

CHURCH OF THE TRINITY
METROPOLITAN COMMUNITY CHURCH

Board of Directors

Agenda

June 21, 2022

Preparing to Do Our Work

- Inspiration and Check In
- Reading of Agreements
- Prayer
- Establish a Quorum

Our Role as a Working Board

Receive and Approve Reports: Board Minutes of May 17, 2022; Financial Report for May 2022, Plate Comparison for May 2022, Pastor's Report for May 2022, Building & Grounds Report for June.

- Treasurer's Report - Jesse
- Fundraising: Trivia - Jim
- Electrical Update – Bonnie
- Bequest Funds Tithe – Becky
- New Employee Handbook – Rev. Lillie
- Juneteenth as a Paid Holiday – Rev. Lillie
- Columbarium – Bonnie
- Safe Sanctuaries – Bonnie
- Recording Attendance of Employees - Bonnie

Our Role as a Strategic Board

- Plan for Media Booth - Jesse
 - Board Nominating Committee - Becky
-

Our Role as a Governance Body

- Board Retreat
-

Leaving to Serve

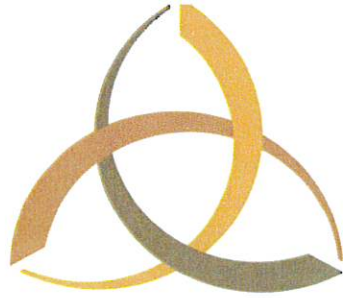
- **NB: use CCB for Board Communications**

- Any outstanding items
 - 1.
 - 2.

- Review action items
 1. Accepted and approved reports
 - 2.

- Prayer

- Adjourn:



CHURCH OF THE TRINITY

METROPOLITAN COMMUNITY CHURCH

Board of Directors

Minutes

May 17, 2022

Preparing to Do Our Work

The Board meeting was opened at 6:00pm by Becky McDonough. All Board members checked in and e shared reading of the Agreements. We shared reading of Agreements Deacon Dar led us in a prayer of reflection and generosity.

Marilyn Kane established a Quorum: 7/8 members present were: Alberti, Clayton, Daniels, Frye, Kane, LaChapelle, McDonough. Absent: Rev. Brock Guests: None

Our Role as a Working Board

Receive and Approve Reports for April 19, 2022 Board Meeting; Treasurer's Report for May, 2022; Financial Report for May, 2022; the Pastor's Report for May, 2022; Building & Grounds Report for May, 2022. Motion by LaChapelle, second by Alberti, and approved unanimously.

Jesse Clayton reviewed the Treasurer's Report from the Finance Team for April 2022. The overall income for the month of April was down \$8,243.28 for the month; however, our expenses were \$24,528.67; however, the budget has been skewed with the Music Investment Proposal and Kam's bequest, etc. Barb will set up budget to account for the skew so we will have a better picture of the income and expense picture.

Discussion was scheduled in at the request of Rev. Lillie to discuss tithing on the bequest money from Kam Cummins. We currently tithe to MCC at the rate of 11% but we are not required to tithe on this bequest money. Consensus was that it is the right thing to do. Discussion centered on the percentage of the amount to tithe which ranged from 5% to 10% as well as did we do this with past bequests. A motion to tithe on the amount of \$150,000 received from Kam's estate at the rate of 10% (\$15,000) by Becky McDonough and second by Jesse Clayton. Vote was unanimous. However, it was decided that we would decide the amount and recipients when Rev Lillie was here next month.

Jim LaChapelle reviewed the five areas of responsibility for the Trivia Night: ?? has logistics, Jim has auction management, David is handling the silent auction, Becky has trivia management, and Rev. Lillie has overall administration side. Date is October 8th. Team will meet every two weeks.

Bonnie provided a land update. We asked Scott to handle the land sale at 2% unless he needs to list it, then he would charge 3%. He had an interested party who has now backed out due to the amount of work needed in the wetlands. Bonnie had contact with former realtor who said he had a buyer for the land for \$500,000 but was unable to state what the buyer wanted to build. Becky made a motion to refer our former realtor to Scott, seconded by Jim LaChapelle, and approved unanimously. Bonnie will handle

Bonnie provided an update on the electrical upgrade. All the boring work is done and the prep work to have the poles inserted when they arrive. Circuit breakers and running the wires from the church out to the island and sign will be completed within the next week.

Rev. Lillie is having Doug Berger developed an Employee Handbook P&P Manual as our 2 new employees will be starting next month or so.

Becky also presented Rev. Lillie's upcoming vacation schedule before our two new employees begin work. She will be off May 28 through June 5th and from June 7th to June 13th or 14th.

Jim reviewed signage such as other churches have. Jim thought we could use the sign frame we used for the Fish Fry. Jesse suggested we use four or more small signs with limited info, such as Worship 10:00am. Sign would be estimated about \$500. All were in favor to get some kind of signs such as feather style, etc. Becky will check into signs and post on ccb. Stability and wind are important factors.

Our Role as a Strategic Body

From our Reimagining Work Groups, Jesse is concentrating on set-up and has not been able to formulate moving the media booth. She noted differences in what the livestream audience hears versus those in the Church. She outlined several possibilities but will have plans/drawings for next meeting. Cost expected to be more than \$5000 but there is money in Music Fund to cover it. Bonnie stated a member talked to her about having a railing to help with safety going up-down to the stage and would donate funds to do it.

Board Nominating Committee needs to be appointed soon. We need to brainstorm names for this Committee to be appointed next month. We will have 3 seats open.

Our Role as a Governance Body

Becky noted that the Covid status for Seneca and Manatee counties and the rates are slightly up but considered stable. Dave noted that there are new strains that appear more contagious; Jesse noted that people spread out on their own, sit with friends and can wear a mask now if they wish, current online poll favors optional vs mandatory. Jesse made a motion to make masks optional indoors indefinitely, Bonnie seconded the motion. Vote was 4 Yes (Jesse, Bonnie, Jim, Marilyn) and 2 No (Becky, Dave). This will be effective starting May 22, 2022.

Rev. Lilly provided an outline for her Pastor Chat on May 22nd. She will provide an update on the bequest money funds used for the courtyard cover tent for the summer months, music equipment purchases, and the start for the bamboo fence; staffing additions with Jane Syftsted starting full time on July 1st and Collis starting 25 hrs/week on Aug 1; Livestreaming for online will begin June 6; and a request for feedback on new logo/byline.

Leaving to Serve.

Outstanding Items: None.

Review Action Items:

1. Accept reports submitted for approval
2. Approve tithe on the amount of \$150,000 received from Kam's estate at the rate of 10%
3. Approved a motion to refer our former realtor to Scott, our new Realtor
4. Approved making masks optional indoors indefinitely

Closing Prayer: David provided the closing prayer.

Adjournment: Motion to adjourn by Clayton, second by McDonough, and unanimously approved at 08:30 pm.

Respectfully Submitted:

Marilyn A. Kane, Clerk

**Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget May 2022**

Total Sources of Income	May Actual	May Budget	Over/(Under) Budget	Year to Date		Year to Date Budget	YTD Variance
				Actual	Budget		
	\$ 18,732.53	\$ 20,673.00	\$ (1,940.47)	\$ 92,212.15	\$ 90,960.00	\$ 1,252.15	
Subtotal Income	\$ 18,732.53	\$ 20,673.00	\$ (1,940.47)	\$ 92,212.15	\$ 90,960.00	\$ 1,252.15	
Ministries, Programs, and Events (Raffle, Lenen Books, Music Ministry, Wednesday Dinners)	\$ 659.00	\$ 450.00	\$ 209.00	\$ 1,759.00	\$ 2,850.00	\$ (1,091.00)	
Other							
Bequest	\$ 1,870.00	\$ 2,000.00	\$ (130.00)	\$ 9,350.00	\$ 10,000.00	\$ (650.00)	
Columbarium: Niche Income, Fundraising-net, Facilities Donations, Interest Income, Investment Income	\$ 18.24	\$ 2,812.00	\$ (2,793.76)	\$ 1,650.34	\$ 14,060.00	\$ (12,409.66)	
Total Other	\$ 1,888.24	\$ 4,812.00	\$ (2,923.76)	\$ 11,000.34	\$ 24,060.00	\$ (13,059.66)	
Total Undesignated/ Unrestricted	\$ 21,279.77	\$ 25,935.00	\$ (4,655.23)	\$ 104,971.49	\$ 117,870.00	\$ (12,898.51)	
Designated Bequest				\$ 150,000.00		\$ 150,000.00	
Interest Income - CDs							
Love Offerings	\$ 1,382.30		\$ 1,382.30	\$ 4,485.65		\$ 4,485.65	
Interest Income - Building Fund Reserve	\$ 0.67		\$ 0.67	\$ 4.46		\$ 4.46	
Designated/Restricted & Bequest	\$ 1,382.97		\$ 1,382.97	\$ 154,490.11		\$ 154,490.11	
Adj for Designated Bequest				\$ (150,000.00)		\$ (150,000.00)	
Total Income	\$ 22,662.74	\$ 25,935.00	\$ (3,272.26)	\$ 109,461.60	\$ 117,870.00	\$ (8,408.40)	

**Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget May 2022**

Total Expenses by Category	May Actual	April Budget	Over/(Under) Budget	Year to Date		Year to Date Budget	YTD Variance
				Actual	Budget		
Preparing for and Conducting Worship	\$ 3,575.67	\$ 4,394.00	\$ (818.33)	\$ 25,252.39	\$ 24,488.00	\$ 764.39	
Reaching Out to Serve Our Community	\$ 48.15	\$ 77.00	\$ (28.85)	\$ 658.23	\$ 685.00	\$ (26.77)	
Staying Connected/Caring for Our Church Family	\$ 10,099.74	\$ 11,404.00	\$ (1,304.26)	\$ 62,182.82	\$ 62,382.00	\$ (199.18)	
Spiritual Education and Growth	\$ 447.76	\$ 75.00	\$ 372.76	\$ 1,446.27	\$ 375.00	\$ 1,071.27	
Equipping & Maintaining Buildings and Grounds	\$ 10,222.75	\$ 2,242.00	\$ 7,980.75	\$ 21,980.35	\$ 18,896.00	\$ 3,084.35	
Supporting the Wider Mission UFMCC	\$ 2,407.72	\$ 2,447.00	\$ (39.28)	\$ 10,745.85	\$ 12,235.00	\$ (1,489.15)	
General Conference	\$ -	\$ 333.00	\$ (333.00)	\$ 632.97	\$ 1,666.00	\$ (1,033.03)	
Total Expenses by Category	\$ 26,801.79	\$ 20,972.00	\$ 5,829.79	\$ 122,898.88	\$ 120,727.00	\$ 2,171.88	
Music Investment Proposal	\$ 3,348.55		\$ 3,348.55	\$ 5,546.50		\$ 5,546.50	
Building Improvement Special Gift	\$ 5,454.87		\$ 5,454.87	\$ 8,806.50		\$ 8,806.50	
Subtotal Expenses	\$ 35,605.21	\$ 20,972.00	\$ 14,633.21	\$ 137,251.88	\$ 120,727.00	\$ 16,524.88	
Contingency to Building Fund Transfer (Electric)	\$ 10,000.00		\$ 10,000.00	\$ 32,637.00		\$ 32,637.00	
Total Adjusted Expenses	\$ 45,605.21	\$ 20,972.00	\$ 24,633.21	\$ 169,888.88	\$ 120,727.00	\$ 49,161.88	

CHURCH OF THE TRINITY
PLATE COMPARISON JAN - DECEMBER 2022

WEEK	SERVICE INCOME	EFT	FACEBOOK	TOTAL	WEEKLY BUDGET	VARIANCE	MET BUDGET	ATTENDANCE
1st Sunday	\$ 1,059.00	\$ 1,545.00		\$ 2,604.00	\$ 4,134.60	\$ (1,530.60)	no	54/4; 50/12
2nd Sunday	\$ 1,639.00	\$ 1,289.16		\$ 2,928.16	\$ 4,134.60	\$ (1,206.44)	no	58/5; 44/1
3rd Sunday	\$ 1,715.00	\$ 744.16		\$ 2,459.16	\$ 4,134.60	\$ (1,675.44)	no	48/0; 49/4
4th Sunday	\$ 1,937.30	\$ 679.16		\$ 2,616.46	\$ 4,134.60	\$ (1,518.14)	no	63/2; 57/23
5th Sunday	\$ 1,076.00	\$ 4,891.16		\$ 5,967.16	\$ 4,134.60	\$ 1,832.56	yes	58/1; 52/7
Facebook			\$ 45.00	\$ 45.00		\$ 45.00		
Deferred Pledges	\$ 2,300.00			\$ 2,300.00		\$ 2,300.00		
Adjustment (NSF)	\$ (108.00)			\$ (108.00)		\$ (108.00)		
Total January	\$ 9,618.30	\$ 9,148.64	\$ 45.00	\$ 18,811.94	\$ 20,673.00	\$ (1,861.06)	no	281,252
1st Sunday	\$ 2,181.75	\$ 2,729.16		\$ 4,910.91	\$ 4,134.50	\$ 776.41	yes	71/3; 27/2
2nd Sunday	\$ 2,250.00	\$ 1,019.16		\$ 3,269.16	\$ 4,134.50	\$ (865.34)	no	76/4; 23/1
3rd Sunday	\$ 2,032.59	\$ 664.16		\$ 2,696.75	\$ 4,134.50	\$ (1,437.75)	no	74/5; 38/3
4th Sunday	\$ 2,537.00	\$ 3,006.66		\$ 5,543.66	\$ 4,134.50	\$ 1,409.16	yes	89/17; 39/2
2/27 & 2/28		\$ 570.00		\$ 570.00		\$ 570.00		
Facebook				\$ 430.00		\$ 430.00		
Total February	\$ 9,001.34	\$ 8,419.14	\$	\$ 17,420.48	\$ 16,538.00	\$ 882.48	yes	310; 127
1st Sunday	\$ 1,412.33	\$ 2,456.16		\$ 3,868.49	\$ 4,134.50	\$ (266.01)	no	70/3; 37/1
2nd Sunday	\$ 2,671.00	\$ 629.16		\$ 3,300.16	\$ 4,134.50	\$ (834.34)	no	78/2; 36/6
3rd Sunday	\$ 2,485.70	\$ 1,389.16		\$ 3,874.86	\$ 4,134.50	\$ (259.64)	no	84/4; 24/3
4th Sunday	\$ 1,508.00	\$ 2,029.16		\$ 3,537.16	\$ 4,134.50	\$ (597.34)	no	79/2; 34/7
3/28/22 - 3/31/22		\$ 2,194.16		\$ 2,194.16		\$ 2,194.16		
Facebook			\$ 215.00	\$ 215.00		\$ 215.00		
Total March	\$ 8,077.03	\$ 8,697.80	\$ 215.00	\$ 16,989.83	\$ 16,538.00	\$ 451.83	yes	311, 131
1st Sunday	\$ 1,496.00	\$ 1,395.00		\$ 2,891.00	\$ 4,134.50	\$ (1,243.50)	no	86/6; 26/0
2nd Sunday	\$ 4,245.33	\$ 1,079.16		\$ 5,324.49	\$ 4,134.50	\$ 1,189.99	yes	86/6; 37/3
3rd Sunday (Easter)	\$ 4,869.00	\$ 699.16		\$ 5,568.16	\$ 4,134.50	\$ 1,433.66	yes	141/ 59; 16
4th Sunday	\$ 1,695.40	\$ 734.16		\$ 2,429.56	\$ 4,134.50	\$ (1,704.94)	no	87/6 virtual only
4/25/22 - 4/30/22		\$ 3,749.16		\$ 3,749.16		\$ 3,749.16		
Facebook			\$ 395.00	\$ 395.00		\$ 395.00		
Adjustment (NSF)	\$ (100.00)			\$ (100.00)		\$ (100.00)		
Total April	\$ 12,205.73	\$ 7,656.64	\$ 395.00	\$ 20,257.37	\$ 16,538.00	\$ 3,719.37	yes	313; 209

CHURCH OF THE TRINITY
PLATE COMPARISON JAN - DECEMBER 2022

WEEK	SERVICE INCOME	EFT	FACEBOOK	TOTAL	WEEKLY BUDGET	VARIANCE	MET BUDGET	ATTENDANCE
1st Sunday	\$ 1,662.00	\$ 2,680.00		\$ 4,342.00	\$ 4,134.60	\$ 207.40	yes	65/3; 47/22
2nd Sunday	\$ 2,835.33	\$ 674.16		\$ 3,509.49	\$ 4,134.60	\$ (625.11)	no	60/2; 50/13
3rd Sunday	\$ 2,276.00	\$ 589.16		\$ 2,865.16	\$ 4,134.60	\$ (1,269.44)	no	69/4; 31/1
4th Sunday	\$ 1,556.90	\$ 824.16		\$ 2,381.06	\$ 4,134.60	\$ (1,753.54)	no	69/4; 42/6
5th Sunday	\$ 1,267.66	\$ 3,869.16		\$ 5,136.82	\$ 4,134.60	\$ 1,002.22	yes	67/1; 36/4
31-May		\$ 203.00		\$ 203.00		\$ 203.00		
Transfer Program to Ops		\$ 40.00		\$ 40.00		\$ 40.00		
Facebook			\$ 255.00	\$ 255.00		\$ 255.00		
Total May	\$ 9,597.89	\$ 8,879.64	\$ 255.00	\$ 18,732.53	\$ 20,673.00	\$ (1,940.47)	no	330; 206
1st Sunday	\$ 1,760.33	\$ 3,001.16		\$ 4,761.49	\$ 4,135.00	\$ 626.49	yes	62/2; 56/8
2nd Sunday	\$ 3,028.00	\$ 979.16		\$ 4,007.16	\$ 4,135.00	\$ (127.84)	no	69/2; 49/2
3rd Sunday								
4th Sunday								
5th Sunday								
Facebook								
Total June	\$ 4,788.33	\$ 3,980.32	\$ -	\$ 8,768.65	\$ 8,270.00	\$ 498.65		
1st Sunday								
2nd Sunday								
3rd Sunday								
4th Sunday								
5th Sunday								
Facebook								
Total July	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		
1st Sunday								
2nd Sunday								
3rd Sunday								
4th Sunday								
Facebook								
Total August	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		

CHURCH OF THE TRINITY
PLATE COMPARISON JAN - DECEMBER 2022

WEEK										
1st Sunday										
2nd Sunday										
3rd Sunday										
4th Sunday										
Facebook										
Total September	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1st Sunday										
2nd Sunday										
3rd Sunday										
4th Sunday										
5th Sunday										
Facebook										
Total October	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1st Sunday										
2nd Sunday										
3rd Sunday										
4th Sunday										
Facebook										
Total November	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
1st Sunday										
2nd Sunday										
3rd Sunday										
Christmas Eve										
4th Sunday										
Facebook										
Total December	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$

CHURCH OF THE TRINITY
PLATE COMPARISON JAN - DECEMBER 2022

Month	Plate	EFT	Facebook	Total	Budget	Variance
January	\$ 9,618.30	\$ 9,148.64	\$ 45.00	\$ 18,811.94	\$ 20,673.00	\$ (1,861.06)
February	\$ 9,001.34	\$ 8,419.14		\$ 17,420.48	\$ 16,538.00	\$ 882.48
March	\$ 8,077.03	\$ 8,697.80	\$ 215.00	\$ 16,989.83	\$ 16,538.00	\$ 451.83
1st Q 2022	\$ 26,696.67	\$ 26,265.58	\$ 260.00	\$ 53,222.25	\$ 53,749.00	\$ (526.75)
April	\$ 12,205.73	\$ 7,656.64	\$ 395.00	\$ 20,257.37	\$ 16,538.00	\$ 3,719.37
May	\$ 9,597.89	\$ 8,879.64	\$ 255.00	\$ 18,732.53	\$ 20,673.00	\$ (1,940.47)
June						
July						
August						
September						
October						
November						
December						
Total	\$ 48,500.29	\$ 42,801.86	\$ 910.00	\$ 92,212.15	\$ 90,960.00	\$ 1,252.15
Percentage	52.60%	46.42%	0.99%	100.00%		
Average Weekly	\$ 2,204.56	\$ 1,945.54	\$ 41.36	\$ 4,191.46	\$ 4,191.46	
Weekly Budget					\$ 4,134.50	
Weekly Variance					\$ 56.96	

Pastor's Report

May 2022

Item	Comments	Next Steps	Action Items
Congregational Meetings/Pastor Chats			
Pledge Campaign/Generosity	<p>The Generosity Team will be brainstorming some concepts and titles for the campaign this month at their meeting.</p> <p>At our staff retreat in July, the staff will be doing the same.</p>	<ol style="list-style-type: none"> 1. Finalize 3 things we want to accomplish 2. Design the graphics and forms for the campaign 	<p>I will meet with the Generosity Team and the Staff in the next two weeks or so.</p>
Pastoral Care	<p>Invitations to share a meal or have coffee have continued to come in and again, I take this as a sign of desire to connect and build relationships. I am doing my best to say YES to all of them!</p>	<p>I still need to get a training for Deacons underway so that we can approach pastoral care in a much more systematic and complete way. As soon as I get Jane and Collis settled, this will be my next priority.</p>	<ol style="list-style-type: none"> 1. Decide on a training for Deacons 2. Make a list of potential people to invite to take the deacon's training beyond the current group.
Planning for 2023	<p>I am expecting our planning for 2023 to be much more robust than it has been in the last two years. We have booked a retreat in Mt. Dora for the paid staff in July and this will be a primary goal coming out of that.</p>		<p>Focus on</p> <ul style="list-style-type: none"> Music internally and externally New strategic partners Generational ministry and what that looks like Broaden programming Diverse Worship Redistributing Roles and Responsibilities Utilizing our 40th Year

Staff	<p>We are getting ready to onboard Collis and Jane. Jane in a couple of weeks and Collis in August.</p> <p>I decided to designate Clergy in Residence on our website: Revs. Donna, Wanda and Vickie</p>	<p>Completed the new Employee Handbook and will be handing it out soon.</p> <p>New Job Descriptions have been written.</p> <p>A new Org Chart has been drawn.</p>	<p>Finish the schedule for Jane's onboarding and training.</p> <p>Build the schedule and agenda for the staff retreat.</p>
Programming	<p>Collis has done an excellent job of getting programs scheduled and the magazine produced. We will take an additional step around programming in the fall and an even bigger step at the beginning of 2023. For the first time in a couple of years, we are beginning to realize some of the income that is budgeted.</p>	<p>Lay out a longer term plan for programming as this will be Collis' responsibility, beginning in August.</p> <p>Sign-Ups for classes have definitely increased since putting out tables under the tent and having the staffed.</p>	<ol style="list-style-type: none"> 1. We will be doing a one page programming guide for August. 2. We will release a new magazine for the September and October.
Worship	<p>All the equipment for live streaming is done and is being used. Even as we continue to work on glitches, it is still a wonderful enhancement to our online worship.</p> <p>I feel like the congregation is more and more open to diverse worship so we</p>	<p>On our staff retreat, we will work on worship planning for the following 6 months.</p> <p>Jane and I will be putting together a new worship team.</p>	<p>We will begin discussing out to organize ministry teams around Jane's job (i.e. ushers, readers, hospitality, etc.) and whether all those will fall under her responsibility or whether we should place some of them elsewhere.</p>

	<p>will be exploring that more and more.</p> <p>Worship Attendance has been steady both onsite and online. I'm hoping that with full time attention on music, we will start to see an increase in attendance in the fall. Another factor is how we deal with first time visitors and the entire process we put in place.</p>		<p>The hospitality aspect of worship needs a complete overhaul.</p> <p>Working on our approach to first time visitors will be a top priority for Collis and Jane.</p>
Special Assignments	<p>Programming Team for General Conference</p> <p>Board of Pensions for UFMCC</p> <p>Supervisor for Clergy Intern</p> <p>Fundraising (Trivia Night)</p>	<p>All of my responsibilities on this team are complete</p> <p>I attended the annual meeting in May</p> <p>Collis' internship is almost complete.</p> <p>A new team has been organized and has met twice. Each member of this team has recruited people to serve on sub-teams. I believe we are well underway in our efforts to make Trivia Night a success on October 8th.</p>	<p>Each sub-team is working hard on their to-do lists!</p>

Buildings & Grounds Report June 2022

- Bamboo fencing taken down, moved in 24" from Clare's fence and reinforced for hurricane season.
- Three sections of railing mounted along steps to altar with one more section to be ordered.
- Pride flag mounted on end of sign out front.
- Phase one of electrical work completed.
- Directional signs put back up on land side of driveway.
- Ditches out front cleaned out and ready for water overflow from pond.
- Labyrinth weeded.
- Columbarium and areas around church weeded and trimmed as needed.
- Watering of flower beds as needed.
- Cleared weeds off back fence.
- Remaining broken limb taken down from tree by Lillie's office.
- Tent up on May 31st for summer events. Laticia has agreed to let us use the big industrial fan for Sundays and events until school starts. It will be kept in the chapel with extension cord for easy access.
- Recyclable material taken in.
- Doggie waste stations taken care of.
- Courtyard blown off before special events and each Sunday before church.
- Broken blind replaced in Pierce Hall.
- Fountain from columbarium moved inside for Juneteenth and will remain there for worship services.
- Desks and file cabinets assembled for Collis's and Jane's office.
- Jesse and I took Stanley Rutstein's sign down and put it behind the liturgical arts shed. We gave him one week plus grace days to take it down himself.
- Outside faucet between office and Pierce Hall repaired on 6/18 by Alex the Plummer as it was leaking and spraying everywhere.