



**Board of Directors
Agenda
July 19, 2022**

Preparing to Do Our Work

- Inspiration and Check In
- Reading of Agreements
- Prayer
- Establish a Quorum

Our Role as a Working Board

Receive and Approve Reports: Board Minutes of May 17, 2022; Financial Report for April 2022.

- **Treasurer's Report - Jesse and Rev. Lillie**
 - Breakdown of Bequest Money
 - Recommendations from the Finance Team
 - Budget Committee for 2023
 - Volunteer Resignation
- **Fundraising**
 - Trivia – Jim
 - Marsha Stevens Concert for Trans Memorial Garden
- **Estimates for Deferred Maintenance Items**
 - AC in office building - Bonnie
 - Painting inside of sanctuary – Bonnie
- **Blessing for the Staff on Sunday – Rev. Lillie**

Our Role as a Strategic Board

- Estimate for Moving Media Booth – Jesse
- Pledge Updates – Rev. Lillie
- Land Sale Update – Rev. Lillie

- Suggestions from each board member about Organizations/Causes to donate tithe money
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Our Role as a Governance Body

- Dates for Forums and Congregational Meeting
- Board Nominating Committee Report
 - Members: Laticia Williams (Chair), Susan Gray and Al Heinemann
 - They need next steps and a timeline for their work

Leaving to Serve

- Any outstanding items
 - 1.
 - 2.
- Review action items
 1. Accepted and approved reports
 - 2.
- Prayer
- Adjourn:



**Board of Directors
Agenda
August 16, 2022**

Preparing to Do Our Work

- Inspiration and Check In
 - Reading of Agreements
 - Prayer
 - Establish a Quorum
-

Our Role as a Working Board

Receive and Approve Reports: Board Minutes of July 19, 2022; Treasurer's Report for July 2022: B&G Report for July; Plate Analysis-August-Week 2;

- **Treasurer's Report - Jesse and Rev. Lillie**
 - Budget Committee for 2023 –
 - Funding for Columbarium – Policy and Procedures: Progress to date
 - **Fundraising**
 - Trivia – Jim
 - Funding for Marsha Stevens Concert for Trans Memorial Garden? - Jim
 - **Purging the Membership List - Jesse**
 - **Evaluation – Rev. Lillie**
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Our Role as a Strategic Board

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Our Role as a Governance Body

- **Review Safe Sanctuaries Policy**
- **BNC Timelines**

Leaving to Serve

- Any outstanding items
 - 1.
 - 2.

- Review action items
 1. Accepted and approved reports
 - 2.

- Prayer

- Adjourn:



Board of Directors

Meeting Minutes

July 19, 2022

Preparing to Do Our Work

The Board meeting was opened at 6:01pm by Becky McDonough. All Board members checked in and shared an inspiration. Several Board members shared that it was inspiring about the efforts of our young people to reach out to others. Each Board Member read one or two of our updated Agreements. Jim LaChapelle led us in a prayer of reflection and generosity.

Becky McDonough established a Quorum: 6/8 members present were: Alberti, Rev. Brock, Clayton, Frye, LaChapelle, McDonough. Absent: Daniels, Kane Guests:

Our Role as a Working Board

Received and Approved Minutes for June 21, 2022 Board Meeting; Financial Report for June, 2022; the Pastor's Report for June, 2022; Building & Grounds Report for June, 2022. Motion by LaChapelle, second by Frye, and approved unanimously.

Treasurer's Report: Jesse Clayton reviewed the Treasurer's Report and notes prepared by Barb. Plate income is \$4000.00 and continues above budget. However, the budget is \$10,000.00 below overall. We continue weak in Fundraising and interest income. Our investments have lost significant amounts this year and are now below the amount invested. The \$12,400.00 borrowed from Contingency remains outstanding. The 2021 Thrive MCC gift of \$10,000.00 has now closed out. The money was used for the pavers project, media equipment, signage, fence, et al.

The Kam Cummings estate gift of \$150,000.00 from the sale of her house has been used to pay \$33,907.28 for the taxes owed, attorney fees, and the electrical work completed here at Trinity. Another \$45,700.00 has been committed for salary, computers, tent, and tithes to MCC, and several projects are under consideration. Current computers will be donated to Emma Booker School. \$39,000.00 is being set aside for future cash flow. This is similar to the system of current and future care used for our niches.

The Finance Committee made two recommendations: 1) Beckie McDonough made a motion to set aside in Reserves \$39,000.00 from the proceeds of Kam's home sale for cash flow deficits. Second was Jim LaChapelle. Motion approved unanimously. 2) The overview for our Columbarium was to set aside 50% for Perpetual Care aspect. Since expenses have changed, it is recommended to reduce this to 30%. The discussion expressed concern that this was more of

a policy which needed to be revised and then brought back to the Board for action. The Board agreed and Jesse will bring back to Finance Committee.

The Budget Committee is Doug, Ambor, Barb, and Jesse. They will start meeting after staff retreat since they expect recommendations for change. They do expect to have a proposed 2023 budget for the Board's Sept. meeting.

Volunteer Doug Berger resigned from his multiple positions including as Finance Chair here at Trinity, saying he needs a break after 15 years. Debbie suggested we do some recognition for his service. This was planned for Sunday. Joffrey suggested we also give him 2 tickets to Marsha Steven's concert for the Transgender Memorial Garden.

Fundraising: Jim LaChapelle reported that all aspects of this major fundraiser for Trinity were moving ahead as planned. They will have another meeting in 3 weeks. It is planned to sell a "seat" at a table for \$25.00 or buy a table for \$200.00 and invite/sell to 7 friends.

Plans for a concert by Marsha Stevens to benefit the Transgender Memorial Garden were reviewed. The date and time of the concert was moved to November to avoid her scheduled concert at Venice being too soon before ours and diluting attendance for both. In addition, our snowbirds will be back!!

Deferred Maintenance Items: Three items were considered financially together. The first item added was lawn care. Our current vendor lost employees and care has deteriorated. His cost was \$450.00 per month. Bonnie got 3 bids: one was \$1907 per month, the second was for \$1700 / month. The third vendor was Jack's Complete Lawn Care for \$625.00 per month for equivalent services. The difference from current price would be \$175 more or \$875 for the 5 months which could come out of Kam's Estate money. Bonnie made a motion to accept the bid from Jack's Complete Lawn Care for \$3125.00 with \$875.00 from Kam's House Estate for the 5 months. Jesse seconded and vote was unanimous. The second item was painting the Sanctuary which will not be done at this time pending work completion. The third item was replacing ACs in the Office Building. Two of 3 vendors also identified the ductwork needed replacement. TriCounty and Arctic submitted estimates: Arctic also included first year of maintenance. Bonnie made a motion to accept the bid from Artic Air to replace ductwork and one office Trane AC and maintain the 5 ACs for up to \$11,000.00 and seconded by Jesse Clayton. Approved unanimously.

Painting Inside the Sanctuary: This is placed on hold

Blessing for Staff on Sunday: Blessing to send off our staff and Lauren for our Retreat. Have Board surround them and Deacon Susan pray for them

Our Role as a Strategic Board

Moving Media Booth: Jesse found one (1) person who would talk to her but would not give her an official estimate. He thought it would be about \$10K. She did get a name from Fuzzy today and will contact. Part of the problem is being a small job. He did suggest it might be better to move the booth over to the left which would impact the Usher Closet, air handler, and vent. It will stop short of the exit door by about 42 inches. Electrical work may be outsourced to a second vendor.

Pledge Update. For this second quarter, it is 47.9%, below the usual 50% or better. We have had some people leave who did pledge. We also have had an influx of new people who

have not pledged but are giving at the 10% level consistently. This bodes well for our pledge Campaign later this year.

Land Sale Update. There is one active individual buyer who is a physician. There is a contract with one addendum that the buyer's attorney hold the escrow money. The buyer's lawyer has contacted the county regarding the towers.

Tithe Money Distribution. There were 10 suggestions for the money and discussion narrowed this down to five (5) for the \$18,700.00:

- + Streets of Paradise for \$3300.00;
- + Kampala for \$5500.00 for 8 kids to go to school;
- + Support LGBTQ Youth for \$3300.00;
- + Safe Children Coalition for \$3300.00; and
- + Manatee Meals on Wheels \$3300.00

Our Role as a Governance Body

Meeting Dates: The Board Forum is on October 23rd, the Budget Forum is on Oct. 30th, and the Congregational Meeting is Nov. 3rd.

Board Nominating Committee: The members are Laticia Williams (Chair), Susan Gray, and Al Heinemann. The timelines we need are below:

Announcement:

Applications Due:

BNC Proposed Slate to Board:

Board Review:

Members Vote on Slate:

Learning to Serve

- Any Outstanding Items
 - Safe Sanctuary Policy deferred to next month
- Review Action Items
 - Accepted and approved Reports
 - Set aside \$39,000.00 from Kam's Estate to Reserves
 - Allocated up to \$11,000.00 for replacing Office AC and Service Contracts for all units/ductwork from Kam's Estate
 - Accept bid from Jack's Lawn Care for \$625 monthly for next 5 months from Kam's Estate

Prayer: Rev. Lillie offered the closing prayer.

Adjourn: Motion to adjourn by Clayton, second by McDonough, and unanimously approved at 8:03 pm.

Respectfully Submitted: Marilyn A. Kane, Clerk

**Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget May 2022**

Total Sources of Income	May Actual	May Budget	Over/(Under) Budget	Year to Date Actual	Year to Date Budget	YTD Variance
Plate Collections	\$ 18,732.53	\$ 20,673.00	\$ (1,940.47)	\$ 92,212.15	\$ 90,960.00	\$ 1,252.15
Subtotal Income	\$ 18,732.53	\$ 20,673.00	\$ (1,940.47)	\$ 92,212.15	\$ 90,960.00	\$ 1,252.15
Ministries, Programs, and Events (Raffle, Lenen Books, Music Ministry, Wednesday Dinners)	\$ 659.00	\$ 450.00	\$ 209.00	\$ 1,759.00	\$ 2,850.00	\$ (1,091.00)
Other						
Bequest	\$ 1,870.00	\$ 2,000.00	\$ (130.00)	\$ 9,350.00	\$ 10,000.00	\$ (650.00)
Columbarium: Niche Income, Fundraising-net, Facilities Donations, Interest Income, Investment Income	\$ 18.24	\$ 2,812.00	\$ (2,793.76)	\$ 1,650.34	\$ 14,060.00	\$ (12,409.66)
Total Other	\$ 1,888.24	\$ 4,812.00	\$ (2,923.76)	\$ 11,000.34	\$ 24,060.00	\$ (13,059.66)
Total Undesignated/Unrestricted	\$ 21,279.77	\$ 25,935.00	\$ (4,655.23)	\$ 104,971.49	\$ 117,870.00	\$ (12,898.51)
Designated Bequest				\$ 150,000.00		\$ 150,000.00
Interest Income -CDs						
Love Offerings	\$ 1,382.30		\$ 1,382.30	\$ 4,485.65		\$ 4,485.65
Interest Income - Building Fund Reserve	\$ 0.67		\$ 0.67	\$ 4.46		\$ 4.46
Designated/Restricted & Bequest	\$ 1,382.97		\$ 1,382.97	\$ 154,490.11		\$ 154,490.11
Adj for Designated Bequest				\$ (150,000.00)		\$ (150,000.00)
Total Income	\$ 22,662.74	\$ 25,935.00	\$ (3,272.26)	\$ 109,461.60	\$ 117,870.00	\$ (8,408.40)

**Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget May 2022**

Total Expenses by Category	May Actual	April Budget	Over/(Under) Budget	Year to Date		Year to Date Budget	YTD Variance
				Actual	Budget		
Preparing for and Conducting Worship	\$ 3,575.67	\$ 4,394.00	\$ (818.33)	\$ 25,252.39	\$ 24,488.00	\$ 764.39	
Reaching Out to Serve Our Community	\$ 48.15	\$ 77.00	\$ (28.85)	\$ 658.23	\$ 685.00	\$ (26.77)	
Staying Connected/Caring for Our Church Family	\$ 10,099.74	\$ 11,404.00	\$ (1,304.26)	\$ 62,182.82	\$ 62,382.00	\$ (199.18)	
Spiritual Education and Growth	\$ 447.76	\$ 75.00	\$ 372.76	\$ 1,446.27	\$ 375.00	\$ 1,071.27	
Equipping & Maintaining Buildings and Grounds	\$ 10,222.75	\$ 2,242.00	\$ 7,980.75	\$ 21,980.35	\$ 18,896.00	\$ 3,084.35	
Supporting the Wider Mission UFMCC	\$ 2,407.72	\$ 2,447.00	\$ (39.28)	\$ 10,745.85	\$ 12,235.00	\$ (1,489.15)	
General Conference	\$ -	\$ 333.00	\$ (333.00)	\$ 632.97	\$ 1,666.00	\$ (1,033.03)	
Total Expenses by Category	\$ 26,801.79	\$ 20,972.00	\$ 5,829.79	\$ 122,898.88	\$ 120,727.00	\$ 2,171.88	
Music Investment Proposal	\$ 3,348.55		\$ 3,348.55	\$ 5,546.50		\$ 5,546.50	
Building Improvement Special Gift	\$ 5,454.87		\$ 5,454.87	\$ 8,806.50		\$ 8,806.50	
Subtotal Expenses	\$ 35,605.21	\$ 20,972.00	\$ 14,633.21	\$ 137,251.88	\$ 120,727.00	\$ 16,524.88	
Contingency to Building Fund Transfer (Electric)	\$ 10,000.00		\$ 10,000.00	\$ 32,637.00		\$ 32,637.00	
Total Adjusted Expenses	\$ 45,605.21	\$ 20,972.00	\$ 24,633.21	\$ 169,888.88	\$ 120,727.00	\$ 49,161.88	