



CHURCH OF THE TRINITY

METROPOLITAN COMMUNITY CHURCH

Board of Directors

Minutes

September 21, 2021-Revised

Preparing to Do Our Work

The meeting was opened at 7:03pm by Becky McDonough and Board members checked in; Becky McDonough and Rev Lillie shared reading our agreements. Susan Mintz led us in prayer.

Marilyn Kane established a Quorum: 6/7 members present were: Brock, Clayton, Frye, Kane, McDonough, F. Mintz Absent: LaChapelle Guests: S. Mintz, B. Alberti, D. Berger, S. Serrao

Our Role as a Working Board

Receive and Approve Reports for August 17, 2021 Board Meeting, Financial Reports for August 2021, and the Pastor's Report for August, 2021. Motion by Clayton, second by F. Mintz, and approved unanimously.

Doug Berger reviewed the Treasurer's Report from the Finance Team. We have been holding our own for the budget but August has been a rough month. We have now exhausted our resources such as Bridge the Gap and SeedPlanters. We are currently \$22,000 under budget which has been reduced to \$10,846 via love offerings. Rev. Lillie noted we have lost 12 Congregants this year of which 8 were regular givers. Our members continue to give what they pledged. We have the last of our \$25,000 CDs maturing soon for the \$25K plus approximately \$1600 in interest. After lengthy discussion, we narrowed it down to 2 viable choices: 1) roll it over for the next 2-year period at negligible interest about 0.75% or 2) cash it in and designate half to our NYL annuity and half into our Operations budget. However, we have a policy F603 that we have to pay back borrowing from our contingency budget which will need to be amended and then suspended in order to do this. The following 3 motions were made: 1) Jesse Clayton made a motion to cash out the CD and deposit \$12,500 into NYL Annuity and the rest into operations, seconded by Becky McDonough, vote was unanimous; 2) Jesse Clayton made a motion to revise Section F603 to allow changes to temporarily suspend a policy as a result of extenuating circumstances seconded by Deb Frye, vote was unanimous; 3) Jesse Clayton made a motion to suspend policy Section E 510 Section V to allow designated contingency funds to be used for Operations for 24 months and review it at our Oct 2023 Board Meeting, seconded by Becky McDonough, vote was unanimous.

Doug Berger also presented the draft Budget for 2022 which showed the deficit in income vs expenses. See above report on contingency funds which deals with this issue. There are modest increases for staff and a line for a pianist. It is a work in progress and a rebuilding year. This will be revised and prepared for Congregational Meetings in October.

Our Role as a Strategic Body

Rev Lillie reviewed attendance at worship services which averages 55 at our onsite and 45 at our online services. Visitors are coming back onsite, several under 65. She is in the process of developing a Membership Class online. Rev. Lillie presented an amendment to the Bylaws Article IV, Section A which is Criteria for

Membership to allow for Virtual Membership. Please see attached proposal for specific wording. Becky McDonough made motion to approve the amendment to Bylaw's Article IV, Section A, seconded by Jesse Clayton, vote was unanimous. This will be presented at Board Forum on Oct. 24 for information and then will be forwarded to the Congregation for action at the Congregational Meeting on Nov 7th.

Our Role as a Governance Body

Reviewed the policy and procedures for onsite services for dealing with Covid 19 Pandemic which are working well. Local statistics indicate we should continue with them.

Board Forum. Reminder to attend Board Forum on Oct 24th, Budget Forum on Oct 31st, and Congregational Meeting on Nov. 7th.

Leaving to Serve.

Outstanding Items:

Major issues for the year have been addressed or scheduled. Retreat will set future items.

Review Action Items:

1. Accept reports submitted for approval
2. Cash our 25k CD and distribute to NYL and Trinity Operations
3. Revise Bylaws Amendment F 603 re contingency funds
4. Suspend ByLaws Amendment E 510 Section V
5. Recommend approving By Laws Article IV, Section A on Membership

Closing Prayer: Susan Mintz

Adjournment: Motion to adjourn by Becky McDonough, second by Fuzzy Mintz, and unanimously approved at 08.30pm.

Respectfully Submitted:

Marilyn A. Kane, Clerk

BUILDING AND GROUNDS REPORT 10/2021

1. Mulch put down on south side of sanctuary. Mulch was donated by Brian Ambrose.
2. Trimming of bushes and clean up in columbarium area.
3. Painting of office interior; ceiling, walls, doors, and trim (Bonnie and Jesse).
4. Rearranged furniture in office building and moved Ambor into front office and moved copier into her previous office (Doug, Ambor, Jesse).
5. Pressure washed patio by the pastor's office (Laticia and Bonnie).
6. Pressure washing walkways, courtyard, and buildings on Oct. 30th.
7. Clean up day planned for Nov. 13th

Submitted by Jesse Clayton

**Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget September 2021**

Total Sources of Income	September Actual	September Budget	Over/(Under) Budget	Year to Date Actual	Year to Date Budget	YTD Variance
Plate Collections	\$ 15,405.07	\$ 17,115.00	\$ (1,709.93)	\$ 159,799.13	\$ 166,872.00	\$ (7,072.87)
Bridge the Gap	\$ -	\$ 1,667.00	\$ (1,667.00)	\$ 13,298.40	\$ 15,003.00	\$ (1,704.60)
Seed Planters	\$ -	\$ 769.00	\$ (769.00)	\$ -	\$ 7,691.00	\$ (7,691.00)
Service Income	\$ 15,405.07	\$ 19,551.00	\$ (4,145.93)	\$ 173,097.53	\$ 189,566.00	\$ (16,468.47)
Ministries, Programs, and Events (Raffle, Lennen Books, Music Ministry, Wednesday Dinners)	\$ 35.00	\$ 750.00	\$ (715.00)	\$ 1,045.00	\$ 7,350.00	\$ (6,305.00)
Other (Fundraising -net, Advertising/Sponsorship, Facilities Donations, Includes Investment Income \$13,987.13)	\$ 207.58	\$ 2,797.00	\$ (2,589.42)	\$ 18,308.55	\$ 25,173.00	\$ (6,864.45)
Total Undesignated/Unrestricted	\$ 15,647.65	\$ 23,098.00	\$ (7,450.35)	\$ 192,451.08	\$ 222,089.00	\$ (29,637.92)
Interest Income -CDs	\$ 250.46	\$ -	\$ 250.46	\$ 327.71	\$ -	\$ 327.71
Love Offerings	\$ 450.00	\$ -	\$ 450.00	\$ 11,708.88	\$ -	\$ 11,708.88
Interest Income - Building Fund Reserve	\$ 0.46	\$ -	\$ 0.46	\$ 5.42	\$ -	\$ 5.42
Designated/Restricted & Bequest	\$ 700.92	\$ -	\$ 700.92	\$ 12,042.01	\$ -	\$ 12,042.01
Total Income	\$ 16,348.57	\$ 23,098.00	\$ (6,749.43)	\$ 204,493.09	\$ 222,089.00	\$ (17,595.91)

Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget September 2021

Total Expenses by Category	September Actual	September Budget	Over/(Under) Budget	Year to Date Actual	Year to Date Budget	YTD Variance
Preparing for and Conducting Worship	\$ 3,976.52	\$ 5,485.00	\$ (1,508.48)	\$ 49,398.65	\$ 55,185.00	\$ (5,786.35)
Reaching Out to Serve Our Community	\$ 1.96	\$ 81.00	\$ (79.04)	\$ 853.76	\$ 1,029.00	\$ (175.24)
Staying Connected/Caring for Our Church Family	\$ 12,273.73	\$ 10,740.00	\$ 1,533.73	\$ 124,539.08	\$ 106,454.00	\$ 18,085.08
Spiritual Education and Growth	\$ -	\$ 125.00	\$ (125.00)	\$ 279.90	\$ 1,125.00	\$ (845.10)
Equipping & Maintaining Buildings and Grounds	\$ 2,319.08	\$ 3,036.00	\$ (716.92)	\$ 30,985.95	\$ 33,684.00	\$ (2,698.05)
Supporting the Wider Mission UFMCC	\$ 1,899.22	\$ 2,627.00	\$ (727.78)	\$ 20,395.37	\$ 25,338.00	\$ (4,942.63)
Contingency (Loans Forgiven)						\$ -
Contingency Funds Transfer			\$ -			\$ -
General Conference			\$ -		\$ 1,500.00	\$ (1,500.00)
Total Expenses by Category	\$ 20,470.51	\$ 22,094.00	\$ (1,623.49)	\$ 226,452.71	\$ 224,315.00	\$ 2,137.71
Adjustments						
Seed Planters Transfer from MNMA to checking				\$ 5,769.23	\$ 7,691.00	\$ (1,921.77)
Love Offerings Paid	\$ (1,129.00)		\$ (1,129.00)	\$ (14,599.60)		\$ (14,599.60)
Total Adjusted Expenses	\$ 19,341.51	\$ 22,094.00	\$ (2,752.49)	\$ 217,622.34	\$ 232,006.00	\$ (14,383.66)

as of 9/30/2021

**Church of the Trinity MCC Treasurer's Report
Income and Expenses v. Budget September 2021**

	Beginning Balance	50% Tony's Pay
Seed Planter Carry Forward	\$ 10,992.08	
T. Viglione, 50% salary Jan.	\$ (769.23)	\$769.23
T. Viglione, 50% salary Feb.	\$ (769.23)	\$769.23
N. Viglione, January contract	\$ (750.00)	
T. Viglione, 50% salary Mar.	\$ (1,153.85)	\$1,153.85
T. Viglione, 50% salary, Apr	\$ (769.23)	\$769.23
T. Viglione, 50% salary, May	\$ (769.23)	\$769.23
T. Viglione, 50% salary, June	\$ (769.23)	\$769.23
T. Viglione, 50% salary, July	\$ (769.23)	\$769.23
Ending Balance	\$ 4,472.85	\$5,769.23
Adjustment to balance	\$ 75.00	
Ending Balance	\$ 4,547.85	
Transfer to meet Payroll	\$ (3,842.97)	
Transfer for Spiritual Renewal	\$ (704.88)	
Ending Balance August 2021	\$ 0.00	