

### **Board of Directors**

### Agenda

June 15, 2021

### **Preparing to Do Our Work**

- Inspiration and Check In
- Reading of Agreements
- Prayer
- Establish a Quorum

### Our Role as a Working Board

Receive and Approve Reports: Minutes of April 20, 2021 Board Meeting, Financial Report for May 2021, Building & Grounds Report for June, Vice-Moderator's Report for June, Pastor's Report for April & May.

- Treasurer's Report Rev Lillie
- David Daniels Resignation Dave
- Welcome and appointment of Debbie Frye to the Board Becky
- Status of Pledge Campaign Rev. Lillie
- Revival Week-end: Rev. Lillie

### Our Role as a Strategic Board

- Protocol for return to buildings Becky
- Budget Review and Planning Rev Lillie

### Our Role as a Governance Body

- Campus Soft Opening Status Board of Directors Meeting in Pierce Hall for July Becky
- Board Nominating Committee Rev. Lillie

### **Leaving to Serve**

- Any outstanding items
  - 1. Clerk's Review of Outstanding Items Marilyn
- Review action items
  - 1. Accepted and approved reports
  - 2.
  - 3.
  - 4.
  - 5.
- Prayer
- Adjourn:



### **Board of Directors**

### **Minutes**

### April 20, 2021

### **Preparing to Do Our Work**

The meeting was opened at 7:00pm by Becky McDonough with a welcome and check-in with members. Becky also provided the inspirational reading, Jesse Clayton read our Agreements, and Marilyn Kane provided our prayer.

Marilyn Kane established a Quorum: 7/7 members present were Brock, Clayton, Daniels, Kane,

LaChapelle, Mintz, McDonough

Absent: None

Guests: Joe Lee, Gerry Poisson

### Our Role as a Working Board

Receive and Approve Reports: Minutes of March 16, 2021 Board Meeting; Financial Reports for March 2021; Treasurer's Report for March 2021; Plate Comparison Report for March 2021, Pledge Giving Summary for January-March2021, and the Pastor's Report for March 2021. Motion by LaChapelle, second by Clayton, approved unanimously.

David Daniels reported that for the Jan-Mar period we continue to be down in income from plate, fundraising, and programs by \$3821,80; however, our expenses are also down resulting in a shortfall of \$1555.56 for the quarter. Plans for fundraising and programs are in the works. There was a question about income from Amazon Smile. The result was a need to advertise the program since it is likely the Congregation does not know about it. She will ask Amber to check to see if we are getting the money or it is folded into FaceBook reporting.

Rev. Lillie reviewed the current status of the pledge campaign. There are currently 68 who pledged. At the end of this quarter they have given 26% of the annual pledge, 1% over expectations. Those who have not pledged, however, remain steady and similar to last year. Bridge the Gap has brought in \$8311 this quarter and with the carryover from last year is at \$11, 900.

Rev. Lillie presented a request to give a gift to full-time staff to recognize their service over this last year and the inability to use their time off in 2020 which does not accrue to this next year. The discussion centered on a gift of days off. A motion to approve a gift of 4 days off for full-time staff in recognition of their service and inability to use time off due to the pandemic was made by Dave Daniels, seconded by Fuzzy Mintz, and approved unanimously.

Rev. Lillie proposed honoring the service of Bob Terra who is retiring in May of this year. She plans to recognize his service to Trinity at a Worship Service. A resolution and permanent gift were discussed such as a plaque, brick, bench near the Columbarium. Members of the Board indicated they would contribute to this gift. Rev Lillie will set this in motion and the Board agree to complete the planning via phone, email this coming week. Also discussed was having a Bob Terra Recognition Day in the Fall – we hope to be fully open by then.

### Our Role as a Strategic Body

Rev. Lillie outlined staffing concerns regarding Rev. Tony's position. The Bridge the Gap campaign is approximately \$8000 short. We are using Seed Planter item to cover for this first 6 months. Rev. Tony is aware of this. This is a reminder to seek a solution and not let it sneak up on us. This will be revisited in July.

Rev. Lillie presented a proposal for returning to the Sanctuary in a planned, spiritual manner like MCC uses. In a survey, 75% of the Congregation considered a return to the Sanctuary after June. This is a decision to plan the return and, if something happens, then adjust the planning as we go. The timeline proposed is to start on May 23, Pentecost Sunday, with an outside service and a Sermon series on Revive Us Again. The series is 6 weeks, ending on June 27<sup>th</sup>. In mid-June, we would have a Spiritual Renewal outside on a F-Sa-Su weekend, with several outside speakers. Need a tent for possible rain, heat. We would return to the Sanctuary on Sunday, July 4<sup>th</sup>. The Board was very positive about the planning of phasing it in, the spiritual thoughtfulness, the symbolic messages. Other input concerned the work needed to pull this off, hope for changes in CDC guidelines such as 3' instead of 6' spacing, having a tent for hot and/or rainy weather.

### Our Role as a Governance Body

This is not the time to resolve the three options, but to keep the established process we have and return to this issue in 2022. By June, we need to establish a nominating committee with one (1) member from the previous Committee for continuity and experience. The prior Committee established an excellent rubric for evaluation. This should be on the agenda for next meeting with all prepared with candidates for the Committee and for the Board.

Moving forward for a soft reopening. Jesse has been liaison for the Buildings and Grounds have been maintained after Jack Botelho resigned due to illness. Volunteered to continue especially a clean-up day before July. We need a new approach to Fundraising such as fewer efforts reaching outside to the larger community. Jim and David volunteered to work in this area. We do have an online store presence but we do not have a store manager to oversee and plan growth. Dave and Becky will volunteer to get more info from a store manager he knows as well as Wendy LaChaunce.

### Leaving to Serve.

**Outstanding Items:** 

Pastoral Retreat for Rev Lillie is scheduled for May 1st to May 8th and vacation after.

A request from Kathy King re Bingo outside in the heat was uncomfortable. Asked to use Pierce Hall. Board agreed to this as a trial run to have her use Pierce Hall using social distancing starting with her May date.

### **Review Action Items:**

- 1. Accept reports submitted for approval
- 2. Approve gift of 4 days off for full-time staff

Closing Prayer: Rev. Lillie Brock

**Adjournment:** Motion to adjourn by Jesse Clayton, second by Dave Daniels, and unanimously approved at 08.23pm.

Respectfully Submitted: Marilyn Kane, Clerk

Vice-Moderator Report to the Board June 15, 2021

The Executive Team of the Board reviewed 2 requests from Rev. Lillie received in the first week of May, that would 1) provide her 5 days off work for a retreat that isn't taken from her vacation/PTO time; and 2) making an amendment to her contract that states in writing that her full 4 weeks of vacation time is available to her at the beginning of the year. Item G8 of her contract allows the board to agree to additional compensation at our discretion.

Since the current budget doesn't support a financial increase at this time, the Executive team agreed that it would be fair to offer her these paid days of retreat.

The allowance of her vacation time being available at the beginning of the year is mainly a bookkeeping issue, and the Executive Team also recommends approval of his request in the form of a resolution to approve.

Respectfully submitted,

**Becky McDonough** 

Vice-Moderator of the Board

Church of the Trinity MCC

CASH POSITION SCHEDULE	CHEDULE		
as of May 31, 2021	2021	•	
		1/1/2021	6/34/2021
Contingency Fund		\$ 367 495 33	984 677 58
Benevolence Fund			5
Love Offering Fund (detell below)		11,110.66	9,657.17
Capital Fund-Building		4,684.50	4,675.51
Seed Flattiers Fund	Fund Balance Total	10,982.08	6,086.31
	- <b>ļ</b>		ı
CASH BALANCE DETAIL:			
CKG #8901		\$ 6,313.05	\$ 9,566.88
MMA #8903: Love Offering Reserve		11,110.86	
MINNER WOODS OF THE PROPERTY O		6,790.31	1,888.57
MMA #9003: Demotrial Cara Description		47,491.14	48,818.99
MMA #8903 Renevolence Deserve (107 Tuture garden care)		694.31	980.81
MMA #8903 Seed Disniers Deserve		1,048.58	1,048.56
MMA #8903 Bridge the Gap 2021		10,882.08	6,086,31
MMA #0903 Tithes 2021 Deferred Reserve		2 800 00	
"Bank of the Ozarks: Certificates of Deposit		38 769 59	28.518.99
*New York Life Insurance Annuity		125,000,00	125,000,00
"Community Foundation of Sarasota County		125,000.00	125,000.00
Petty Cash - Wednesday Dinner		50.00	50.00
PEX Holding Account		170.72	45.89
Amenonse		7,234.60	
MARA #0272 Building Erind December	Operating Cash 100st	5 387,591.42	\$ 361,576.77
Onerating + Canital Cash Total		4,684,50	4,675.51
			ł
Cash Surp		\$ 12,944,79	\$ (8.787.85)
Cash Advance - Conting	<del> </del>	1	1
Cash Advance - Contingency 01/15/21	ancy 01/15/21		(2.000.00)
Cash Advance - Conting	mcy 04/22/21		(4,000.00)
dun.		(2,342,82)	(2,342.86)
Cash less Unpaid Expenses	<del>-</del> ₱	\$ 601.97	\$ (28,130.51
LOVE OFFERING SCHEDULE			
Description		Amount	Amount
			WIRON N
Adopt a Family		\$ 282.45	\$ 282.45
Bob's Bench			
BOOKE		270.00	
Conference-Women's		3,440.87	3,440.87
Create F. F. T.		90.81	18.08
Vennale Times		200.00	
Kampala - Marie		350.00	220.00
Recycling, av Dalenaha	+	4,000,00	4,275.18
Social Justice thru MCC		309.00	AC 007
Trinity Strong		1,000.04	1,000.04
	_		

ì

# Church of the Trinity MCC - Sarasota FL Balance Sheet as of May 31, 2021

Friday, June 11, 2021	,2021		Page 1 of 2
Account #	Account Name	Beginning Balance	YTD Balance
1.12000	Checking #9901	6,313.05	9,566.88
1.12001	MMA #9903: Love Offering Reserve	11,110.66	9,657,17
1.12002	MMA #9903: Insurance Reserve	6,790.31	1.888.57
1,12003	*MMA #9903: Contingency Reserve	47,491.14	48,818.99
1.12004	MMA #9903: Perpetual Care Reserve	694.31	660.81
1.12005	MMA #9903; Benevolence Reserve	1.048.56	1 048 56
1.12007	MMA #9903: Seed Planters Reserve	10.992.08	6.086.31
1,12009	MMA #9903; Bridge the Gap 2021	6,326,40	0.00
1.12010	MMA #9903: Tithes 2021 Deferred Reserve	2,600.00	0.00
1.12020	MMA #0272: Capital Fund Building Program	4,684.50	4,675.51
1.12103	*CD #3103, 0.751%, due 09/23/21	26,518.99	26.518.99
1.12105	*CD #8997, 0.751%, due 05/14/21	10,250.60	0.00
1.13000	*New York Life Insurance Annuity	125,000.00	125,000.00
1.13001	*Community Foundation of Sarasota County	125,000.00	125,000.00
1.13100	PEX Holding Account	170.72	45.89
1.13101	*Ameriprise (Hines Global REIT)	7,234.60	7,234.60
1.13301	Petty Cash-Wed Dinner Box	50.00	50.00
	Bank Accounts & Cash Investments	\$392,275.92	\$366,252.28
1.21000	Buildings At Cost	228,000.00	228,000.00
1.22000	Computer Equipment	18,480,43	18,480.43
1.23000	Furniture & Fixtures	81,232.58	81,232.58
1.24000	Land Main Campus	115,000.00	115,000.00
1.24001	Land Annex	750,000.00	750,000.00
1.25000	Site Improvements	98,000.00	00 000 86
	Fixed Assets	\$1,290,713,01	\$1,290,713.01
1.37000	Security Deposit-FPL	250.00	250.00
1.37100	*A/R: Due from Operating Funds	10,000,00	19,000.00
	Other Assets	\$10,250.00	\$19,250.00
	TOTAL ASSETS	\$1,693,238.93	\$1,676,215.29
LIABILITIES			
2.12000	Payroll Taxes Payable	1,772.28	1,772.12
2.12100	Deferral: 403b Liability	570.54	570.54
2.12200	A/P: Due Contingency/MMA	10,000.00	19,000.00
2.15003	Deferred 2021 Bridge the Gap	6,326.40	000
2.15004	Deferred 2021 Plate Collections	2,600.00	0.00

# Church of the Trinity MCC - Sarasota FL Treasurer's Report as of May 2021

Friday, June 11, 2021	.1, 2021				Page 1 of 3
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD
INCOME					
4.10100	Plate Collections	17,630.60	21,394.00	90,405.80	94,133.00
4.10104	Bridge the Gap	0.00	1,667.00	11,998.40*	8,335.00
4,10110	Seed Planters from 2020 Deferred	0.00	269.00	00.00	4,230.00
	Service Income	\$17,630.60	\$23,830.00	\$102,404.20	\$106,698.00
4.20100	Benevolence inc.	0.00	83.00	0.00	415.00
4.20105	Flower Donations-Altar	000	000	390.00	90.009
4,20109	In Honor/In Memory Gifts	255.00	167.00	280.00	835.00
4.20110	Books - Worship Study	0.00	000	20.00*	000
4.20119	Program Income	430.00	200.00	00.069	2,500.00
	Ministries, Programs & Events	\$685.00	\$750.00	\$1,380.00	\$4,350.00
4.20117	ne-Y	0.00	375.00	1,483,55	1.875.00
4.30100	Fund Raising Income-NET	84.00	1,351.00	145.00	6,755.00
4.40102	Facilities Donations Received	90.09	225.00	360.00	1,125.00
4.40103	Interest income-Chkg & MMA	60.6	117.00	112.29	585,00
4.40104	Investment Income	0.00	729.00	00.00	3,645.00
	Other	\$153.09	\$2,797.00	\$2,100.84	\$13,985.00
4.50103	Interest Income-CDs	77.25	0.00	77.25*	000
4.50104	Love Offering-Non IRS	0.00	0.00	0.00	0.00
4.50105	Love Offering-IRS	724.78	0.00	4.003,63*	0.00
4.50106	Interest Income - Building Fund Reserve	0.58	0.00	3.17*	000
	Designated and/or Restricted	\$802,61	20.00	\$4,084,05*	\$0.00
	TOTAL INCOME	\$19,271.30	\$27,377.00	8109.969.09	\$125,033,00
EXPENSE					
5.10100	Flowers - Altar	0.00	000	225.00	25000
5.10101	Guest Musicians	00.0	00.0	400.00*	250.00
5,10102	Guest Preachers	0.00	42.00	0.00	210.00
5,10103	Music Copyright License	0.00	0.00	000	0.00
5,10104	Music Department Salaries	779.28	933.00	4,286.04	5,132,00
5.10105	Pastor Compensation: Worship	529.62	630.00	2,912,91	3,464.00
5.10106	Pastor Housing Allowance: Worship	2,312.66	2,217.00	12,719.63*	12,193.00
5.10107	Worship Supplies	0.00	125.00	262.98	625.00
5.15100	Associate Pastor-Seed Funded	769.23	269.00	4,230.77*	4,230.00
5.15101	Associate Pastor-Operations Funded	769.23	769.00	4,230.76*	4,230.00
	Preparing for & Conducting Worship	\$5,160.02	\$5,485.00	\$29,268.09	\$30,584.00
5,20102	Kitchen Supplies	0.00	21.00	34.99	105.00

Church of the Trinity MCC - Sarasota FL Treasurer's Report as of May 2021

Friday, June 11, 2021	11, 2021				Page 3 of 3
Account #	Account Name	Period Activity	Monthly Budget	YTD Balance	Budget YTD
5.50107	Lift Station	0.00	100.00	*00.009	500.00
5.50113	Pest Control	00'0	00'0	370.00*	186.00
5.50114	Security	196.66	205,00	918.30	1.025.00
5.50116	Water, Sewer, Trash	263,04	625.00	3.947.85*	3,125,00
5.50118	Perpetual Care-Memorial Garden	248.23	00:0	783.50*	000
	Equipping & Maintaining Our Buildings & Grounds	\$10,647.43	\$2,847.00	\$21,086.67	\$21,921.00
5.65100	Tithes-UFMCC	1,971,44	2,825.00	10.550.06	12,430.00
5.65105	Tithes-KAMPAIA	295.72	367.00	1,582.51	1,835,00
	Supporting the Wider Mission (UFMCC)	\$2,267.16	\$3,192.00	\$12,132.57	\$14,265.00
5.70102	General Conference	0.00	0.00	0.00	0.00
	Conference	80.00	80.00	\$6.00	\$0.00
	TOTAL EXPENSE	\$30,309.21	\$22,470.00	\$127,066.17	\$127,130.00
Diff	Difference	(\$11.037.91)	\$4,907.00	(\$17.097.08)	(\$2,097.00)

\* = Income/Expense exceeds amount budgeted to date

## Pastor's Report

April and May 2021

Item	Comments	Next Steps	Action Items
Congregational	I think I will look	Set a date.	N/A
Meetings/Pastor	toward having a		
Chats	Pastor Chat in August		
	to see how folks are		
	doing and get us		
	ready for a good 2021		
	finish.		
Pledge	At the end of May, we	We need to start	
Campaign/Generosity	continue to see	thinking about how	
	people meet their	to raise the remaining	
	pledges and remain	\$8,000 for Bridge the	
	faithful.	Gap. Somehow this	
		has turned out to be	
		my sole	
		responsibility.	
Pastoral Care	We lost 2 members of	Rev. Tony and I are	
	the church since we	working on some	
	last met – Tierra	new ideas about	
	Besinger and Bill	pastoral care so I look	
	Thompson.	forward to sharing	
		those with you next	
	We have several	month.	
	others with serious		
	illness so the		
	pandemic has taken a		
	toll, for sure. Rev.		
	Tony and I are		j
	working on some new		
	ideas about pastoral		
	care so I look forward		
	to sharing those with		
DI 1 C	you next month.		
Planning for	This is another thing I		
2021/Working the	will be doing a lot of		
Plan	praying and thinking		
Chaff	about on my retreat.	We are looking now	Have a more
Staff		for a piano player.	extended meeting
	our music program once we come back	am hoping we can	with Joffrey and
	1	have a volunteer for	Oliver about music
	into the building.	nave a volunteer for	Clivel about music

	With Diane gone and the choir dwindling in numbers, it is a problem to be solved.	the rest of the year and then look at the budget implications for 2022.	in general and a piano player in particular.
Programming	Our plan is to do minimal programming over the summer so that we can transition back to the building AND get ready to kick off a new programming idea in the fall.	Tony and I are going to work with a programming team to start a programming philosophy I used in St. Louis when programming was my full time job.	Tony and I have a planning day set for early July. Then, we will have a day with the team.
Worship	I could not be more concerned about the fall of in worship attendance. Coming back to the building will be very informative as to where our new normal in attendance is going to fall out.	I plan to study our patterns carefully over the month of July and see where we are and what our challenges might be.	
Special Assignments	Fundraising, Bridge the Gap	Golf Tournament Date is set and we are planning to make this our big fundraiser for 2021.	I'm trying to put together a fundraising team that will help with this.

# **BUILDING AND GROUNDS REPORT 6/2021**

- 1. Filters changed as needed.
- 2. Boards on bridge screwed down.
- 3. Wash and put leg caps on all folding chairs.
- 4. Folding chair rack painted.
- 5. Gutters cleaned out/drains opened up.
- 6. Ditch for driveway water drainage cleaned out and lined with stone to stop erosion.
- 7. Drains along driveway lined with stone to help keep open.
- 8. Ongoing trimming and weeding.
- 9. Paver pad completed, bench in honor of Bob placed in memorial garden.
- 10. White stones put down along front of cement pad by Lillie's office and along side of handicap area.
- 11.As much moss as possible being removed from trees.
- 12. Round up to court yard and columbarium.
- 13. Branches on tree outside Lillie's office trimmed for revival tent.
- 14. Chairs set up on land for girl scouts by Laticia and Bonnie.
- 15. Sprayed for wasps on buildings and bridge.
- 16. Pierce and office washed down before water restrictions.
- 17. Keep plants watered (Sandy H did this until they went north).
- 18. Clayton/Bonnie built/painted riser for revival meeting.
- 19. Doggie waste stations cleaned every 2-3 weeks.
- 20. Ant bait frequently put on church grounds and land.

- 21. Clean up Day June 12<sup>th</sup>. We had six people attend and accomplished a lot for just a few people.
  - Washed windows in all three buildings, inside and outside.
  - Weeded around buildings and columbarium
  - Trimmed trees at church entrance
  - Cleaned picnic tables
  - Set up sanctuary for Juneteenth dinner

Submitted by Bonnie Alberti and Jesse Clayton



## Board of Directors 15-Jun-21

Hot Topics	Parking Lot	<del></del>
<u>Working</u>	<u>Working</u>	
	Media Booth Move and/or Update	JC
	Gathering Places	
	Office Extension	LB
	Labyrinth	JС
	Courtyard Cover	LB
	Permanent Signage	JC
	Sales Plan for Niches	??
<u>Strategic</u>	<u>Strategic</u>	
Potential New Members		
Budget Review and Planning		
Board Election Schedule - BNC		
<u>Governance</u>	<u>Governance</u>	
Worship Svc on Land	Mr. A.	
Soft-Gradual Re-open Campus	21-Congregational Meeting	BoD
Open Buildings: All	22-Congregational Forum	BoD



# Spiritual Renewal

JUNE 18TH-20TH



Restored. Renewed. Refreshed. See. I am making all the things new.
White this down.
The words are trustworth, and true." Revelation 2015

Fri. June 18th: Restored (7pm)

Rev. Lauren Bennet Preaching with Special Guests: AhSa-Ti Nu, Rev. Marie Alford-Harkey, Caleb White, Rev. Elder Nancy Wilson, Rev. Vickie Miller, Rev. Renae Phillips, and Jeremiah Cummings

Sat. June 19th: Renewed (Commemorate Juneteenth) Dinner 5pm/Worship 7pm

Rev. Brendan Boone Preaching with Special Guests: Renee Gilmore, Rev. Derrien Bonney, Emma E Booker Partners, Steve Andrews, and Oliver Dill.

Sun. June 20th: Refreshed (9am) (Baptism Service)

Rev. Elder Lillie Brock Preaching with Special Guest: David Turner, followed by a baptism service.