



CHURCH OF THE TRINITY
METROPOLITAN COMMUNITY CHURCH

Board of Directors Meeting
Agenda – June 18, 2019

Opening Prayer

Establishment of a Quorum

Reports: May Meeting Minutes, Finance, Pastor, Fund Raising, Building and Grounds, Strategic Planning Committee

Action Items:

Church Community Builder - Database Software Update
Endowment/Tom Melzone

Old Business:

Pierce Hall renovation/refurbishment

Closing Prayer and Adjournment

Board of Directors Meeting Minutes – 6/18/19

Opening Prayer

Establishment of a Quorum– Members present: Jack Botelho, Lille Brock, Jesse Clayton, Mary Cumisky, Kathy King, Joe McKenzie, Fuzzy Mintz and Ann Vassilaros.

Guest present: Susan Mintz, Jerry Poisson, and Dar Purugganan.

The following reports (see attached) were submitted for approval: Minutes of the May Board meeting, treasurer's report, pastor's report and buildings and grounds report. Jack Botelho made a motion that all reports be accepted, seconded by Joe McKenzie. Motion passed unanimously.

Action Items:

Community Builder software – Rev. Lillie presented the board with information request at the May meeting about the purchase and implementation of Community Builder. There was some discussion about whether or not to go ahead and pay the annual fee or purchase month to month until the fall, it was decided to go ahead with the annual payment so as to save money in the long run. The software will be purchased in July and the implementation will take approximately three months.

Endowment – the board decided to go ahead with appointing a committee to determine the parameters of an endowment fund. Kathy King and Jesse Clayton will be the board members on the committee. Several names were put forward to serve on the committee. Rev. Lillie will follow up with asking the individuals to serve.

Pierce Hall – Jack presented more number on what it will take to spruce up Pierce Hall. It was decided that at this time we will invest \$500 in redoing the bathrooms and painting. More in depth repairs/improves will wait until we have a better handle on what monies will be available from the recent bequest received.

Bequest – Rev. Lillie is gathering information on costs of several items that are under consideration for funding from the bequest. The finance committee is working on a proposal to present to the board.

Closing prayer and adjournment.

Minutes submitted by:
Jesse Clayton

Church of the Trinity MCC
Monthly Treasurer's Report May 2019

Total Sources of Income	May Actual	May Budget	Over/(Under) Budget	Year to Date Actual	Year to Date Budget	YTD Variance
Plate Collections	\$ 15,474.19	\$ 16,923.00	\$ (1,448.81)	\$ 83,366.29	\$ 88,846.00	\$ (5,479.71)
Above & Beyond		\$ 833.00	\$ (833.00)		\$ 4,165.00	\$ (4,165.00)
Service Income	\$ 15,474.19	\$ 17,756.00	\$ (2,281.81)	\$ 83,366.29	\$ 93,011.00	\$ (9,644.71)
Ministries, Programs, and Events (Raffle, Lenen Books, Music Ministry, Wednesday Dinners)	\$ -	\$ 1,176.00	\$ (1,176.00)	\$ 4,210.00	\$ 7,740.00	\$ (3,530.00)
Other (Fundraising -net, Advertising/Sponsorship, Facilities Donations, Interest Income)	\$ 3,638.97	\$ 1,666.00	\$ 1,972.97	\$ 12,370.61	\$ 8,334.00	\$ 4,036.61
Total Undesignated/Unrestricted	\$ 19,113.16	\$ 20,598.00	\$ (1,484.84)	\$ 99,946.90	\$ 109,085.00	\$ (9,138.10)
Interest Income - Contingency Fund	\$ 550.73	\$ -	\$ 550.73	\$ 2,168.10	\$ -	\$ 2,168.10
Love Offerings	\$ 822.64	\$ -	\$ 822.64	\$ 14,537.58	\$ -	\$ 14,537.58
Interest Income - Building Fund Reserve	\$ 0.32		\$ 0.32	\$ 120.46	\$ -	\$ 120.46
Bequest	\$ 356,432.41		\$ 356,432.41	\$ 356,432.41		\$ 356,432.41
Designated/Restricted	\$ 357,806.10	\$ -	\$ 1,373.69	\$ 373,258.55	\$ -	\$ 373,258.55
Total Sources of Income	\$ 376,919.26	\$ 20,598.00	\$ 356,321.26	\$ 473,205.45	\$ 109,085.00	\$ 364,120.45
Less Bequest	\$ (356,432.41)		\$ (356,432.41)	\$ (356,432.41)		\$ (356,432.41)
Adjusted Income	\$ 20,486.85	\$ 20,598.00	\$ (111.15)	\$ 116,773.04	\$ 109,085.00	\$ 7,688.04

Church of the Trinity MCC
Monthly Treasurer's Report May 2019

Total Expenses by Category	May Actual	May Budget	Over/(Under) Budget	Year to Date Actual	Year to Date Budget	YTD Variance
Preparing for and Conducting Worship	\$ 4,713.20	\$ 4,267.00	\$ 446.20	\$ 25,915.55	\$ 24,699.00	\$ 1,216.55
Reaching Out to Serve Our Community	\$ (170.60)	\$ 926.00	\$ (1,096.60)	\$ 2,346.31	\$ 4,850.00	\$ (2,503.69)
Staying Connected/Caring for Our Church Family	\$ 11,813.82	\$ 9,574.00	\$ 2,239.82	\$ 64,384.42	\$ 52,759.00	\$ 11,625.42
Spiritual Education and Growth	\$ -	\$ 42.00	\$ (42.00)	\$ -	\$ 209.00	\$ (209.00)
Equipping & Maintaining Buildings and Grounds	\$ 3,696.60	\$ 2,579.00	\$ 1,117.60	\$ 54,631.40	\$ 19,896.00	\$ 34,735.40
Supporting the Wider Mission UFMCC	\$ 3,020.60	\$ 2,223.00	\$ 797.60	\$ 14,065.36	\$ 11,672.00	\$ 2,393.36
Pastoral Search & Visit Exp	\$ -	\$ -	\$ -	\$ 9,625.30	\$ -	\$ 9,625.30
General Conference	\$ -	\$ 200.00	\$ (200.00)	\$ 1,135.37	\$ 1,000.00	\$ 135.37
Total Expenses by Category	\$ 23,073.62	\$ 19,811.00	\$ 3,262.62	\$ 172,103.71	\$ 115,085.00	\$ 57,018.71
Adjustment for Roof (Paid from Building Fund)				\$ (31,370.00)		\$ (31,370.00)
Adjustment for Pastoral Search/Visit (Paid from Contingency Fund)		\$ -		\$ (9,625.30)	\$ -	\$ (9,625.30)
Love Offerings Paid				\$ (13,697.66)		\$ (13,697.66)
Adjusted Expenses	\$ 23,073.62	\$ 19,811.00	\$ 3,262.62	\$ 117,410.75	\$ 115,085.00	\$ 2,325.75

Senior Pastor's Report
Board of Directors Meeting
June 18, 2019

Looking Back

During May, I feel that we crossed over into a different phase of my pastorate here. I think some of the things that were changed over the last few months have now become, for the most part, non-events. This is not to say that there aren't those who are still struggling with some thing but it is to say that in the larger scheme of things, we have weathered some initial changes. As a way of leveling our perceptions, I want to generally list the changes that have been made since I arrived:

- Order of Worship and moved myself to the floor to preach
- Varied when clergy wear collars, vestments or street clothing/vary use of processional
- Sunday News/Bulletin
- Live Streaming on FB
- New Camera for recording
- New eblast platform to send Highlights and special messages to the congregation
- Increased programming offerings and changed process so that people register
- Began change of construction of a new website
- Began tracking first time visitors and set up process for connecting with them on Sundays
- Adjustment in fundraising philosophy

In my estimation, the first three are the only ones that have caused people angst and again, I believe we have largely weathered them. With the other 7, it is easy to show that they have made a positive difference (increased numbers of people participating in programming events, more people added to our attendance numbers on Sunday because of live streaming, more people signed up for e-newsletter, golf fundraiser a success, etc.).

It is my sense, none-the-less that it is time to do some behind the scenes work toward some greater systemic changes but to let the things that directly impact the congregation remain steady through the summer months.

Looking Ahead

Over the summer, these are the things that I see us focusing on:

1. Learning about and planning the migration to a new data base
2. Building infrastructure for starting a new model of visitor engagement
3. Building infrastructure for "Meetup Groups" which will be focused on creating greater connection for current congregants and a way to get connected for newer folks.
4. Doing some training of different groups: ushers, deacons, worship participants

5. Putting together a comprehensive calendar of outreach events

I also plan to start getting myself into some community events and creating some community relationships so that church can get back to being a community leader.

6. Continue working hard on shifting the culture here to being a more accountable one.
7. Continue working on collaboration instead of silos.

It is my hope that from now until the end of this calendar year, we can get ourselves in a position to start turning all of the chandelier lights on and begin turning them up more brightly.

My Own Education

On July 24-25, I will be attending a Certification Program on Dare To Lead for Ministry taught by a protégé of Brene Brown in St. Louis.

Buildings & Grounds

June 18, 2019

Report

- Additional estimates for Pierce Hall flooring removal and installation are being sought
one quote: \$1.95 per sq.ft. to remove vinyl tile & \$2.50 per sq. ft. for ceramic X 964 sq. ft.
- Prices have been obtained for Vinyl Plan king flooring for Pierce Hall; Prices range from \$2600 to \$3100 based on 964 sq. feet (Hall and restrooms)
- Pierce Hall ceiling – remove popcorn & paint = \$1600; paint only = \$700
- The group that is not a committee met June 7 to begin brainstorming various fundraising ideas re: columbarium niches, burial mound, Memorial Wall, pavers and Pierce Hall. Research assignments: Legacy Society, Manatee County regulations re: columbarium, CoTT's columbarium policy #B-209, separate endowment for columbarium
- Sanctuary fan switch replaced.