tower

Our Role as a Governance Body

- Membership Review Update
- Opening Church Office - update

Leaving to Serve

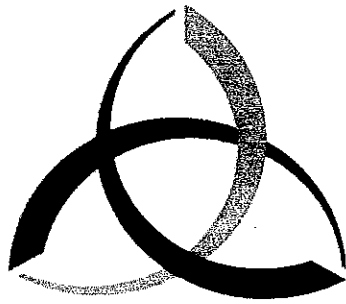
- Any outstanding items

1. Clerk's Review of Outstanding Items

- Review action items
 - 1.
 - 2.

- Prayer

- Adjourn:



CHURCH OF THE TRINITY

METROPOLITAN COMMUNITY CHURCH

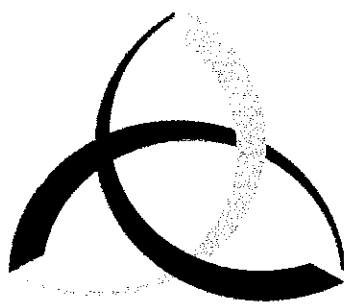
Board of Directors Special Meeting Minutes August 18, 2020

Preparing to Do Our Work

- Check In: 6:30pm
Everyone gave a short review of what we have been doing during this very busy Board time.
- Prayer: Rev Lillie
- Establish a Quorum: 7/7

Our Work

- Rev Lillie's Evaluation
Rev Lillie decided she will not take an increase in salary connected with the budget.
- Review of Re-opening and return to our buildings
She provided a list of question areas for our review of the Budget in our next meeting.
- Seed Planters Program – 2021
The original seed planters projects for this year are viewed as a startup and will not be included in the budget unless funding is identified. It seemed to be successful so she would like to continue the program this next year.
- Hansen Bequest Review
Doug is preparing questions for us to use when reviewing the three investment companies.
- Cell Tower
Verizon contacted CoTT re putting up a cell tower on our land near the section that is for sale. They offered \$18,000 per year at \$1500/month.
- Review of Re-opening and return to our buildings - see attached questions
- Memorial Garden
Form a Committee since Jack is not interested.



CHURCH OF THE TRINITY

METROPOLITAN COMMUNITY CHURCH

Board of Directors

Minutes

August 18, 2020

Preparing to Do Our Work

The meeting was opened at 7:00p by Rev. Lillie with a welcome. Becky Mc Donough provided the inspirational reading and Rev. Lillie read our Agreements. Susan Mintz provided our prayer.

Established a Quorum: 7/7 members present were Brock, Clayton, Daniels, Kane, King, F. Mintz, McDonough Absent: None Guests: S. Mintz

Our Role as a Working Board

The following reports (see attached) were submitted for approval: Minutes of July 28, 2020 Board Meeting, Minutes of the July 29 Congregational Forum, Financial, Building & Grounds, Fundraising, Pastor's Report, Treasurer's report. Jesse Clayton amended the Building and Grounds Report to reflect the Bridge and Walkway actually cost \$1549.41, not the \$1400.00 proposed. This did not overspend the budget. Fuzzy Mintz made a motion to accept reports, seconded by Kathy King, and approved unanimously.

David Daniels reviewed the proposed 2021 Budget from the Finance Committee (FC). This is the FC's 4th draft of the budget. For income, the FC noted that the reduced income from Fundraising and Programs will continue to affect next year's budget, perhaps to mid-year. We have also lost three (3) significant contributors. For expenses, the FC outlined 8 assumptions used by the Committee: funding Rev. Tony's position using Seed Planter funds and Diane Hewett's position; fund a new Worship Leader position from Seed Planter funds and return on investments; successful negotiation of the Cell Tower proposal by Verizon; no color copying; no salary increases; set aside \$1500 for 2022 General Conference; eliminate perpetual care item as it is covered in purchase; tithe 10% to MCC, 1.5% to Kampala. The Board then did line item by item review with a view to reduce the \$2457.00 variance to balance the budget. At the end, two (2) items were identified for change. The first was to assume we would receive a 3.5% return on our investment which would reduce the variance by \$1250.00 and the second was Kathy King stated that Fundraising would pick up in the next year and reduce the remaining \$1207.00 variance. A third item was identified as having the potential to increase income but required more study and actions. This was the Cell Tower item. A Committee was formed to explore this: Jesse Clayton, David Daniels, Becky McDonough, and Ambor Severson. A fourth potential item was if the PPP loan was forgiven. Remaining for active consideration were COLAs for employees and meeting contractual obligation for the Pastor's compensation. David take this back to the FC

David Daniels reported that the audit would take longer to complete. No set date yet. He also reviewed the Treasurer's report and noted we continue to experience a low plate return in months that have 5 Sundays.

David also contacted Jack Botelho regarding the Sales Plan for Memorial Niches. Jack stated the Committee had finished its charge by submitting the report. It was noted that we have time to set up a new plan as part of our All Saints Day weekend in Nov.

Rev. Lillie stated she had hired Nicholas Viglione as the consultant for the Virtual Communications at CoTT position.

Jesse Clayton reported that the walkway and bridge to link with the existing bridge from the parking lot to the outdoor program and worship area near the Prayer Tree and labyrinth was completed. She noted the total cost did not overspend the budget line. Lots of thank-yous and praise for the project from the Board to the volunteer group who built it.

Our Role as a Strategic Body

For the Bequest Investment, Rev. Lillie stated she has received three follow-up proposals from Curt Eskew of New York Life, Mel Williamson of Edward Jones, and Laura Spencer of Community Foundation. The funds do not have to be invested as a lump sum and can be split among the proposals. Doug Berger is preparing questions and criteria to help us rate these proposals.

The Seed Planters Program was covered in the budget review above. It is designed to fund a new program or item for one year, not as an ongoing funding source.

Verizon Cell Tower was also covered during our budget review. A Committee was formed to continue negotiations.

Our Role as a Governance Body

The main question was deciding about re-opening our buildings and the conditions for this. This led to a very lengthy discussion and very active input from all Board members. The main criteria used were safety, liability, CDC-related protocols, and the importance of the message for gradual steps for opening and signaling hope that the Church will re-open. The following decisions were made: 1) the Church Sanctuary will not re-open for worship, services, and programs for the rest of the year. Special attention for programming during the Christmas season was noted; 2) the meeting/program spaces in Pierce Hall will not re-open to the Church/public such as AA, HOAs; and 3) the Church Office will re-open for a limited time with coverage by volunteers, not staff. This will start in Early September. A motion to re-open the Church Office on Tu-W-Th from 10:00am to 2:00pm staffed by volunteers was made by Becky McDonough, seconded by Jessie Clayton, and approved unanimously.

Leaving to Serve.

Outstanding Items:

1. Investment of Bequest monies
2. Verizon Cell Tower
3. Plan for Memorial Options during All Saints Day Weekend
4. Audit Report

Review Action Items:

1. Accept reports submitted for approval
2. Re-open the Church Office on Tu-W-Th from 10:00am – 2:00pm staffed by volunteers.

Closing Prayer: Rev. Lillie Brock

Adjournment: Motion to adjourn by Becky McDonough, second by Marilyn Kane, and unanimously approved at 09.10pm

Respectfully Submitted: Marilyn Kane, Clerk

CHURCH OF THE TRINITY
PLATE COMPARISON JAN - AUGUST 2020

| WEEK | SERVICE INCOME | EFT | FACEBOOK | TOTAL | WEEKLY BUDGET | VARIANCE | MET BUDGET | ATTENDANCE |
|-----------------------|---------------------|--------------------|--------------------|---------------------|---------------------|----------------------|------------|------------|
| 1st Sunday | \$ 2,570.00 | | | | \$ 4,000.00 | | | 129 |
| 2nd Sunday | \$ 5,722.00 | | | | \$ 4,000.00 | | | 131 |
| 3rd Sunday | \$ 6,044.00 | | | | \$ 4,000.00 | | | 128 |
| 4th Sunday | \$ 3,245.50 | | | | \$ 4,000.00 | | | 150 |
| 2019 Pledges | \$ 11,300.00 | | | | | \$ (11,300.00) | | |
| Adjustment | \$ 704.50 | | | | | | | |
| Total January | \$ 29,586.00 | \$ 3,728.00 | | \$ 33,314.00 | \$ 16,000.00 | \$ 6,014.00 | Yes | 538 |
| 1st Sunday | \$ 2,485.50 | | | | \$ 4,000.00 | | | 129 |
| 2nd Sunday | \$ 3,358.40 | | | | \$ 4,000.00 | | | 134 |
| 3rd Sunday | \$ 5,201.50 | | | | \$ 4,000.00 | | | 123 |
| 4th Sunday | \$ 4,747.10 | | | | \$ 4,000.00 | | | 150 |
| Adjustment | | | | | | | | |
| Total February | \$ 15,792.50 | \$ 3,599.00 | | \$ 19,391.50 | \$ 16,000.00 | \$ 3,391.50 | Yes | 536 |
| 1st Sunday | \$ 2,511.00 | | | | \$ 4,000.00 | | | 124 |
| 2nd Sunday | \$ 1,922.35 | | | | \$ 4,000.00 | | | 111 |
| 3rd Sunday (V) | \$ 1,630.00 | | | | \$ 4,000.00 | | | 93 |
| 4th Sunday (V) | \$ 2,950.00 | | | | \$ 4,000.00 | | | 110 |
| 5th Sunday (V) | \$ 3,335.00 | | | | \$ 4,000.00 | | | 106 |
| Adjustment | \$ (396.00) | | | | | | | |
| Total March | \$ 11,952.35 | \$ 5,813.00 | | \$ 17,765.35 | \$ 20,000.00 | \$ (2,234.65) | No | 544 |
| 1st Sunday (V) | \$ 1,088.00 | \$ 1,190.00 | | \$ 2,278.00 | \$ 4,000.00 | | | 139 |
| Good Friday (V) | | | | | | | | 62 |
| 2nd Sunday (V) | \$ 2,522.00 | \$ 1,000.00 | | \$ 3,522.00 | \$ 4,000.00 | | | 159 |
| 3rd Sunday (V) | \$ 1,796.00 | \$ 330.00 | | \$ 2,126.00 | \$ 4,000.00 | | | 105 |
| 4th Sunday (V) | \$ 2,001.00 | \$ 1,230.00 | | \$ 3,231.00 | \$ 4,000.00 | | | 129 |
| FaceBook | | | \$ 1,630.00 | \$ 1,630.00 | | | | |
| EFT 4/27-4/30 | | \$ 3,408.00 | | \$ 3,408.00 | | | | |
| Total April | \$ 7,407.00 | \$ 7,158.00 | \$ 1,630.00 | \$ 16,195.00 | \$ 16,000.00 | \$ 195.00 | Yes | 594 |

CHURCH OF THE TRINITY
PLATE COMPARISON JAN - AUGUST 2020

| WEEK | SERVICE INCOME | EFT | FACEBOOK | TOTAL | WEEKLY BUDGET | VARIANCE | MET BUDGET | ATTENDANCE |
|-----------------------|----------------|--------------|-------------|--------------|---------------|---------------|------------|------------|
| 1st Sunday (V) | \$ 2,280.00 | | | \$ 2,280.00 | \$ 4,000.00 | | | 120; 14 |
| 2nd Sunday (V) | \$ 1,617.00 | | | \$ 1,617.00 | \$ 4,000.00 | | | 112; 15 |
| 3rd Sunday (V) | \$ 2,983.00 | | | \$ 2,983.00 | \$ 4,000.00 | | | 122; 22 |
| 4th Sunday (V) | \$ 2,230.00 | | | \$ 2,230.00 | \$ 4,000.00 | | | 135; 19 |
| 5th Sunday (V) | \$ 808.00 | | | \$ 808.00 | \$ 4,000.00 | | | 120; 21 |
| Online May | | \$ 6,133.00 | | | | | | |
| FaceBook Apr | | | \$ 1,300.00 | | | | | |
| FaceBook May | | | \$ 880.00 | | | | | |
| Total May | \$ 9,918.00 | \$ 6,133.00 | \$ 2,180.00 | \$ 18,231.00 | \$ 20,000.00 | \$ (1,769.00) | No | 609 |
| 1st Sunday (V) | \$ 810.00 | \$ 3,431.00 | | \$ 4,241.00 | \$ 4,000.00 | \$ 241.00 | Yes | 146; 25 |
| 2nd Sunday (V) | \$ 2,622.50 | \$ 350.00 | | \$ 2,972.50 | \$ 4,000.00 | \$ (1,027.50) | No | 101; 20 |
| 3rd Sunday (V) | \$ 1,220.00 | \$ 1,815.00 | \$ 145.00 | \$ 3,180.00 | \$ 4,000.00 | \$ (820.00) | No | 110; 16 |
| 4th Sunday (V) | \$ 725.00 | \$ 1,820.00 | \$ 200.00 | \$ 2,745.00 | \$ 4,000.00 | \$ (1,255.00) | No | 130; 23 |
| Facebook | | | \$ 25.00 | | | \$ 25.00 | | |
| Online 6/29,30 | | \$ 2,688.00 | | | | \$ 2,688.00 | | |
| Total June | \$ 5,377.50 | \$ 10,104.00 | \$ 370.00 | \$ 15,851.50 | \$ 16,000.00 | \$ (148.50) | No | 487 |
| 1st Sunday (V) | \$ 2,966.00 | \$ 1,580.00 | | \$ 4,546.00 | \$ 4,000.00 | \$ 546.00 | Yes | 122; 16 |
| 2nd Sunday (V) | \$ 510.00 | \$ 745.00 | | \$ 1,255.00 | \$ 4,000.00 | \$ (2,745.00) | No | 132; 23 |
| 3rd Sunday (V) | \$ 2,140.00 | \$ 1,099.00 | \$ 525.00 | \$ 3,764.00 | \$ 4,000.00 | \$ (236.00) | No | 115; 18 |
| 4th Sunday (V) | \$ 607.50 | \$ 4,930.00 | \$ 390.00 | \$ 5,927.50 | \$ 4,000.00 | \$ 1,927.50 | Yes | 123; 12 |
| Online 7/27-7/31 | | \$ 2,278.00 | | \$ 2,278.00 | | \$ | | |
| Adj. \$120/\$80 | \$ 120.00 | | \$ 80.00 | | | | | |
| Total July | \$ 6,343.50 | \$ 10,632.00 | \$ 995.00 | \$ 17,970.50 | \$ 16,000.00 | \$ 1,970.50 | Yes | 492 |
| 1st Sunday | \$ 1,389.00 | \$ 550.00 | | \$ 1,939.00 | \$ 4,000.00 | \$ (2,061.00) | No | 123; 28 |
| 2nd Sunday | \$ 960.00 | \$ 1,370.00 | \$ 275.00 | \$ 2,605.00 | \$ 4,000.00 | \$ (1,395.00) | No | 112; 17 |
| 3rd Sunday | \$ 2,835.00 | \$ 2,500.00 | \$ 430.00 | \$ 5,765.00 | \$ 4,000.00 | \$ 1,765.00 | Yes | 104; 13 |
| 4th Sunday | \$ 686.60 | \$ 275.00 | \$ 60.00 | \$ 1,021.60 | \$ 4,000.00 | \$ (2,978.40) | No | 97; 11 |
| 5th Sunday (V) | \$ 1,550.00 | \$ 3,297.00 | \$ 265.00 | \$ 5,112.00 | \$ 4,000.00 | \$ 1,112.00 | Yes | 102; 2 |
| August 30-31 | | \$ 1,450.00 | | \$ 1,450.00 | | \$ 1,450.00 | | |
| Adj. Reclassification | | | | \$ (300.00) | | \$ (300.00) | | |
| Total August | \$ 7,420.60 | \$ 9,442.00 | \$ 1,030.00 | \$ 17,592.60 | \$ 20,000.00 | \$ (2,407.40) | | 538 |

CHURCH OF THE TRINITY
PLATE COMPARISON JAN - AUGUST 2020

| Month | Plate | EFT | Facebook | Total | Budget | Variance |
|------------------|---------------------|---------------------|--------------------|----------------------|----------------------|---------------------|
| January | \$ 29,586.00 | \$ 3,728.00 | | \$ 33,314.00 | \$ 16,000.00 | \$ 17,314.00 |
| February | \$ 15,792.50 | \$ 3,599.00 | | \$ 19,391.50 | \$ 16,000.00 | \$ 3,391.50 |
| March | \$ 11,952.35 | \$ 5,813.00 | | \$ 17,765.35 | \$ 20,000.00 | \$ (2,234.65) |
| April | \$ 7,407.00 | \$ 7,158.00 | \$ 1,630.00 | \$ 16,195.00 | \$ 16,000.00 | \$ 195.00 |
| May | \$ 9,918.00 | \$ 6,133.00 | \$ 2,180.00 | \$ 18,231.00 | \$ 20,000.00 | \$ (1,769.00) |
| June | \$ 5,377.50 | \$ 10,104.00 | \$ 370.00 | \$ 15,851.50 | \$ 16,000.00 | \$ (148.50) |
| July | \$ 6,343.50 | \$ 10,632.00 | \$ 995.00 | \$ 17,970.50 | \$ 16,000.00 | \$ 1,970.50 |
| August | \$ 7,420.60 | \$ 9,442.00 | \$ 1,030.00 | \$ 17,892.60 | \$ 20,000.00 | \$ (2,107.40) |
| Reclassification | | | | \$ (300.00) | | \$ (300.00) |
| September | | | | | | |
| October | | | | | | |
| November | | | | | | |
| December | | | | | | |
| Total | \$ 93,797.45 | \$ 56,609.00 | \$ 6,205.00 | \$ 156,311.45 | \$ 140,000.00 | \$ 16,311.45 |
| | 60.01% | 36.22% | 3.97% | 100.19% | | |

Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget August 2020

| Total Sources of Income | August Actual | August Budget | Over/(Under) Budget | Year to Date Actual | Year to Date Budget | YTD Variance |
|---|---------------------|---------------------|----------------------|----------------------|----------------------|-----------------------|
| Plate Collections | \$ 17,592.60 | \$ 20,000.00 | \$ (2,407.40) | \$ 156,311.45 | \$ 140,000.00 | \$ 16,311.45 |
| Seed Planters | \$ 50.00 | \$ 2,500.00 | \$ (2,450.00) | \$ 36,720.00 | \$ 20,000.00 | \$ 16,720.00 |
| Service Income | \$ 17,642.60 | \$ 22,500.00 | \$ (4,857.40) | \$ 193,031.45 | \$ 160,000.00 | \$ 33,031.45 |
| Ministries, Programs, and Events (Raffle, Lenen Books, Music Ministry, Wednesday Dinners) | \$ 22.75 | \$ 1,350.00 | \$ (1,327.25) | \$ 2,118.75 | \$ 10,800.00 | \$ (8,681.25) |
| Other (Fundraising -net, Advertising/Sponsorship, Facilities Donations, Interest Income) | \$ 2,044.42 | \$ 3,704.00 | \$ (1,659.58) | \$ 8,352.00 | \$ 29,632.00 | \$ (21,280.00) |
| Total Undesignated/Unrestricted | \$ 19,709.77 | \$ 27,554.00 | \$ (7,844.23) | \$ 203,502.20 | \$ 200,432.00 | \$ 3,070.20 |
| Interest Income -CDs | \$ - | \$ - | \$ - | \$ 1,708.68 | \$ - | \$ 1,708.68 |
| Love Offerings | \$ 260.15 | \$ - | \$ 260.15 | \$ 6,745.04 | \$ - | \$ 6,745.04 |
| Interest Income - Building Fund Reserve | \$ 1.59 | \$ - | \$ 1.59 | \$ 14.64 | \$ - | \$ 14.64 |
| Designated/Restricted & Bequest | \$ 261.74 | \$ - | \$ 261.74 | \$ 8,468.36 | \$ - | \$ 8,468.36 |
| Total Income | \$ 19,971.51 | \$ 27,554.00 | \$ (7,582.49) | \$ 211,970.56 | \$ 200,432.00 | \$ 11,538.56 |
| Adjustments | | | | | | |
| Deferred Pledges from 2019 (8/12 of \$11,300) | \$ - | | | \$ (7,533.00) | | |
| Seed Planters | \$ (50.00) | \$ (2,500.00) | | \$ (36,720.00) | \$ (20,000.00) | |
| Total Sources of Income | \$ 19,921.51 | \$ 25,054.00 | \$ (5,132.49) | \$ 167,717.56 | \$ 180,432.00 | \$ (12,714.44) |

Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget August 2020

| Total Expenses by Category | August Actual | August Budget | Over/(Under) Budget | Year to Date Actual | Year to Date Budget | YTD Variance |
|--|---------------------|---------------------|----------------------|----------------------|----------------------|---------------------|
| Preparing for and Conducting Worship | \$ 7,740.03 | \$ 8,980.00 | \$ (1,239.97) | \$ 53,025.52 | \$ 54,796.00 | \$ (1,770.48) |
| Reaching Out to Serve Our Community | \$ - | \$ 38.00 | \$ (38.00) | \$ 485.43 | \$ 304.00 | \$ 181.43 |
| Staying Connected/Caring for Our Church Family | \$ 14,368.28 | \$ 13,388.00 | \$ 980.28 | \$ 103,227.09 | \$ 91,245.00 | \$ 11,982.09 |
| Spiritual Education and Growth | \$ - | \$ - | \$ - | \$ 479.70 | \$ - | \$ 479.70 |
| Equipping & Maintaining Buildings and Grounds | \$ 2,261.40 | \$ 2,851.00 | \$ (589.60) | \$ 29,585.46 | \$ 31,208.00 | \$ (1,622.54) |
| Supporting the Wider Mission UFMCC | \$ 2,140.32 | \$ 2,608.00 | \$ (467.68) | \$ 21,036.05 | \$ 18,554.00 | \$ 2,482.05 |
| Contingency (Loans Forgiven) | | | | \$ (13,000.00) | | \$ (13,000.00) |
| Contingency Funds Transfer | | | \$ - | \$ 32,442.95 | | \$ 32,442.95 |
| Total Expenses by Category | \$ 26,510.03 | \$ 27,865.00 | \$ (1,354.97) | \$ 227,282.20 | \$ 196,107.00 | \$ 31,175.20 |
| Adjustments | | | | | | |
| Salary T. Viglione (Seed Planters) | \$ (2,307.69) | \$ (2,308.00) | \$ 0.31 | \$ (13,846.14) | \$ (13,844.00) | \$ (2.14) |
| Love Offerings Paid | \$ (250.00) | | \$ (250.00) | \$ (5,787.46) | | \$ (5,787.46) |
| Contingency Funds Transfer | | | | \$ (32,442.95) | | \$ (32,442.95) |
| Contingency (Loans Forgiven) | | | | \$ 13,000.00 | | \$ 13,000.00 |
| Total Adjusted Expenses | \$ 23,952.34 | \$ 25,557.00 | \$ (1,604.66) | \$ 188,205.65 | \$ 182,263.00 | \$ 5,942.65 |

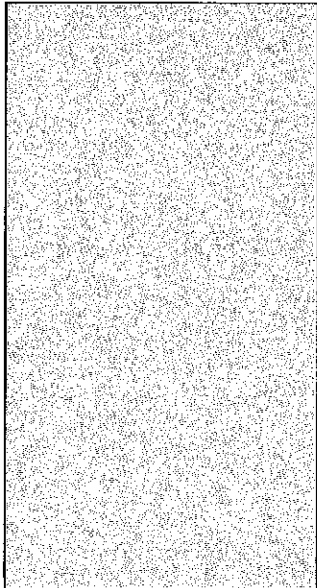

as of 9/6/2020

Pastor's Report

August 2020

| Item | Comments | Next Steps | Action Items |
|--------------------------------------|---|--|--|
| Congregational Meetings/Pastor Chats | N/A | | Working on October Forum |
| Pledge Campaign/Generosity | We will begin a new pledge campaign in November after the 2021 budget is approved. | I will be meeting with the Generosity Team this month to start working with them around the details of the Pledge Campaign. | Biggest action needs to be a name for the campaign. |
| Pastoral Care | In August, we had quite a bit of illness, surgeries, etc, including one congregant who was very sick as a result of the Covid-19 virus. | We will be tracking our worship attendance more closely so as to reach out to those that miss three weeks in a row. It seems that our staff as a unit is doing a great job of using all our resources to keep a handle on what is going on with folks. | I will be giving the Care Team a specific question to ask congregants when they do their monthly calls. I am hoping to find out even more about what people are feeling. |
| Planning for 2020/Working the Plan | New list of priorities has been shared with the staff and we are working on them all! | | We have started using Asana, which is a project management software system so that we can track what we are doing weekly and see where we are against the priorities. |
| Staff | All the staff have been working very hard to assist and support me in building a virtual church. We added a media/communications consultant in August. | The new position is working out extremely well. I am very, very pleased. I have written an addendum to Rev. Tony's contract. It | I will preparing to do some job evaluations sometime in October. |

| | | | |
|---------------------|---|---|--|
| | | contains a different list of deliverables that better fit our current realities. | |
| Programming | August programming attendance was not good at all so we have been working on ways to improve that for September. | Rev. Tony will now be responsible for all programming plans except "DoTheWorkOfJustice programs and church wide events | We will monitor September programs to see if engagement improves and then plan accordingly. |
| Worship | <p>We have changed our order of worship a bit and are using even more people now. August attendance was concerning so we got to work to address that right away.</p> <p>We have also done some thing to make our production of the recording even better.</p> | <p>Doug generated an attendance list for me and I went through to identify who had not been to church since July. I then assigned names from the list to me, Tony, Donna and Ambor to call and ask specific questions so we could see why they haven't been coming.</p> <p>I also held a Worship Participants Ministry Meeting so that we could all be on the same page, I could schedule folks for different things in advance and we could discuss all the changes.</p> | <p>Tony, Ambor, Donna and I have almost completed the calls and feel good about the results.</p> <p>From now on, Tony will work with Ambor to generate an attendance list each way so that we can keep our pulse on things. Tony will also be finishing the process of engaging online visitors.</p> |
| Special Assignments | <ol style="list-style-type: none"> 1. CoTT plan for Justice Work 2. Working with Becky around moving the Media Booth | We need a new SJM leader to replace Al and Janalee. | I am facilitating an SJM meeting at the end of the month so we can start working on the hash tag. Katie Frick has agreed to be the new leader so |

| | | | |
|---|------------------------|--|--|
|  | <p>3. Media</p> | | <p>that's very exciting.</p> <p>PSA was filmed and is showing now until the end of the year.</p> |
|  | | | |

CHURCH OF THE TRINITY
2021 BUDGET (FOR CONGREGATIONAL FORUM)

| | INCOME | 2020 Budget | 2021 Budget | as of June 30, 2020 | Notes |
|----------------|--|----------------------|----------------------|----------------------|---------------------------|
| Account | Income by Category | | | | |
| 4.10100 | Plate Collections Pledged & Unpledged | \$ 208,000.00 | \$ 222,500.00 | \$ 120,748.35 | Plate Calculation |
| 4.10110 | Seed Planters | \$ 30,000.00 | \$ - | \$ 36,620.00 | \$ 120,750.00 |
| New Account | Deferred Seed Planters 2020 | | \$ 10,000.00 | | \$ (11,000.00) |
| New Account | "Bridging the Gap" Campaign | | \$ 20,000.00 | | \$ (3,000.00) |
| TOTAL | Service Income | \$ 238,000.00 | \$ 252,500.00 | \$ 157,368.35 | \$ (520.00) |
| 4.20100 | Benevolences | \$ 1,000.00 | \$ 1,000.00 | \$ 125.00 | \$ 106,230.00 |
| 4.20105 | Flower Donations Altar | \$ 1,200.00 | \$ 1,200.00 | \$ 30.00 | x2 |
| 4.20108 | Hospitality | | | | \$ 212,460.00 |
| 4.20109 | In Honor/Memoriam | \$ 5,000.00 | \$ 2,000.00 | \$ 300.00 | |
| 4.20113 | Music Ministry | | | | |
| 4.20115 | Retreats | | | | |
| 4.20119 | Program Income | \$ 9,000.00 | \$ 6,000.00 | \$ 1,725.00 | |
| TOTAL | Ministries, Programs and Events | \$ 16,200.00 | \$ 10,200.00 | \$ 2,180.00 | |
| 4.20117 | Memorial Garden/Columbarium | \$ 9,000.00 | \$ 4,500.00 | \$ 620.00 | 4 x \$1500 less expenses |
| 4.30100 | Fundraising (Net of Expenses) | \$ 24,645.00 | \$ 16,207.00 | \$ 1,405.00 | |
| 4.40102 | Facilities Donations | \$ 3,600.00 | \$ 2,700.00 | \$ 1,650.00 | |
| 4.40103 | Interest Income MMA | \$ 7,200.00 | \$ 1,400.00 | \$ 2,141.65 | |
| New Account | Investment Income | | \$ 8,750.00 | | \$250K x .035% |
| TOTAL | Other | \$ 44,445.00 | \$ 33,557.00 | \$ 5,816.65 | |
| | TOTAL BUDGETED INCOME | \$ 298,645.00 | \$ 296,257.00 | \$ 165,365.00 | |
| 4.50103-06 | Designated and/or Restricted | | | \$ 6,771.16 | |
| | TOTAL INCOME | \$ 298,645.00 | \$ 296,257.00 | \$ 172,136.16 | Reconciles to G/L 6/30/20 |

CHURCH OF THE TRINITY
2021 BUDGET (FOR CONGREGATIONAL FORUM)

| Account | EXPENSES | 2020 Budget | 2021 Budget | as of June 30, 2020 | Notes |
|--------------------|---|---------------------|---------------------|---------------------|----------------------------|
| 5.10100 | Flowers Altar | \$ 500.00 | \$ 500.00 | \$ - | |
| 5.10101 | Guest Musicians | \$ 1,000.00 | \$ 500.00 | \$ 200.00 | could delete |
| 5.10102 | Guest Preachers | \$ 500.00 | \$ 500.00 | \$ 150.00 | could delete |
| 5.10103 | Music Copyright License | \$ 225.00 | \$ 225.00 | \$ - | |
| 5.10104 | Music Department Salaries | \$ 20,314.00 | \$ 12,130.00 | \$ 10,157.16 | \$2000 = 1/5 Diane Hewitt |
| 5.10105 | Pastor Compensation Worship (50%) | \$ 6,885.00 | \$ 8,185.00 | \$ 3,442.53 | as of May 2020 |
| 5.10106 | Pastor Housing Allowance (50%) | \$ 28,815.00 | \$ 28,815.00 | \$ 14,585.83 | as of May 2020 |
| 5.10107 | Worship Supplies | \$ 1,500.00 | \$ 1,500.00 | \$ 965.32 | |
| 5.15100 | Associate Pastor | \$ 20,000.00 | \$ 20,000.00 | \$ 10,000.00 | |
| TOTAL | Preparing for and Conducting Worship | \$ 79,739.00 | \$ 72,355.00 | \$ 39,500.84 | |
| 5.20101 | Congregational Dinner | | | | |
| 5.20102 | Kitchen Supplies | \$ 250.00 | \$ 250.00 | \$ 204.60 | |
| 5.20103 | PrideFest | \$ 300.00 | \$ 300.00 | \$ 104.94 | |
| 5.20104 | Special Events--Fellowship | \$ 200.00 | | \$ 102.71 | |
| 5.20105 | Sunday Hospitality & Special Events | \$ - | \$ 720.00 | \$ 73.18 | \$20 x 26 weeks plus \$200 |
| TOTAL | Reaching Out to Serve Our Community | \$ 750.00 | \$ 1,270.00 | \$ 485.43 | |

CHURCH OF THE TRINITY
2021 BUDGET (FOR CONGREGATIONAL FORUM)

| | EXPENSES | 2020 Budget | 2021 Budget | as of June 30, 2020 | Notes |
|---------|--|--------------------|--------------------|----------------------------|--|
| 5.30100 | Administrative - Other (Background Checks) | \$ 500.00 | \$ 100.00 | \$ 129.65 | |
| 5.30101 | Administrative Salaries | \$ 44,527.00 | \$ 44,527.00 | \$ 22,263.54 | determine increase |
| 5.30102 | Advertising & Marketing | \$ 1,200.00 | \$ 1,200.00 | \$ 527.89 | Facebook advertising \$50/mo. |
| 5.30103 | Awards & Acknowledgements | \$ 150.00 | \$ 100.00 | \$ 25.50 | |
| 5.30104 | Credit Card & Easy Tithe Fees | \$ 4,000.00 | \$ 5,500.00 | \$ 2,754.03 | |
| 5.30105 | Benevolence Expense | | | | |
| 5.30106 | Clergy Licensing | \$ 175.00 | \$ 175.00 | | |
| 5.30107 | Computer Hardware | | | | |
| 5.30108 | Computer Software | \$ 2,500.00 | \$ 3,081.00 | \$ 623.79 | CCB \$1500, Church Windows payroll \$816, Zoom \$365, Drop Box (2) \$400 |
| 5.30109 | Continuing Education | \$ 200.00 | \$ 200.00 | | |
| 5.30111 | Equipment Lease | \$ 6,000.00 | \$ 6,000.00 | \$ 5,679.09 | \$500/mo. No color copies |
| 5.30112 | Equipment Maintenance | | | | |
| 5.30114 | Flowers - Memorial | | | \$ 99.22 | |
| 5.30117 | Health Insurance | \$ 15,000.00 | \$ 15,000.00 | \$ 7,500.00 | |
| 5.30119 | Licenses, Fees, and Subscriptions | \$ 75.00 | \$ 2,125.00 | \$ 180.25 | Squarespace \$250, Live Pigeon \$1800, FL \$75.00 |
| 5.30120 | Love Offerings Paid | | | \$ 5,287.46 | |
| 5.30121 | Love Offerings Written Off | | | \$ 562.50 | |
| 5.30122 | Media Expense | \$ - | \$ 100.00 | \$ 69.99 | Media Shout |
| 5.30123 | Music Ministry Expense | \$ - | | \$ 73.00 | |
| 5.30124 | Office Supplies | \$ 2,000.00 | \$ 2,000.00 | \$ 1,312.60 | |

CHURCH OF THE TRINITY
2021 BUDGET (FOR CONGREGATIONAL FORUM)

| | | | | | |
|---------|--|---------------|---------------|--------------|---------------------------------------|
| 5.30126 | Pastor's Compensation: Church Family 50% | \$ 6,885.00 | \$ 8,185.00 | \$ 3,442.53 | as of 5/1/2020 |
| 5.30127 | Pastor's Housing: Church Family 50% | \$ 28,815.00 | \$ 28,815.00 | \$ 14,585.83 | as of 5/1/2020 |
| 5.30128 | Pastor's Professional Expenses | | | | does not include Tony or new position |
| 5.30129 | Payroll Taxes (128,658) X .0765 | \$ 10,423.00 | \$ 9,842.00 | \$ 2,480.14 | |
| 5.30130 | Pension UFMCC | \$ 3,006.00 | \$ 3,465.00 | \$ 1,250.00 | 165 x 12 x \$1.75 |
| 5.30131 | Postage Expense | \$ 500.00 | \$ 500.00 | \$ (84.30) | |
| 5.30132 | Professional & Legal Fees | \$ 500.00 | | | |
| 5.30135 | Senior Pastor 403B (3% X \$74,000) | \$ 2,100.00 | \$ 2,220.00 | \$ 834.55 | |
| 5.30136 | Senior Pastor Life Insurance | | | | |
| 5.30138 | Telephone & Internet Service | \$ 4,200.00 | \$ 4,200.00 | \$ 1,805.89 | |
| 5.30139 | Website | \$ 500.00 | \$ 2,200.00 | \$ 1,692.88 | \$500 adjustment July |
| 5.30140 | Worker's Compensation Expense | \$ 1,400.00 | \$ 1,400.00 | \$ (152.00) | |
| TOTAL | Staying Connected & Caring for Our Church Family | \$ 134,656.00 | \$ 140,935.00 | \$ 72,944.03 | |
| 5.30144 | Program Expense | \$ 500.00 | \$ 1,500.00 | \$ 3,896.95 | \$1,677.94 adjust July |
| 5.40102 | Education, Worship Study Books | \$ - | \$ - | \$ 479.70 | |
| TOTAL | Spiritual Education & Growth | \$ - | \$ 1,500.00 | \$ 479.70 | |

CHURCH OF THE TRINITY
2021 BUDGET (FOR CONGREGATIONAL FORUM)

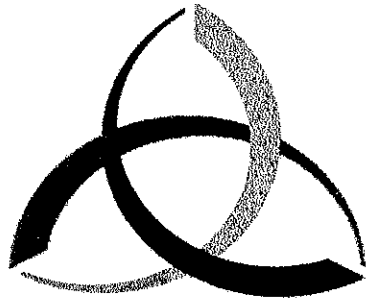
| EXPENSES | 2020 Budget | 2021 Budget | as of June 30, 2020 | Notes |
|---|---------------|---------------|---------------------|-------------------|
| 5.50100 Bldg. & Property Repairs | \$ 2,000.00 | \$ 5,000.00 | \$ 1,486.00 | |
| 5.50102 Electricity | \$ 5,500.00 | \$ 5,500.00 | \$ 1,806.69 | |
| 5.50103 Grounds Expense | \$ 2,000.00 | \$ 2,000.00 | \$ - | |
| 5.50104 Insurance Property & Liability | \$ 10,000.00 | \$ 10,000.00 | \$ 7,497.48 | \$7500, \$2300 |
| 5.50105 Janitorial Service | \$ 4,500.00 | \$ 4,500.00 | \$ 1,496.00 | |
| 5.50106 Lawn Maintenance | \$ 6,000.00 | \$ 6,000.00 | \$ 2,700.00 | |
| 5.50107 Lift Station | \$ 1,200.00 | \$ 1,200.00 | \$ 300.00 | |
| 5.50109 Minor Maintenance & Supplies | \$ 1,200.00 | | \$ 2,088.77 | |
| 5.50113 Pest Control | \$ 750.00 | \$ 750.00 | \$ 185.00 | |
| 5.50114 Security | \$ 2,250.00 | \$ 2,460.00 | \$ 1,822.28 | \$180 x 12 |
| 5.50115 Taxes, Tangible for Copier | | | \$ 124.29 | |
| 5.50116 Water, Sewer, Trash | \$ 7,500.00 | \$ 7,500.00 | \$ 3,754.98 | |
| 5.50118 Perpetual Care - Memorial Garden | \$ 2,500.00 | | \$ 2,849.31 | |
| TOTAL Equipping and Maintaining Our Building & Grounds | \$ 45,400.00 | \$ 44,910.00 | \$ 26,110.80 | |
| 5.65100 Tithes UFMCC 10% (\$293,800) | \$ 24,000.00 | \$ 29,380.00 | \$ 14,892.27 | |
| 5.65105 Kampala Benevolence 1.5% (\$293,800) | \$ 3,600.00 | \$ 4,407.00 | \$ 2,239.84 | |
| TOTAL Supporting the Wider Mission UFMCC | \$ 27,600.00 | \$ 33,787.00 | \$ 17,132.11 | |
| 5.70102 General Conference | \$ - | \$ 1,500.00 | | |
| TOTAL EXPENSES | \$ 288,145.00 | \$ 296,257.00 | \$ 156,652.91 | |
| Contingency and Loans Forgiven | | | \$ 32,442.95 | |
| Transfers | | | \$ (13,000.00) | |
| TOTAL ADJUSTED EXPENSES | \$ 288,145.00 | \$ 296,257.00 | \$ 176,095.86 | reconciles to G/L |

CHURCH OF THE TRINITY
2021 BUDGET (FOR CONGREGATIONAL FORUM)

| | | | | |
|--|--------------------------------------|--|-----------------|--|
| | TOTAL PROJECTED 2021 EXPENSES | | \$ (296,257.00) | |
| | TOTAL PROJECTED 2021 INCOME | | \$ 296,257.00 | |
| | VARIANCE | | \$ - | |

Church of the Trinity
Board of Directors
Membership Update
September 15, 2020

1. We do have a definite set of criteria from the CoTT's Bylaws: in the preceding year, the person must have:
 - a. registered attendance
 - b. identified financial support
 - c. definite service contribution
 - d. demonstrated interest and loyalty
2. We do have an action to take: if the member is not demonstrating the above, notify the member in writing that he/she is inactive and has no vote in Church affairs. The person can then get reinstated if he/she meets the criteria in the next two months. If not, the member is dropped from the active member roll.
3. What we don't have are:
 - a. need defined year for CoTT's voting activity: e.g. Congregational Forum such as Oct thru next September
 - b. need operationalization of the criteria such as:
 - 1) registered attendance: such as 4 times a year at a worship service
 - 2) identified financial support: such as 4 times per year not counting for programs, groups, or sponsored events – no specified amount
 - 3) definite service contribution: such as usher, choir, Board, reader at worship service, active in defined committees
 - 4) demonstrated interest and loyalty: such as programs, community activities such as attendance at ?? number of programs
 - 5) members who are home-bound
 - 6) members who have medical issues
 - 7) members who are snowbirds
 - 8) role of membership class
 - 9) role of baptism
4. Preliminary findings:
 - a. we used attendance and tithing data from 2019 through early Sept, 2020. Why?
 - 1) in 2019, there was a major change from Church Windows to Community Church Builder
 - 2) in 2020, the Covid 19 Pandemic had a major impact on style of worship services, new donation streams, program styles, etc.
 - 3) no set way of data collection, for example, some lists had couples together, some had them separated, some had one but not the other, etc
 - b. We had 5 different list which had member totals from 138, 152, 203, 379, and 441 discrete individuals – not all were members.
 - c. We screened the lists and got it down to 177 individuals, however, the range was from attendance was 1 to 77 and financial support was yes or no.
 - d. We generally marked yes or no if the person was active in the Church life.



CHURCH OF THE TRINITY
 METROPOLITAN COMMUNITY CHURCH

Board of Directors
15-Sep-20

| <u>Hot Topics</u> | | | <u>Parking Lot</u> | |
|---------------------------|-----|--|--------------------------------|-------------|
| <u>Working</u> | | | <u>Working</u> | |
| 2021 Budget | Sep | | Media Booth | JC |
| | | | Gathering Places | |
| | | | Office Extension | LB Fall |
| | | | Labyrinth | JC Fall |
| | | | Courtyard Cover | LB Fall |
| | | | Permanent Signage | JC Fall |
| | | | Sales Plan for Memorial Niches | Cmte ? |
| | | | Media Booth | Aug Fall |
| <u>Strategic</u> | | | <u>Strategic</u> | |
| Bequest Investments | Sep | | | |
| <u>Governance</u> | | | <u>Governance</u> | |
| Soft Opening of Buildings | Sep | | Open Buildings: All | BoD Nov |
| Membership | Sep | | Congregational Meeting | BoD Nov |
| Congregational Meeting | Sep | | | |