



Board of Directors Meeting

Agenda

7-17-2018

Executive Session 6:15

Opening Prayer

Establishment of a Quorum

Reports:

- Minutes of June Meeting
- Financial Report- Treasurer—Ann Vassilaros
- Pastor's Report
- Fundraising Report- Frank Girard-
Bingo June 2018 \$121 profit
\$110 winnings donation
\$231 total

Action Items:

- Church Life Budget
- PSC Budget

Non-Action Items

- Security Site Review Update
- Office Contract with Denomination
- TLAYF 2ND Quarter Report
- Insurance Claim - Guide One
- Sidewalk Repair
- Pierce Hall Leak
- Quarterly Congregational Forum
- Absentee Voting

Closing Prayer and Adjournment



Board of Directors Meeting
Minutes
7-17-2018

Executive Session 6:15

Opening Prayer

Establishment of a Quorum: Members present: Ann Vassilaros (Treasurer), Mary Rice, Kathy King, Frank Girard, David Stewart (Clerk). Absent: Joe McKenzie

Reports:

- Minutes of June Meeting- Moved by David Stewart, seconded by Mary Rice, approved unanimously.
- Financial Report- Treasurer—Ann Vassilaros-See attached. Moved by Ann Vassilaros, seconded by Frank Girard, approved unanimously.
- Pastor's Report- See attached
- Fundraising Report- Frank Girard-
Bingo June 2018 \$121 profit
\$110 winnings donation
\$231 total

Action Items:

- Church Life Budget - Given to Ann Vassilaros to include in 2019 budget.
- PSC Budget- See attached action item- Moved by Ann Vassilaros, seconded by Mary Rice, approved unanimously.

Non-Action Items

- Security Site Review Update: Rev. Renae, Joe McKenzie, and Jack Botelho are going to put together a security plan to be implemented.
- Office Contract with Denomination- We will obtain a simple contract to cover ourselves.
- TLAYF 2ND Quarter Report- See attached

- Insurance Claim - Guide One- A lady fell on the sidewalk. She is asking for help in covering her hospital bills. The claim was submitted to our insurance company.
- Sidewalk Repair- Kathy King has a quote for \$4500.00 to repair the sidewalks at the church. She is going to look for some "Sidewalk Angels".
- Pierce Hall Leak- We will ask Jesse Clayton to look at the windows on the shed side and see if there is anything that can be done.
- Quarterly Congregational Forum- This will be held on Aug. 8, 2018.
- Absentee Voting- The clerk will send the procedures to board members to refresh their memory on this subject. We will revisit this next month.
- MCC Finances: A brief discussion was held about the video on the MCC website.

Closing Prayer and Adjournment



Board of Directors Meeting

Minutes

6-19-2018

Executive Session 6:00. A motion by Joe McKenzie and seconded by Kathy King carried unanimously that we extend Rev. Renae Phillips' contract for 3 months.

Opening Prayer

Establishment of a Quorum: Joe McKenzie (Vice Moderator), Ann Vassilaros (Treasurer), David Stewart (Clerk), Kathy King, Frank Girard, Mary Rice, Rev. Renae Phillips

Reports: Move to approve the minutes of May Meeting as amended. David Stewart. Seconded by Joe McKenzie. Approved unanimously.

Financial Report- Treasurer—Ann Vassilaros-see attached. Seconded by David Stewart. Approved unanimously.

Transitional Pastor's Report—Rev. Renae-see attached

Fundraising Report – Frank Girard -- Bingo for May was \$85.00.

Kathy King -- \$50.00 in shirts
\$146.00 in the basket
\$35.00 in the painting
\$200.00 in flea market

Buildings and Grounds – Mary Rice- Mary talked about irrigation and the expense it is going to be since this is a project that should have been done with the creation of the campus. She is getting more quotes and will bring them to the next board meeting. She is also investigating possible alternatives. Jesse and Bonnie continue to do a lot of work around the church. The well is in place and functional.

Action Items:

Non-Action Items

- MCC Denominational Finances - Doug Berger-Doug presented to the Board the dismal financial situation in which the denomination finds itself. Please see the attached. The denomination is celebrating its 50th anniversary and is asking everyone to donate \$50.00 to the denomination.
- Office Space for the Denomination- Kathy Cassoday should begin working out of our office soon. She will be doing denomination work. The denomination is renting space from us.
- Security Site Review- Church of the Trinity received the Sherriff's Review for the House of Worship Site Review. We are in compliance with most of the items examined.

- New Chef for Fall- With the resignation of Chef Harry, we will need to find a new chef starting in the fall.
- Mortgage Final Papers- Our mortgage final papers will be kept in the Church's safety deposit box.
- Lock Up - A/C Temps- Board members were asked to check the A/C settings in the sanctuary before they lock up.

Closing Prayer and Adjournment

Church of the Trinity MCC
Monthly Treasurer's Report - June 2018

| Total Sources of Income | June Actual | June Budget | Over/(Under) Budget | Year to Date Actual | Year to Date Budget | YTD Variance |
|---|---------------------|---------------------|----------------------|----------------------|----------------------|--------------------|
| Plate Collections | \$ 15,294.29 | \$ 17,700.00 | \$ (2,405.71) | \$ 100,400.70 | \$ 110,615.00 | \$ (10,214.30) |
| Ministries, Programs, and Events (Raffle, Lenen Books, Music Ministry, Wednesday Dinners) | \$ 1,174.00 | \$ 292.00 | \$ 882.00 | \$ 9,099.50 | \$ 5,627.00 | \$ 3,472.50 |
| Other (Fundraising -net, Advertising/Sponsorship, Facilities Donations, Interest Income) | \$ 692.03 | \$ 500.00 | \$ 192.03 | \$ 14,548.25 | \$ 3,250.00 | \$ 11,298.25 |
| Total Undesignated/Unrestricted | \$ 17,160.32 | \$ 18,492.00 | \$ (1,331.68) | \$ 124,048.45 | \$ 119,492.00 | \$ 4,556.45 |
| Capital Fund (Building) | | | | | | \$ - |
| Capital Fund (Mortgage Principal) | | | | \$ 200.00 | | \$ 200.00 |
| Interest Income Contingency Fund | | | | \$ 454.38 | | \$ 454.38 |
| Interest Income Building Fund | \$ 6.00 | | \$ 6.00 | \$ 23.13 | | \$ 23.13 |
| Love Offerings | \$ 223.50 | | \$ 223.50 | \$ 3,816.39 | | \$ 3,816.39 |
| Designated/Restricted | \$ 229.50 | | \$ 229.50 | \$ 4,493.90 | | \$ 4,493.90 |
| Total Sources of Income | \$ 17,389.82 | \$ 18,492.00 | \$ (1,102.18) | \$ 128,542.35 | \$ 119,492.00 | \$ 9,050.35 |

Church of the Trinity MCC
Monthly Treasurer's Report - June 2018

| Total Expenses by Category | June Actual | June Budget | Over/(Under) Budget | Year to Date | | YTD Variance |
|--|---------------------|---------------------|------------------------|----------------------|----------------------|---------------------|
| | | | | Actual | Budget | |
| Preparing for and Conducting Worship | \$ 3,471.54 | \$ 3,439.00 | \$ 32.54 | \$ 23,170.35 | \$ 23,183.00 | \$ (12.65) |
| Reaching Out to Serve Our Community | \$ 478.51 | \$ 33.00 | \$ 445.51 | \$ 6,228.38 | \$ 4,198.00 | \$ 2,030.38 |
| Staying Connected and Caring for Our Church Family | \$ 9,921.35 | \$ 7,810.00 | \$ 2,111.35 | \$ 63,370.28 | \$ 50,945.00 | \$ 12,425.28 |
| Spiritual Education and Growth | \$ 105.40 | \$ - | \$ 105.40 | \$ 678.07 | \$ - | \$ 678.07 |
| Equipping & Maintaining Buildings and Grounds | \$ 3,137.07 | \$ 2,704.00 | \$ 433.07 | \$ 27,732.25 | \$ 27,024.00 | \$ 708.25 |
| Supporting the Wider Mission UFMCC | \$ 2,073.92 | \$ 2,260.00 | \$ (186.08) | \$ 16,016.75 | \$ 14,690.00 | \$ 1,326.75 |
| Pump/Well Installation | | | | \$ 8,844.00 | | \$ 8,844.00 |
| Tower Sales Funds to Building Fund | | | | \$ 36,732.85 | | \$ 36,732.85 |
| Mortgage Loan Payoff | | | | \$ 362,517.25 | | \$ 362,517.25 |
| General Conference | | | | \$ 975.00 | | \$ 975.00 |
| Mortgage Principal Transfer | | | | \$ (2,242.09) | | \$ (2,242.09) |
| Contingency to Building Funds | | | | \$ (36,732.85) | | \$ (36,732.85) |
| Contingency to Operations Transfer | | | | \$ (362,517.25) | | \$ (362,517.25) |
| Total Expenses by Category | \$ 19,187.79 | \$ 16,246.00 | \$ 2,941.79 | \$ 144,772.99 | \$ 120,040.00 | \$ 24,732.99 |

Notes:

Deficit in Plate Collections (\$10,214.30) is offset by favorable income in Fundraising & raffles (\$9,952.22 + \$849.00 = \$10,801.22). YTD overall favorable unrestricted income is \$4,556.45.

Overage in total expenses adjusted for Love Offerings Paid (\$24,732.99 - \$6,051.94 = \$18,681.05) is mostly the result of unbudgeted Computer Hardware (\$5,833.27) and pump/well installation (\$8,844.00).



**Rev. Renae Phillips
Transitional Pastor Report
July 17, 2018**

Worship and Special Events:

- † Attendance has averaged 97 in June
- † Held a Celebration of Life Service for Jay Woodland
- † The pulpit was filled by me

Congregational Care:

- I have continued to send welcome letters to the visitors and thank you cards and emails to congregants.
- I meet regularly with the Deacons to check in.
- I made one home visit and a few follow up calls to our congregants who have special needs.
- I continue to meet and pray with congregants as they request times.

Administration/Staff:

- Have been meeting regularly with Ambor to communicate the weekly business and activities scheduled
- Continue to do the day to day operation of the church
- Kathy Cassoday, who works for UFMCC has moved into the office building and is now sharing Bob's office space
- Sent out 2nd Quarterly Statements
- I meet regularly with Tony Viglione and Rev. Donna

Meetings and Events:

- Cohort with Interim Pastors and Rev. Pressley Sutherland

- Wednesday Dinner and Bingo
- Wednesday Dinner and Led Holy Conversations
- Deacon Meeting
- Finished the Narthex
- Attended 4 Choir Rehearsals
- Met with Worship Director

Outreach:

- Collecting Snacks for the ALSO Youth Group

Upcoming Events:

- ↑ Wednesday Dinner and Bingo – July 18th
- ↑ Prayer Vigil – July 21st
- ↑ Grace Bible Study – July 24th - August 28th (Tuesdays at 10:00 – 11:30am)
- ↑ Membership Class – July 28th
- ↑ Back to School Backpack Brigade – August 4th

Time Off:

None scheduled

Church of the Trinity MCC

PASTORAL SEARCH COMMITTEE

Proposed Budget for Top Candidate Visitation

It is proposed that the candidate will visit Church of the Trinity for a minimum of 4 days; ex: arrive on Thursday and return on Sunday or Monday. Point of origin will dictate the amount designated for transportation.

Transportation

Round trip air fare (if applicable) +-\$3000.00

Accommodations 800.00

Food 200.00

TOTAL+-\$4000.00

Submitted to the Board of Directors July 17, 2018

Pastoral Search Committee

MCC Kampala - TLAYF
Second Quarter Update
April – June 2018

Submitted to Church of the Trinity Board of Directors
7/1/2018

Worship & Ministry Highlights

- Many thanks to Church of the Trinity MCC for the gifting to MCC Kampala – TLAYF with an additional Easter Offering of \$1172.00 USD. All funds were used to grow and expand the worship services. Services that benefitted were: Weekly Sunday Service, Weekly Sunday Children’s Ministry, and Wednesday Evening Bible Study. How funds were spent is recorded on the quarterly financials (which are attached) but highlights included purchase of bibles, for both adult and children, and traditional drums and other musical instruments
- Chaplain Denis continues to mentor apostles and children ministry leaders to assist with worship. Year to date there are three (3) people he oversees. Chaplain Denis is also in conversation with a group of young men interested in establishing a “satellite” LGBT ministry outside of Kampala.
- Via clinic funding we were able to purchase a car for much needed safety and transportation.
- In May our MCC Kampala – TLAYF Facebook page was created. We have been able to reach many both locally and internationally. We invite all board members to visit.
- Two (2) grant proposals were sent out over the last three months with hopes of receiving funds for our non-for-profit clinic HIV / AIDS outreach programs. Grants were submitted to the Steven Lewis Foundation (Canada) and UHAI-EASHRI (Kenya). We are hoping to hear back by August.
- In May the first harvest from our Community Garden took place. All greens were shared with members and local community people.
- In early June Chaplain Denis traveled to Rwanda to participate in a conference “Forward Together 2018”. Conference was hosted by Rights for All Rwanda (RITA). Chaplain Denis served on the panel which addressed Spirituality, Culture, and African Identity. He also attended Rwanda Pride. Funding was provided by UCAA-UG.
- Chaplain Denis and Madam Moreen attended a four (4) day seminar sponsored by Freedom House on Project Planning and Management Training. Each completed this Certificate Educational Program. Most funding provided by Freedom House with additional funds acquired from clinic reserves.
- Recently Chaplain Denis received an invitation, via Rev. Wanda Floyd, to create an Emerging Church 50th video for MCC General Conference in July 2019. He has created and submitted.
- We are honored to share that Chaplain Denis was asked to submit a “Be A Gem Scholarship” application for MCC General Conference. Applications will be reviewed in July with final candidates notified by the beginning of August.

Respectfully submitted by:

Wendy LaChaunce

Church of the Trinity MCC Emerging Church Administer

On Behalf of:

Chaplain Denis Iraguha

MCC Kampala – TLAYF Senior Pastor

COTT BOARD OF DIRECTORS MEETING:

SIGN-IN SHEET

Vice Moderator: Joe McKenzie

Meeting Date: July 17, 2018 - 7PM

Place/Room: Pierce Hall

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