



**CHURCH OF THE TRINITY**  
METROPOLITAN COMMUNITY CHURCH

**Board of Directors**

**Agenda**

**November 16, 2021**

**Preparing to Do Our Work**

- Inspiration and Check In
- Reading of Agreements
- Prayer
- Establish a Quorum

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**Our Role as a Working Board**

Receive and Approve Reports: Minutes of October 19, 2021 Board Meeting; Buildings & Grounds Report for November; Financial Report for October, 2021

- Welcome to new Board of Directors members
- Treasurer's Report – Jesse Clayton
- Transgender Memorial Garden – Change of Location – Jim LaChappelle

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**Our Role as a Strategic Board**

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**Our Role as a Governance Body**

- Revisit Covid Restrictions
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## **Leaving to Serve**

- Any outstanding items
  - 1.
  
- Review action items
  1. Accepted and approved reports
  - 2.
  
- Prayer
  
- Adjourn:



# CHURCH OF THE TRINITY

METROPOLITAN COMMUNITY CHURCH

## Board of Directors

### Minutes

October 19, 2021

#### Preparing to Do Our Work

The meeting was opened at 7:03pm by Becky McDonough and Board members checked in; Becky McDonough and Rev Lillie shared reading our agreements. Jim LaChapelle led us in prayer.

Marilyn Kane established a Quorum: 7/7 members present were: Brock, Clayton, Frye, Kane, LaChapelle, McDonough, F. Mintz      Absent: None      Guests: S. Mintz, B. Alberti

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#### Our Role as a Working Board

Receive and Approve Reports for September 21, 2021 Board Meeting, Buildings and grounds Report for October, 2021, Fundraising Report for September, the Pastor's Report for September, 2021, Upkeep of the Columbarium 2021. Motion by Mintz, second by LaChapelle, and approved unanimously.

Jesse Clayton reviewed the Treasurer's Report from the Finance Team. This was an update on the Budget status. The total income year-to-date is \$204,493 which is \$17,595 less than expected. However, our expenses were \$14,000 less to date so we are approximately \$3,000 short. Plate income is down \$7,000. Rev. Lillie noted she has a report later that will help shed some light on this.

Jim LaChapelle updated the Board regarding the Golf Tournament. Concerns about Covid and lack of support have led to the position of either cancelling or rescheduling the event. Other MCC churches are running golf tourneys in Jan. and Mar., so there is concern about rescheduling to Feb. Other months would lose the snowbirds. Jim noted Bonnie suggested a miniature golf tournament which has potential. They will start contacting local places to explore the possibility.

Bonnie Alberti presented an overview of upkeep of the Columbarium. She contacted and compared four (4) contractors for repairing and cleaning the pavers. One criterium that emerged was a special polymeric that would keep pests and weeds out. The other was price. We do have the money remaining in this years Budget. She recommended Earthman Landscaping Corp. Jesse Clayton made a motion to hire Earthman Landscaping to repair, clean, and seal the pavers in the Columbarium area, seconded by Becky McDonough. One discussion point was to add the courtyard pavers to this. It was decided to defer this to make this part of the Courtyard Covering. The vote was unanimous to hire Earthman.

Jesse presented the revised draft Budget for 2022 for approval at the Congregational Meeting. She reviewed income sources and amounts totalling \$279,350, with deferral of the income from Kam's estate to 2022. She also detailed the expenses line-by-line which totalled \$279,350 for a balanced budget. Related to the discussion was a query on the General Conference this coming year. It will be held at multiple spots around the world. Ours will be in Houston. A motion to recommend approval of the Budget by the General Conference was made by Jim LaChappelle, seconded by Jesse Clayton, and unanimously approved.

Rev. Lillie announced that she will be having two (2) Clergy Interns at the same time for a year-long internship next year. Both are in the 50-70 age range and this is a second career for both of them.

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### **Our Role as a Strategic Body**

Rev. Lillie provided an overview of plate and attendance for this year. For the first seven months of this year, there was solid attendance and solid giving. Both began to plummet in August for both on-site and online. More Sundays than not we were short by \$181.34 on each plate. The attendance average went down by 18, now at 20. Analysis of the 20 persons noted: 4 persons are working; 3 moved away; 2 are too ill; 3 have time conflicts; 1 was a relationship break-up; 1 joined another Church; 3 now go to SunCoast; 1 is doing extensive traveling; and 2 were other. We have had 8 Congregants who died during this period. We also have 11 persons who are not attending but still giving. This is across both online and onsite services.

Leticia Williams from the **Board Nominating Committee** stated that there were four candidates for the five positions. They were Bonnie Alberti, Jesse Clayton, Deb Frye, and Jim LaChapelle. The process remained the same as previous years with a few minor changes in the application; meetings were held on Zoom. During the process, the impact on new attendees completing membership due to Covid constraints was a factor when the Committee approached potential candidates. The Committee used the rubric developed in previous years to rate the candidates. The Committee recommends that the Board accept the four candidates. Rev. Lillie Brock made a motion to recommend to the Congregation approve appointing the four candidates to the Board of Directors; Becky McDonough seconded the motion. The vote was 4 yes, 0 no, and 3 abstentions

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### **Our Role as a Governance Body**

Reviewed the policy and procedures for onsite services for dealing with Covid 19 Pandemic which are working well. Local statistics in both Sarasota and Manatee show decreasing risk. The Board re-instated green stickers. Worship service times will remain the same as it provides time for Rev. Lillie to greet onsite Congregants and still make the online service.

The Social Justice Ministry is requesting use of the plot of land in the SE corner of the property where the fence and dirt road are. This is to dedicate a Transgender Memorial Garden. Motion to approve designating the plot of land for Garden was made by Jim LaChappelle, seconded by Becky McDonough, unanimous approval.

Reminder: attend Board Forum on Oct 24<sup>th</sup>, Budget Forum on Oct 31<sup>st</sup>, and Congregational Meeting on Nov. 7<sup>th</sup>.

### **Leaving to Serve.**

Outstanding Items: None

### **Review Action Items:**

1. Accept reports submitted for approval
2. Approve Columbarium Clean-up
3. Recommend approval of 2022 Budget by Congregation
4. Recommend approval of Board of Director candidates to the Board
5. Designate plot of land in SE corner for Transgender Memorial Garden.

**Closing Prayer:** Susan Mintz

**Adjournment:** Motion to adjourn by Fuzzy Mintz , second by Jesse Clayton, and unanimously approved at 09.00pm.

### **Respectfully Submitted:**

Marilyn A. Kane, Clerk

**Church of the Trinity MCC Treasurer's Report  
Income and Expenses v. Budget October 2021**

| Total Sources of Income   | October Actual      | October Budget      | Over/(Under) Budget  | Year to Date Actual  | Year to Date Budget  | YTD Variance          |
|---|---------------------|---------------------|----------------------|----------------------|----------------------|-----------------------|
| Plate Collections   | \$ 16,214.27        | \$ 21,394.00        | \$ (5,179.73)        | \$ 176,013.40        | \$ 188,266.00        | \$ (12,252.60)        |
| Bridge the Gap  | \$ -                | \$ 1,667.00         | \$ (1,667.00)        | \$ 13,298.40         | \$ 16,670.00         | \$ (3,371.60)         |
| Seed Planters   | \$ -                | \$ 769.00           | \$ (769.00)          | \$ -                 | \$ 8,460.00          | \$ (8,460.00)         |
| Service Income  | \$ 16,214.27        | \$ 23,830.00        | \$ (7,615.73)        | \$ 189,311.80        | \$ 213,396.00        | \$ (24,084.20)        |
| Ministries, Programs, and Events (Raffle, Lenen Books, Music Ministry, Wednesday Dinners)                       | \$ 125.00           | \$ 750.00           | \$ (625.00)          | \$ 1,170.00          | \$ 8,100.00          | \$ (6,930.00)         |
| Other (Fundraising -net, Advertising/Sponsorship, Facilities Donations, Includes Investment Income \$13,987.13) | \$ 1,814.47         | \$ 2,797.00         | \$ (982.53)          | \$ 20,123.02         | \$ 27,970.00         | \$ (7,846.98)         |
| <b>Total Undesignated/Unrestricted</b>  | <b>\$ 18,153.74</b> | <b>\$ 27,377.00</b> | <b>\$ (9,223.26)</b> | <b>\$ 210,604.82</b> | <b>\$ 249,466.00</b> | <b>\$ (38,861.18)</b> |
| Interest Income -CDs  | \$ -                | \$ -                | \$ -                 | \$ 327.71            | \$ -                 | \$ 327.71             |
| Love Offerings  | \$ 390.00           | \$ -                | \$ 390.00            | \$ 12,098.88         | \$ -                 | \$ 12,098.88          |
| Interest Income - Building Fund Reserve   | \$ 0.46             | \$ -                | \$ 0.46              | \$ 5.88              | \$ -                 | \$ 5.88               |
| <b>Designated/Restricted &amp; Bequest</b>  | <b>\$ 390.46</b>    | <b>\$ -</b>         | <b>\$ 390.46</b>     | <b>\$ 12,432.47</b>  | <b>\$ -</b>          | <b>\$ 12,432.47</b>   |
| <b>Total Income</b>   | <b>\$ 18,544.20</b> | <b>\$ 27,377.00</b> | <b>\$ (8,832.80)</b> | <b>\$ 223,037.29</b> | <b>\$ 249,466.00</b> | <b>\$ (26,428.71)</b> |

**Church of the Trinity MCC Treasurer's Report  
Income and Expenses v. Budget October 2021**

| <b>Total Expenses by Category</b>              | <b>October Actual</b> | <b>October Budget</b> | <b>Over/(Under) Budget</b> | <b>Year to Date Actual</b> | <b>Year to Date Budget</b> | <b>YTD Variance</b>   |
|--|-----------------------|-----------------------|----------------------------|----------------------------|----------------------------|-----------------------|
| Preparing for and Conducting Worship           | \$ 3,657.02           | \$ 5,710.00           | \$ (2,052.98)              | \$ 53,055.67               | \$ 60,895.00               | \$ (7,839.33)         |
| Reaching Out to Serve Our Community            | \$ -                  | \$ 81.00              | \$ (81.00)                 | \$ 853.76                  | \$ 1,110.00                | \$ (256.24)           |
| Staying Connected/Caring for Our Church Family | \$ 13,511.57          | \$ 11,607.00          | \$ 1,904.57                | \$ 138,050.65              | \$ 118,061.00              | \$ 19,989.65          |
| Spiritual Education and Growth                 | \$ -                  | \$ 125.00             | \$ (125.00)                | \$ 279.90                  | \$ 1,250.00                | \$ (970.10)           |
| Equipping & Maintaining Buildings and Grounds  | \$ 2,353.79           | \$ 5,347.00           | \$ (2,993.21)              | \$ 33,339.74               | \$ 39,031.00               | \$ (5,691.26)         |
| Supporting the Wider Mission UFMCC             | \$ 1,722.77           | \$ 3,192.00           | \$ (1,469.23)              | \$ 22,118.14               | \$ 28,530.00               | \$ (6,411.86)         |
| Contingency (Loans Forgiven)                   |                       |                       |                            |                            |                            | \$ -                  |
| Contingency Funds Transfer                     |                       |                       | \$ -                       |                            |                            | \$ -                  |
| General Conference                             |                       |                       | \$ -                       |                            | \$ 1,500.00                | \$ (1,500.00)         |
| <b>Total Expenses by Category</b>              | <b>\$ 21,245.15</b>   | <b>\$ 26,062.00</b>   | <b>\$ (4,816.85)</b>       | <b>\$ 247,697.86</b>       | <b>\$ 250,377.00</b>       | <b>\$ (2,679.14)</b>  |
| Adjustments                                    |                       |                       |                            |                            |                            |                       |
| Seed Planters Transfer from MMA to checking    |                       |                       |                            | \$ 5,769.23                | \$ 8,460.00                | \$ (2,690.77)         |
| Love Offerings Paid                            | \$ (1,175.00)         |                       | \$ (1,175.00)              | \$ (15,774.60)             |                            | \$ (15,774.60)        |
| <b>Total Adjusted Expenses</b>                 | <b>\$ 20,070.15</b>   | <b>\$ 26,062.00</b>   | <b>\$ (5,991.85)</b>       | <b>\$ 237,692.49</b>       | <b>\$ 258,837.00</b>       | <b>\$ (21,144.51)</b> |

Church of the Trinity MCC Treasurer's Report  
Income and Expenses v. Budget October 2021

| Seed Planter Carry Forward     | Beginning Balance | 50% Tony's Pay |
|--------------------------------|-------------------|----------------|
|                                | \$ 10,992.08      |                |
| T. Viglione, 50% salary Jan.   | \$ (769.23)       | \$769.23       |
| T. Viglione, 50% salary Feb.   | \$ (769.23)       | \$769.23       |
| N. Viglione, January contract  | \$ (750.00)       |                |
| T. Viglione, 50% salary Mar.   | \$ (1,153.85)     | \$1,153.85     |
| T. Viglione, 50% salary, Apr   | \$ (769.23)       | \$769.23       |
| T. Viglione, 50% salary, May   | \$ (769.23)       | \$769.23       |
| T. Viglione, 50% salary, June  | \$ (769.23)       | \$769.23       |
| T. Viglione, 50% salary, July  | \$ (769.23)       | \$769.23       |
| Ending Balance                 | \$ 4,472.85       | \$5,769.23     |
| Adjustment to balance          | \$ 75.00          |                |
| Ending Balance                 | \$ 4,547.85       |                |
| Transfer to meet Payroll       | \$ (3,842.97)     |                |
| Transfer for Spiritual Renewal | \$ (704.88)       |                |
| Ending Balance August 2021     | \$ 0.00           |                |

| <b>CHURCH OF THE TRINITY - MCC</b>                                |  |                      |                      |
|---|--|----------------------|----------------------|
| <b>CASH POSITION SCHEDULE</b>                                     |  |                      |                      |
| <b>as of October 31, 2021</b>                                     |  |                      |                      |
|   |  | <b>1/1/2021</b>      | <b>10/31/2021</b>    |
| Contingency Fund  |  | \$ 351,405.33        | \$ 337,553.59        |
| Benevolence Fund  |  | 1,048.56             | 1,048.56             |
| Love Offering Fund <i>(detail below)</i>                          |  | 11,110.66            | 7,434.94             |
| Capital Fund-Building   |  | 4,684.50             | 4,678.22             |
| Seed Planters Fund  |  | 10,992.09            | -                    |
|   | <b>Fund Balance Total</b>                          | <b>\$ 379,331.13</b> | <b>\$ 350,715.31</b> |
| <b>CASH BALANCE DETAIL:</b>                                       |  |                      |                      |
| CKG #9901   |  | \$ 6,313.05          | \$ 11,587.15         |
| MMA #9903: Love Offering Reserve                                  |  | 11,110.66            | 7,434.94             |
| MMA #9903: Insurance Reserve                                      |  | 6,790.31             | 8,128.57             |
| *MMA #9903: Contingency Reserve                                   |  | 47,491.14            | 55,418.99            |
| MMA #9903: Perpetual Care Reserve <i>(for future garden care)</i> |  | 694.31               | 636.46               |
| MMA #9903: Benevolence Reserve                                    |  | 1,048.56             | 1,048.56             |
| MMA #9903 Seed Planters Reserve                                   |  | 10,992.09            | -                    |
| MMA #9903 Bridge the Gap 2021                                     |  | 6,326.40             | -                    |
| MMA #9903 Tithes 2021 Deferred Reserve                            |  | 2,600.00             | -                    |
| *Bank of the Ozarks: Certificates of Deposit                      |  | 36,769.59            | -                    |
| *New York Life Insurance Annuity                                  |  | 125,000.00           | 137,500.00           |
| *Community Foundation of Sarasota County                          |  | 125,000.00           | 125,000.00           |
| Petty Cash - Wednesday Dinner                                     |  | 50.00                | 50.00                |
| PEX Holding Account   |  | 170.72               | 45.89                |
| *Ameriprise   |  | 7,234.60             | 7,234.60             |
|   | <b>Operating Cash Total</b>                        | <b>\$ 387,591.42</b> | <b>\$ 354,085.18</b> |
| MMA #0272: Building Fund Reserves                                 |  | 4,684.50             | 4,678.22             |
|   | <b>Operating + Capital Cash Total</b>              | <b>\$ 392,275.92</b> | <b>\$ 358,763.38</b> |
|   | <b>Cash Surplus or (Deficit)</b>                   | <b>\$ 12,944.79</b>  | <b>\$ 8,048.07</b>   |
|   | <b>Cash Advance - Contingency 04/24/20</b>         | <b>(10,000.00)</b>   | <b>(3,400.00)</b>    |
|   | <b>Cash Advance - Contingency 01/15/21</b>         | <b>-</b>             | <b>(5,000.00)</b>    |
|   | <b>Cash Advance - Contingency 04/22/21</b>         | <b>-</b>             | <b>(4,000.00)</b>    |
|   | <b>Deferred Fundraising Income Golf Tournament</b> | <b>-</b>             | <b>-</b>             |
|   | <b>Unpaid Expenses</b>                             | <b>(2,342.82)</b>    | <b>(2,417.25)</b>    |
|   | <b>Cash less Unpaid Expenses</b>                   | <b>\$ 601.97</b>     | <b>\$ (5,769.18)</b> |
| <b>LOVE OFFERING SCHEDULE</b>                                     |  |                      |                      |
|   | <b>Description</b>                                 | <b>Amount</b>        | <b>Amount</b>        |
|   | Adopt a Family                                     | \$ 262.45            | \$ 262.45            |
|   | Bob's Bench  | -                    | \$ 101.42            |
|   | Booker   | 270.00               | 5.00                 |
|   | Conference-Women's                                 | 3,440.87             | 3,440.87             |
|   | Creche   | 90.81                | 90.81                |
|   | F.E.L.T.   | 200.00               | -                    |
|   | Kampala - Tithes                                   | 350.00               | 250.00               |
|   | Kampala - Meds                                     | 4,895.00             | 1,590.45             |
|   | Peace Pole   | -                    | 113.26               |
|   | Recycling-Lay Delegates                            | 192.40               | 560.64               |
|   | Social Justice thru MCC                            | 309.00               | -                    |
|   | Trinity Strong                                     | 1,000.04             | 1,000.04             |
|   | <b>Total</b>                                       | <b>\$ 11,110.66</b>  | <b>\$ 7,434.94</b>   |



**ENCUMBERED CONTINGENCY FUND ACTIVITY - October 31, 2021**

| Date                                       | Description                 | Certificates of Deposit | Kitchen appliances | Air Conditioning, Doors, Roof | Flooring           | Technology Media   | Memorial Garden, Columbarium | Mortgage Principal  | Tithes on Tower Rent | Loan to Operations | Pastor Search \$2,000 Moving \$10,000 | Outdoor Lamp Landscaping Kitchen Security | To           |
|--|-----------------------------|-------------------------|--------------------|-------------------------------|--------------------|--------------------|------------------------------|---------------------|----------------------|--------------------|---------------------------------------|---|--------------|
| <b>FUNDS ENCUMBERED:</b>                   |                             |                         |                    |                               |                    |                    |                              |                     |                      |                    |                                       |   |              |
| Thru 12/31/2018                            | Per Board minutes           | 100,000.00              | 4,276.12           | 23,112.99                     | 22,137.74          | 18,189.52          | 65,116.30                    | 100,000.00          | 3,000.00             | 11,500.00          | 2,000.00                              | 4,095.79                                  | 353          |
| 01/31/19                                   | Per Board minutes           |                         |                    |                               |                    |                    |                              |                     |                      |                    | 10,000.00                             |   | 10           |
| <b>TOTAL FUNDS ENCUMBERED</b>              |                             | <b>100,000.00</b>       | <b>4,276.12</b>    | <b>23,112.99</b>              | <b>22,137.74</b>   | <b>18,189.52</b>   | <b>65,116.30</b>             | <b>100,000.00</b>   | <b>3,000.00</b>      | <b>11,500.00</b>   | <b>12,000.00</b>                      | <b>4,095.79</b>                           | <b>363</b>   |
| <b>FUNDS DISBURSED/RECEIVED ON LOAN:</b>   |                             |                         |                    |                               |                    |                    |                              |                     |                      |                    |                                       |   |              |
| Thru 12/31/2018                            |                             | (100,000.00)            | (4,276.12)         | (23,112.99)                   | (22,137.74)        | (18,189.52)        | (65,361.30)                  | (100,000.00)        | (3,000.00)           | (11,500.00)        | (1,598.54)                            | (4,095.79)                                | (353)        |
| 01/31/19                                   | Moving Expenses             |                         |                    |                               |                    |                    |                              |                     |                      |                    | (4,592.76)                            |   | (4)          |
| 02/28/19                                   | Moving Expenses             |                         |                    |                               |                    |                    |                              |                     |                      |                    | (5,032.54)                            |   | (5)          |
| <b>TOTAL FUNDS DISBURSED thru 06/30/19</b> |                             | <b>(100,000.00)</b>     | <b>(4,276.12)</b>  | <b>(23,112.99)</b>            | <b>(22,137.74)</b> | <b>(18,189.52)</b> | <b>(65,361.30)</b>           | <b>(100,000.00)</b> | <b>(3,000.00)</b>    | <b>(11,500.00)</b> | <b>(11,223.84)</b>                    | <b>(4,095.79)</b>                         | <b>(362)</b> |
| <b>EOM</b>                                 | <b>ENCUMBERED AVAILABLE</b> | <b>\$ -</b>             | <b>\$ -</b>        | <b>\$ -</b>                   | <b>\$ -</b>        | <b>\$ -</b>        | <b>\$ (245.00)</b>           | <b>\$ -</b>         | <b>\$ -</b>          | <b>\$ -</b>        | <b>\$ 776.16</b>                      | <b>\$ -</b>                               | <b>\$ -</b>  |

| <b>Contingency Cash Flow</b> |                                       |                          |
|------------------------------|---------------------------------------|--------------------------|
|                              | Description                           | Amount                   |
| <b>Funds Received:</b>       |                                       |                          |
| Thru 12/31/18                | Please refer to prior reports         | \$ 824,432.08            |
| 1/31/2019                    | Loan installment from Operations      | 6,000.00                 |
| 5/31/2019                    | Interest on CD#8997                   | 550.73                   |
| 5/31/2019                    | Bequest J. Hansen                     | 356,432.41               |
|                              | <b>Total received</b>                 | <b>\$ 1,187,415.22</b>   |
| <b>Funds Disbursed:</b>      |                                       |                          |
| 12/31/2012                   | Roof repair                           | (850.00)                 |
| 1/31/2017                    | Permanent transfer to operations      | (8,244.00)               |
| 7/31/2017                    | Permanent transfer to operations      | (25,000.00)              |
| Thru 06/30/19                | Detail above                          | (362,897.30)             |
| 1/31/2018                    | Mortgage Principal Paid               | (362,317.23)             |
| 1/31/2018                    | Par 8CD 01/16/18 xfr to Bldg Fund     | (35,732.75)              |
| 5/31/2019                    | Purchased CD#8997, due 05/14/20       | (10,000.00)              |
| 6/30/2019                    | Loan to Operations-Forgiven 01/21/20  | (5,000.00)               |
| 8/31/2019                    | CCB software                          | (2,298.00)               |
| 9/30/2019                    | Loan to Operations-Forgiven 01/21/20  | (2,500.00)               |
| 10/31/2019                   | Clergy Recognition                    | (5,000.00)               |
| 11/30/2019                   | Tithes-Kampala, MHM, ALSO Youth       | (17,500.00)              |
| 11/30/2019                   | Paving                                | (23,700.00)              |
| 12/31/2019                   | Software CCB                          | (318.60)                 |
| 12/31/2019                   | Accrued PTO paid out + taxes          | (5,602.69)               |
| 12/31/2019                   | Media                                 | (1,077.00)               |
| 1/31/2020                    | Aplus Software                        | (800.00)                 |
| 2/29/2020                    | Manatee Pride \$6,000; SIM \$150      | (6,150.00)               |
| 2/29/2020                    | Media \$199; Paving \$3,119; SIM \$50 | (3,368.00)               |
| 3/31/2020                    | Irrigation Line                       | (900.00)                 |
| 4/30/2020                    | Pierce Hall/Chapel Renovations        | (8,224.95)               |
| 4/30/2020                    | CD #7021, redeemed                    | 26,556.46                |
| 4/30/2020                    | Cash advance to Operations            | (10,000.00)              |
| 11/30/2020                   | ALSO gift                             | (300.00)                 |
| 11/30/2020                   | NY Life Insurance Annuity             | (125,000.00)             |
| 11/30/2020                   | UFMCC - Still Giving Campaign         | (10,000.00)              |
| 12/31/2020                   | Community Foundation Sarasota         | (125,000.00)             |
| 12/31/2020                   | Mercurio & Maxwell (Audit 2018/2019)  | (7,500.00)               |
| 1/15/2021                    | Loan to Operations 01/15/21           | (5,000.00)               |
| 4/22/2021                    | Loan to Operations                    | (4,000.00)               |
| 5/14/2021                    | Cashed In CD#8997 (plus Interest)     | 10,327.85                |
| 7/28/2021                    | Repayment toward loan to operations   | 6,600.00                 |
|                              | <b>Total disbursed</b>                | <b>\$ (1,131,996.23)</b> |
| <b>Funds Available</b>       | <b>Contingency funds available</b>    | <b>\$ 55,418.99</b>      |

**Church of the Trinity MCC - Sarasota FL**  
**Balance Sheet as of October 31, 2021**

Friday, November 5, 2021

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| Account # | Account Name                                | Beginning Balance     | YTD Balance           |
|-----------|---|-----------------------|-----------------------|
| 1.12000   | Checking #9901                              | 6,313.05              | 11,587.15             |
| 1.12001   | MMA #9903: Love Offering Reserve            | 11,110.66             | 7,434.94              |
| 1.12002   | MMA #9903: Insurance Reserve                | 6,790.31              | 8,128.57              |
| 1.12003   | *MMA #9903: Contingency Reserve             | 47,491.14             | 55,418.99             |
| 1.12004   | MMA #9903: Perpetual Care Reserve           | 694.31                | 636.46                |
| 1.12005   | MMA #9903: Benevolence Reserve              | 1,048.56              | 1,048.56              |
| 1.12007   | MMA #9903: Seed Planters Reserve            | 10,992.08             | 0.00                  |
| 1.12009   | MMA #9903: Bridge the Gap 2021              | 6,326.40              | 0.00                  |
| 1.12010   | MMA #9903: Tithes 2021 Deferred Reserve     | 2,600.00              | 0.00                  |
| 1.12020   | MMA #0272: Capital Fund Building Program    | 4,684.50              | 4,678.22              |
| 1.12103   | *CD #3103, 0.751%, due 09/23/21             | 26,518.99             | 0.00                  |
| 1.12105   | *CD #8997, 0.751%, due 05/14/21             | 10,250.60             | 0.00                  |
| 1.13000   | *New York Life Insurance Annuity            | 125,000.00            | 137,500.00            |
| 1.13001   | *Community Foundation of Sarasota County    | 125,000.00            | 125,000.00            |
| 1.13100   | PEX Holding Account                         | 170.72                | 45.89                 |
| 1.13101   | *Ameriprise (Hines Global REIT)             | 7,234.60              | 7,234.60              |
| 1.13301   | Petty Cash-Wed Dinner Box                   | 50.00                 | 50.00                 |
|           | <b>Bank Accounts &amp; Cash Investments</b> | <b>\$392,275.92</b>   | <b>\$358,763.38</b>   |
| 1.21000   | Buildings At Cost                           | 228,000.00            | 228,000.00            |
| 1.22000   | Computer Equipment                          | 18,480.43             | 18,480.43             |
| 1.23000   | Furniture & Fixtures                        | 81,232.58             | 81,232.58             |
| 1.24000   | Land Main Campus                            | 115,000.00            | 115,000.00            |
| 1.24001   | Land Annex                                  | 750,000.00            | 750,000.00            |
| 1.25000   | Site Improvements                           | 98,000.00             | 98,000.00             |
|           | <b>Fixed Assets</b>                         | <b>\$1,290,713.01</b> | <b>\$1,290,713.01</b> |
| 1.37000   | Security Deposit-FPL                        | 250.00                | 250.00                |
| 1.37100   | *A/R: Due from Operating Funds              | 10,000.00             | 12,400.00             |

**Church of the Trinity MCC - Sarasota FL**  
**Balance Sheet as of October 31, 2021**

Friday, November 5, 2021

Page 2 of 2

| Account #            | Account Name                               | Beginning<br>Balance         | YTD Balance                  |
|----------------------|--|------------------------------|------------------------------|
|                      | <b>Other Assets</b>                        | <b>\$10,250.00</b>           | <b>\$12,650.00</b>           |
|                      | <b>TOTAL ASSETS</b>                        | <b>\$1,693,238.93</b>        | <b>\$1,662,126.39</b>        |
| <b>LIABILITIES</b>   |  |                              |                              |
| 2.00000              | Accounts Payable/Vendors                   | 0.00                         | 108.99                       |
| 2.12000              | Payroll Taxes Payable                      | 1,772.28                     | 1,737.72                     |
| 2.12100              | Deferral: 403b Liability                   | 570.54                       | 570.54                       |
| 2.12200              | A/P: Due Contingency/MMA                   | 10,000.00                    | 12,400.00                    |
| 2.15003              | Deferred 2021 Bridge the Gap               | 6,326.40                     | 0.00                         |
| 2.15004              | Deferred 2021 Plate Collections            | 2,600.00                     | 0.00                         |
|                      | <b>TOTAL LIABILITIES</b>                   | <b>\$21,269.22</b>           | <b>\$14,817.25</b>           |
| <b>FUND BALANCES</b> |  |                              |                              |
| 3.10000              | Operating Fund                             | 469,112.16                   | 473,067.41                   |
| 3.10001              | Oper Fund Transfers                        | 823,526.42                   | 823,526.42                   |
| 3.10002              | *Contingency Fund                          | 351,495.33                   | 337,553.59                   |
| 3.30000              | Benevolence Fund                           | 1,048.56                     | 1,048.56                     |
| 3.50000              | Love Offering Fund                         | 11,110.66                    | 7,434.94                     |
| 3.60000              | Capital Fund-Building Program              | 4,684.50                     | 4,678.22                     |
| 3.80000              | Seed Planters Fund                         | 10,992.08                    | 0.00                         |
|                      | <b>TOTAL FUND BALANCES</b>                 | <b>\$1,671,969.71</b>        | <b>\$1,647,309.14</b>        |
|                      | <b>Total LIABILITIES and FUND BALANCES</b> | <b><u>\$1,693,238.93</u></b> | <b><u>\$1,662,126.39</u></b> |

Church of the Trinity MCC - Sarasota FL  
Treasurer's Report as of October 2021

Friday, November 5, 2021

| Account #      | Account Name                                  | Period Activity    | Monthly Budget     | YTD Balance         |
|----------------|---|--------------------|--------------------|---------------------|
| <b>INCOME</b>  |   |                    |                    |                     |
| 4.10100        | Plate Collections                             | 16,214.27          | 21,394.00          | 176,013.40          |
| 4.10104        | Bridge the Gap                                | 0.00               | 1,667.00           | 13,298.40           |
| 4.10110        | Seed Planters from 2020 Deferred              | 0.00               | 769.00             | 0.00                |
|                | <b>Service Income</b>                         | <b>\$16,214.27</b> | <b>\$23,830.00</b> | <b>\$189,311.80</b> |
| 4.20100        | Benevolence Inc.                              | 0.00               | 83.00              | 0.00                |
| 4.20105        | Flower Donations-Altar                        | 0.00               | 0.00               | 390.00              |
| 4.20109        | In Honor/In Memory Gifts                      | 125.00             | 167.00             | 490.00              |
| 4.20110        | Books - Worship Study                         | 0.00               | 0.00               | 20.00*              |
| 4.20119        | Program Income                                | 0.00               | 500.00             | 270.00              |
|                | <b>Ministries, Programs &amp; Events</b>      | <b>\$125.00</b>    | <b>\$750.00</b>    | <b>\$1,170.00</b>   |
| 4.20117        | Columbarium: Niche Income-NET                 | 0.00               | 375.00             | 1,483.55            |
| 4.30100        | Fund Raising Income-NET                       | 1,506.89           | 1,351.00           | 2,083.89            |
| 4.40102        | Facilities Donations Received                 | 300.00             | 225.00             | 1,050.00            |
| 4.40103        | Interest Income-Chkg & MMA                    | 7.58               | 117.00             | 155.58              |
| 4.40104        | Investment Income                             | 0.00               | 729.00             | 15,350.00*          |
|                | <b>Other</b>                                  | <b>\$1,814.47</b>  | <b>\$2,797.00</b>  | <b>\$20,123.02</b>  |
| 4.50103        | Interest Income-CDs                           | 0.00               | 0.00               | 327.71*             |
| 4.50104        | Love Offering-Non IRS                         | 0.00               | 0.00               | 350.00*             |
| 4.50105        | Love Offering-IRS                             | 390.00             | 0.00               | 11,748.88*          |
| 4.50106        | Interest Income - Building Fund Reserve       | 0.46               | 0.00               | 5.88*               |
|                | <b>Designated and/or Restricted</b>           | <b>\$390.46</b>    | <b>\$0.00</b>      | <b>\$12,432.47*</b> |
|                | <b>TOTAL INCOME</b>                           | <b>\$18,544.20</b> | <b>\$27,377.00</b> | <b>\$223,037.29</b> |
| <b>EXPENSE</b> |   |                    |                    |                     |
| 5.10100        | Flowers - Altar                               | 0.00               | 0.00               | 225.00              |
| 5.10101        | Guest Musicians                               | 0.00               | 0.00               | 400.00*             |
| 5.10102        | Guest Preachers                               | 0.00               | 42.00              | 125.00              |
| 5.10103        | Music Copyright License                       | 0.00               | 225.00             | 0.00                |
| 5.10104        | Music Department Salaries                     | 779.28             | 933.00             | 8,572.08            |
| 5.10105        | Pastor Compensation: Worship                  | 529.62             | 630.00             | 5,825.82            |
| 5.10106        | Pastor Housing Allowance: Worship             | 2,312.66           | 2,217.00           | 25,439.26*          |
| 5.10107        | Worship Supplies                              | 35.46              | 125.00             | 930.06              |
| 5.15100        | Associate Pastor-Seed Funded                  | 0.00               | 769.00             | 5,769.23            |
| 5.15101        | Associate Pastor-Operations Funded            | 0.00               | 769.00             | 5,769.22            |
|                | <b>Preparing for &amp; Conducting Worship</b> | <b>\$3,657.02</b>  | <b>\$5,710.00</b>  | <b>\$53,055.67</b>  |

**Church of the Trinity MCC - Sarasota FL**  
**Treasurer's Report as of October 2021**

Friday, November 5, 2021

| Account # | Account Name  | Period Activity    | Monthly Budget     | YTD Balance          |
|-----------|---|--------------------|--------------------|----------------------|
| 5.20102   | Kitchen Supplies  | 0.00               | 21.00              | 51.41                |
| 5.20103   | Pridefest   | 0.00               | 0.00               | 0.00                 |
| 5.20105   | Sunday Hospitality & Special Events                         | 0.00               | 60.00              | 295.35               |
| 5.20106   | Wednesday Dinners Exp.                                      | 0.00               | 0.00               | 507.00*              |
|           | <b>Reaching Out to Serve Our Community</b>                  | <b>\$0.00</b>      | <b>\$81.00</b>     | <b>\$853.76</b>      |
| 5.30100   | Administrative Expense-Other                                | 0.00               | 8.00               | 0.00                 |
| 5.30101   | Administrative Salaries                                     | 3,356.00           | 3,425.00           | 37,420.80            |
| 5.30102   | Advertising & Marketing                                     | 0.00               | 100.00             | 0.00                 |
| 5.30103   | Awards & Acknowledgement                                    | 55.24              | 8.00               | 181.19*              |
| 5.30104   | Credit Card & Bank Fees                                     | 798.13             | 458.00             | 8,499.77*            |
| 5.30106   | Clergy Licensing  | 175.00             | 15.00              | 475.00*              |
| 5.30108   | Computer Software   | 370.00             | 257.00             | 5,781.28*            |
| 5.30109   | Continuing Education  | 0.00               | 17.00              | 0.00                 |
| 5.30111   | Equipment Lease   | 502.60             | 500.00             | 4,957.54             |
| 5.30115   | Fund Raising Expense  | 0.00               | 0.00               | 0.00                 |
| 5.30117   | Health Insurance  | 1,250.00           | 1,250.00           | 12,500.00            |
| 5.30119   | Licenses, Fees, & Subscriptions                             | 0.00               | 177.00             | 275.25               |
| 5.30120   | Love Offerings Paid   | 1,175.00           | 0.00               | 15,774.60*           |
| 5.30122   | Media Expense   | 0.00               | 8.00               | 0.00                 |
| 5.30124   | Office Supplies   | 90.83              | 167.00             | 1,888.61*            |
| 5.30126   | Pastor's Compensation: Our Church Family                    | 529.62             | 630.00             | 5,825.82             |
| 5.30127   | Pastor's Housing: Our Church Family                         | 2,312.66           | 2,217.00           | 25,439.26*           |
| 5.30129   | Payroll Taxes   | 316.36             | 757.00             | 3,515.92             |
| 5.30130   | Pension UFMCC   | 794.50             | 867.00             | 3,089.50             |
| 5.30131   | Postage Expense   | (50.00)            | 42.00              | 14.88                |
| 5.30135   | Senior Pastor: 403b   | 170.54             | 171.00             | 1,875.94             |
| 5.30138   | Telephone & Internet  | 665.09             | 350.00             | 4,066.56*            |
| 5.30139   | Web Site-Operations Funded                                  | 1,000.00           | 183.00             | 5,075.30*            |
| 5.30140   | Workers' Comp Insurance                                     | 0.00               | 0.00               | (45.00)              |
| 5.30143   | Plaques/Pavers/Memorial Wall                                | 0.00               | 0.00               | (16.45)              |
| 5.30146   | Seed Funded Initiatives                                     | 0.00               | 0.00               | 1,454.88*            |
|           | <b>Staying Connected &amp; Caring for Our Church Family</b> | <b>\$13,511.57</b> | <b>\$11,607.00</b> | <b>\$138,050.65*</b> |
| 5.30144   | Program Expense   | 0.00               | 125.00             | 279.90               |
|           | <b>Spiritual Education &amp; Growth</b>                     | <b>\$0.00</b>      | <b>\$125.00</b>    | <b>\$279.90</b>      |
| 5.50100   | Repairs-Building & Property                                 | 357.69             | 417.00             | 1,818.07             |
| 5.50102   | Electricity   | 465.91             | 458.00             | 3,489.68             |

**Church of the Trinity MCC - Sarasota FL**  
**Treasurer's Report as of October 2021**

**Friday, November 5, 2021**

| Account # | Account Name   | Period Activity            | Monthly Budget           | YTD Balance                 |
|-----------|--|----------------------------|--------------------------|-----------------------------|
| 5.50103   | Grounds Expense  | 0.00                       | 167.00                   | 0.00                        |
| 5.50104   | Insurance - Property, Liability,& D&O                          | 0.00                       | 2,500.00                 | 8,761.74                    |
| 5.50105   | Janitorial Service   | 374.00                     | 375.00                   | 5,049.00*                   |
| 5.50106   | Lawn Maintenance   | 450.00                     | 500.00                   | 4,500.00                    |
| 5.50107   | Lift Station   | 0.00                       | 100.00                   | 900.00                      |
| 5.50113   | Pest Control   | 0.00                       | 0.00                     | 640.00*                     |
| 5.50114   | Security   | 196.66                     | 205.00                   | 2,098.42*                   |
| 5.50116   | Water, Sewer, Trash  | 509.53                     | 625.00                   | 5,299.33                    |
| 5.50118   | Perpetual Care-Memorial Garden                                 | 0.00                       | 0.00                     | 783.50*                     |
|           | <b>Equipping &amp; Maintaining Our Buildings &amp; Grounds</b> | <b>\$2,353.79</b>          | <b>\$5,347.00</b>        | <b>\$33,339.74</b>          |
| 5.65100   | Tithes-UFMCC   | 1,497.77                   | 2,825.00                 | 19,232.29                   |
| 5.65105   | Tithes-KAMPALA   | 225.00                     | 367.00                   | 2,885.85                    |
|           | <b>Supporting the Wider Mission (UFMCC)</b>                    | <b>\$1,722.77</b>          | <b>\$3,192.00</b>        | <b>\$22,118.14</b>          |
| 5.70102   | General Conference   | 0.00                       | 0.00                     | 0.00                        |
|           | <b>Conference</b>  | <b>\$0.00</b>              | <b>\$0.00</b>            | <b>\$0.00</b>               |
|           | <b>TOTAL EXPENSE</b>   | <b>\$21,245.15</b>         | <b>\$26,062.00</b>       | <b>\$247,697.86</b>         |
|           | <b>Difference</b>  | <b><u>(\$2,700.95)</u></b> | <b><u>\$1,315.00</u></b> | <b><u>(\$24,660.57)</u></b> |

\* = Income/Expense exceeds amount budgeted to date

**Pastor's Report**  
**October 2021**

| Item                                 | Comments   | Next Steps   | Action Items   |
|--------------------------------------|--|--|--|
| Congregational Meetings/Pastor Chats | Successfully held 2 forums and the annual meeting. Especially grateful that we were able to include our online congregants.  | I need, along with the board, to schedule a follow up about board elections in early 2022.   | Because we used Zoom to include online congregation, we will consider using it for our Ingathering Service and possibly Christmas Eve to do a joint service with online congregants.   |
| Pledge Campaign/Generosity           | All campaign details were flushed out and are currently being executed. The dinner I am hosting will be on 11/18.  | We will be gathering the information from the three Sundays of the Pledge Campaign to enter gifts and service to others in the data base.  | Pledges will be entered the week of 11/21<br>Gifts and services to others will be entered the week of 11/14  |
| Pastoral Care                        | We continue to have a lot of folks who are sick or struggling in some way. Aside for illness and struggle, I think there are also pandemic consequences of all kinds that we are living through. | I put together some data points about attendance and what we know about that decline. I shared that data at the second forum (10-31).  | At the dinner I am hosting on 11/18, I will be sharing those data points (and others) with what I hope will be a bigger crowd.   |
| Planning for 2022                    | I am in full throttle on this effort! I have spent a lot of time in prayer, conversation, study and discernment about 2022 and I think a vision is starting to materialize.                      | I will be sharing some of this at the dinner on 11/18 as a way to see what our folks think and how they are feeling about our future. Some exciting things have been unfolding that I think will give us a "leg up" in the new year. | After the pledge campaign is over, I will be putting together a 2022 Planning document. I will share and vet it with the staff, board and key ministry leaders. Closer to the new year, I would like to publish it for the congregation. |

|                    |   |  |   |
|--------------------|---|--|---|
| <p>Staff</p>       | <p>I am working on some staffing structures for us to consider in 2022 which I will share at another time. Unfortunately, I have received Nick Viglione's resignation as of the end of November.</p> <p>I have met with both potential internship candidates. For sure, one of them will start in January. I am waiting to hear back from the second candidate.</p> | <p>Joffrey has been working on finding a pianist. He has a good lead on someone along with someone in the congregation that might be able to play on some Sundays. I have an interview lined up for a replacement for Nick's position so we will see what that yields.</p> | <p>Work with Joffrey to determine both a short and long term strategy around musicians (plural).</p> <p>The social media/graphic designer positions will be a top priority in the next few weeks.</p> <p>For the intern who begins in January, I am working on her learning covenant and flushing out details with her.</p> <p>Ambor will begin working some Sundays from 8-11 so that she can help with all the ancillary things that happen on Sunday mornings!!!</p> |
| <p>Programming</p> | <p>As we have started to have more programming opportunities, I am optimistic about RE-engagement. I know that this will continue to take some work but I have some plans for this in 2022.</p>   | <p>I am working on a detailed plan for programming in 2022. I hope to find some folks who can help with this by looking at the gift and service cards from the pledge campaign.</p>  | <p>Discern who can be most helpful with programming in 2022 and schedule a meeting with them.</p>   |
| <p>Worship</p>     | <p>I am pleased with the possibility that we are able to continue removing restrictions onsite.</p>   | <p>We are changing the worship order a bit for Advent and will do a much more liturgical style service. As always, I am</p>  | <p>Deck the Halls to prepare the worship space and our outdoor spaces.</p>  |



|                     |   |   |   |
|---------------------|---|---|---|
|                     | <p>I am also delighted to have an Advent Worship Planning group that is really stepping up to prepare for Advent.</p>   | <p>committed to mixing things up so that we enjoy traditions of all kinds.</p> <p>JT Priar and Mike Harris are working together to design the altar space for our Advent series and I am delighted about that.</p>  | <p>Send out special invitations to return to the building for Advent. This would be a very special appeal.</p> <p>Work on a strategy to have a joint service on Christmas Eve with the online congregation.</p>   |
| Special Assignments | <p>Programming Team for General Conference</p> <p>The Transgender Memorial Garden</p> <p>World AIDS Day on 12/1 – a service in partnership with Project Pride</p> | <p>This activity will start to pick up as the new year comes, since 2022 is a General Conference year.</p> <p>Groundbreaking on 11/14.</p> <p>We’ve had some members offer history about a space on our land where there are some ashes of a couple of people who died with AIDS.</p> | <p>The SJM will begin working on the design of the garden that will take the fullness of a year.</p> <p>We are sprucing up the space that was in some ways dedicated to those who have died with AIDS so that it is more evident we have such a space. We will use it for the WAD service on 12/1</p> |
|                     |   |   |   |

## BUILDING AND GROUNDS REPORT 11/2021

1. Pressure washed walkways, courtyard, and buildings.
2. Clean up day was held Nov. 13<sup>th</sup>
  - a. There were 14 participants
  - b. Windows washed inside and out in all buildings
  - c. Areas around office, Pierce Hall and sanctuary mulched
  - d. New plants put in planters in courtyard
  - e. Kitchen ovens and fans cleaned
3. Cross for use during the generosity campaign (and beyond) built by Bonnie Alberti and Jesse Clayton with help from Mark (Bonnie's neighbor).
4. Installed new fan in pastor's office and finished installing new outlets and switches in the office.

Submitted by Jesse Clayton